



MAHARAJA SRIRAM CHANDRA BHANJA DEO UNIVERSITY
SRIRAM CHANDRA VIHAR, TAKATPUR, BARIPADA, MAYURBHANJ-757003
No- **322 /MSCBU-19011/2/2026-STORE SEC-MSCB** Date: **20-01-2026**

TENDER NOTICE

Sealed two bid tenders are invited from **Original Equipment Manufacturers (OEM)/Authorised Dealers/Partners** for following items:

- a) ITEM 1: Set-up of IT Laboratory,
- b) ITEM 2: Set-up of CCTV Surveillance System,

with Installation and Commissioning at "The School of Information Technology, Rairangpur under Maharaja Sriram Chandra Bhanja Deo University (MSCBU hereinafter)" in the prescribed format as per the requirements enclosed in the schedule of items given in bid documents. Bid documents with details terms & conditions can be downloaded from MSCBU website <https://www.nou.nic.in/tender.htm>

Bidders may bid for both the two (02) items i.e Item 1 and Item 2 or Separate bid from different firms is also allowed for Item 1 and Item 2. Bids will be evaluated for Item 1 and Item 2 separately or jointly.

The tenders along with the tender cost and EMD as given in bid documents in the sealed envelope should be super scribed with:-


- 1) **Tender for Set-up of IT Laboratory (Item 1).**
- 2) **Tender for Set-up of CCTV Surveillance System (Item 2).**

with Installation and Commissioning at "The School of Information Technology at Rairangpur under Maharaja Sriram Chandra Bhanja Deo University (MSCBU hereinafter)" and submitted through Regd. Post /Courier to the office of **"The REGISTRAR, MSCB University, S.C Vihar, Takatpur, Baripada, Mayurbhanj-757003"** by 05:00 PM on or before 29.01.2026.

The Technical & Financial bid shall be opened on 30.01.2026 at 11:30 AM and 03:00 PM respectively. The authority reserves the right to accept / reject any or all tenders without assigning any reason thereof and will not be responsible for any postal delay.

No correspondence in this regard will be entertained.

By order of Vice-Chancellor.


Registrar,
MSCB University.
Dated: 20-01-2026

Memo **323 /MSCBU,**

Copy to PA to VC / PA to Registrar/COF/ Prof In-charge of University website with request to upload the same in the university website for wide publication.


Registrar
MSCB University

TENDER DOCUMENT

Tender Notice for following items:

- a) ITEM 1: Set-up of IT Laboratory.
- b) ITEM 2: Set-up of CCTV Surveillance System.

with Installation and Commissioning at “The School of Information Technology, Rairangpur under Maharaja Sriram Chandra Bhanja Deo University (MSCBU hereinafter).

MSCB University invites sealed offers bidding for above mentioned various items at **Maharaja Sriram Chandra Bhanja Deo University, Baripada Campus**

Interested parties may download the Tender Document from University Website <https://www.nou.nic.in/tender.htm>

1. **Submission of Bids:** 29.01.2026 upto 05:00 PM
2. **Opening of Technical Bid Date:** 30.01.2026 at 11:30 AM
3. **Opening of Financial Bid Date:** 30.01.2026 at 03:00 PM
3. **Tender fee (Non-Refundable):** Rs.1000/- (Rupees One Thousand only) in the form of a DD favouring **The Comptroller of Finance, MSCBU, Takatpur payable at Baripada.**
4. **Earnest Money Deposit:** The Bidder shall submit their quotes along with EMD of Rs. 5,000/- (Rupees Five Thousand only). EMD should be in the form of DD / Bank Guarantee favouring **The Comptroller of Finance, Maharaja Sriram Chandra Bhanja Deo University, Takatpur, Baripada-757003 payable at Baripada.**

SECTION I: INVITATION FOR BIDS (IFB)

1. Scope of Work & Technical specifications:

Detailed scope of work and technical Specifications is as per enclosed **Annexure I**

2. Eligibility Criteria for bidders:

The eligibility criteria for pre-qualification of bidders are as under:

- i. In case the tenderer is an authorized firm then it must submit the authorization letter from the Registered Company/OEM in OEM/Registered Company letter Head. In absence of authorization, the Bid is liable to be rejected.
- ii. The OEM must have India presence.
- iii. The bidder should be an organization / company in operation with office and Service Support Centre in Odisha, to ensure satisfactory service support after sales.
- iv. **Execution of job has to be done by single vendor only no third party transfer will be allowed**
- v. The bidder should be a registered firm under GST Act. The bidder should furnish the GST registration certificate, PAN No. details, along with the tender paper and to enclose copies of supporting documents. In case of company or partnership firm, the registration certificate under companies Act/Registered firms must be enclosed. In absence of above documents, the Bid is liable to be

- vi. The bidder should not be black listed in any of the Govt. Organization. Undertaking in this regard must be submitted.
- vii. Before submission of the tender paper, please verify the eligibility criteria and ensure fulfilling all the terms and conditions.

3. Bid Submission:

The offer must be submitted in sealed envelopes mentioning following details:

- a) **“Submission of Tender quotations for**
 - 1 Set-up of IT Laboratory (Item 1).
 - 2 Set-up of CCTV Surveillance System (Item 2).
- b) **TENDER NOTICE NO. and DUE DATE & TIME** and the address of the firm should be mentioned in the sender side of the envelope with contact number.

3.1 Specifications shall contain:

- An Undertaking / Authorization certificate as mentioned under Eligibility Criteria.
- **Company Profile (as per PROFORMA I) along with all the supporting documents as desired.**
- Non-Refundable Tender fee of Rs. 1000/- (Rupees One Thousand only) in the form of DD / Pay Order favouring Comptroller of Finance, MSCB University, payable at Baripada. Quotations without Tender Fee shall be rejected.
- Refundable Earnest Money Deposit (EMD): Offers without Earnest Money Deposit will be rejected.
- Acceptance to the terms and conditions laid down in the tender document. Any deviation in the general terms and condition will lead to the rejection of the bid.
- The bid should also contain the Price details with proper seal and signature of authorized person. Prices should be given in INR in both figures and words.

4. Opening of Bid

- Bids will be opened on 27.01.2026 at 03:30 PM and 05:00 PM respectively.
- Interested bidders may attend the bid opening as per the schedule.
- The outer cover super scribing in which these sealed covers are to be placed should be addressed and reach to:

**THE REGISTRAR,
MSCB UNIVERSITY,
S.C VIHAR, TAKATPUR,
BARIPADA, MAYURBHANJ
ODISHA-757003**

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SECTION II: INSTRUCTION TO BIDDERS (ITB)

1. Bid Validity

Bids shall be valid for minimum 90 Days from the date of opening. A bid valid for a shorter period shall not be considered. MSCB University, Baripada may ask bidders to extend the period of validity.

2. Execution of work as per our present requirement must be completed at MSCB University, Baripada within 15 days from the date of Purchase Order to meet the timelines. However, separate order may be placed for additional quantities on the same rates on "As and when required", basis within the Bid Validity period as above.

3. Documentation

i. In case of any discrepancy between rates mentioned in figures and words, the latter shall prevail. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected.

ii. Materials must be properly packed against any damage and insured up to the destination. The material should be directly supplied to MSCB University, Baripada. All the expenses involved in shipping the equipment to MSCB University, Baripada shall be borne by the Bidder. All aspects of safe delivery shall be the exclusive responsibility of the Bidder. MSCB University, Baripada will have the right to reject the component/Equipment supplied, if it does not comply with the specifications at any point of repairment/inspection.

iii. MSCB University, Baripada reserves the right to divide / split the order between more than one technically qualified bidder to meet the **Technical Requirements and Work execution Schedule.**

iv. Earnest Money is liable to be forfeited and bid is liable to be rejected, if the bidder withdraw or amends, impairs or derogates from the tender in any respect within the validity period of the tender.

v. The Earnest Money of all the unsuccessful bidders shall be returned as early as possible but within the Bid Validity period but not before 30 days from the date of Purchase Order. No interest will be payable by MSCBU on the Earnest Money Deposit. The Earnest Money of successful bidder shall be returned after successful performance of the equipment.

vi. If any item or part thereof is lost or rendered defective during transit, the bidder shall immediately arrange for the supply of the equipment/particulars or part thereof, as the case may be, at no extra cost.

vii. The rates should be quoted in Indian Rupees for delivery at the Site **BOTH IN FIGURES & WORDS.** All prices shall be fixed and shall not be subject to escalation of any description during the bid validity period.

viii. **The price should be exclusive of all taxes, otherwise the offers which are not as per the format will be rejected.**

ix. MSCB University, Baripada reserves the right to accept / reject the offers or cancel the

x. Any attempt of negotiation direct or indirect on the part of the Tenderer with the authority to whom he has submitted the tender or authority who is competent finally to accept it after he has submitted his tender or any endeavour to secure any interest for an actual or prospective bidder or to influence by any means the acceptance of a particular tender will render the tender liable to be rejected.

xi. The prospective bidders requiring any clarification about the contents detailed in the tender document may notify to MSCB University, Baripada in writing at MSCB University's address. Clarifications received till 72 hours before the closing date / time of receipt of bids will be responded.

xii. The items/equipment supplied must be supported by the bidder's technical support engineers. The support must be available 24 hours in a day, seven days a week and 365 days a year. Also provide toll free number / web / email so that it should be possible to contact the Principal Bidder's (OEM's) support Centre.

xiii. **Unsatisfactory Performance:** The Parties herein agree that MSCB University, Baripada shall have the sole and discretionary right to assess the performance(s) of the Bidder components(s), either primary and or final, and MSCB University, Baripada without any liability whatsoever, either direct or indirect, may reject the system(s) component(s) provided by the Bidder, in part or in its entirety, without any explanation to the Bidder, if found unsatisfactory and not up to level of the acceptance of MSCB University, Baripada.

xiv. **Disclaimer:** This Tender is not an offer by MSCB University, Baripada but an invitation for bidder's response. No contractual obligation whatsoever shall arise from the Tender process.

xv. **Declaration:** A signed undertaking to the effect that the Agency has not been blacklisted by any of the Departments/Organizations of the Government of India/Government of Odisha and no criminal case is pending against the said firm/agency/proprietor (As per Annexure III (Undertaking)). Undertaking showing that Terms and Conditions of the tender have been duly accepted with stamp of the prospective bidder.

xvi. **Each page of the tender document be signed and stamped by the authorized signatory and submitted along with technical bid.**

xvii. Bids without Tender document cost/E.M.D shall be rejected summarily.

xviii. Submission of documents should be followed as per Annexure IV

xix. **Solving Disputes:** The Institution & the Tenderers shall make all efforts to resolve amicably by direct informal negotiation on any disagreement or dispute arising between them under or in connection with this contract.

All disputes arising out of the contract shall be referred to courts under the jurisdiction of the Baripada only.

The selection for procurement of Equipment will be based on quality and performance along with cost. In this context decision of technical committee nominated by MSCB University is final based on documentary evidence or actual physical verification.

The above terms and conditions except those otherwise agreed upon shall form a part of the Purchase Order.

xx. Termination for insolvency: If the supplier becomes bankrupt or otherwise insolvent, the purchaser may terminate the contract by giving written notice to the supplier, without any compensation to the supplier, provided, such termination will not prejudice or affect any right of action or remedy which has accrued and / or will accrue thereafter to the purchaser.

SECTION III: SPECIAL CONDITIONS OF CONTRACT (SCC)

1. Price Basis: Price quoted should be in the prescribed format as per **Annexure-II** "Mandatorily". The quoted price will be considered firm and no price escalation will be permitted during the bid validity period. Maximum educational discount as could be offered should also be mentioned.

2. Billing: Billing is to be done in the name of **The Registrar, MSCB University, Takatpur, Baripada-757003.**

3. Payment: 100% of invoice value will be made on the basis of verification & technical inspection report duly certified by authorized representative of MSCB University and submission of invoice. No advance payment or payment against Performa invoice will be made.

4. Warranty: The parts/whole of the items should cover at least warranty for 1 year or as specified in the supplied instruments/items.



PRE-QUALIFICATION/ELIGIBILITY**PROFORMA-I****PARTICULARS OF THE BIDDERS TO BE FURNISHED IN BID FOR THE PURPOSE OF PRE-QUALIFICATION:**

| | | |
|----|---|--|
| 1 | Name of Organization /Firm / Company | |
| 2 | Address & phone Number | |
| 3 | Year of establishment | |
| 4 | Status of the Firm (Company/Firm/Proprietary) | |
| 5 | Whether registered with the registrar of companies/registrar of firms. If so attach the copy of certificate. | |
| 6 | a)Name& Mobile Number of Managing Director/Managing Partner/Proprietor | |
| 7 | Whether registered with GST. Enclose the relevant copies with clearance certificates | |
| 8 | Furnish copy of PAN, Latest Income Tax Return filed. | |
| 9 | Furnish copies of audited balance sheet & profit & loss account for the last three years certified by CA. | |
| 10 | ISO 9001 certificate | |
| 11 | Furnish PO copy | |
| 12 | Furnish OEM authorization certificate in OEM Letter Head with seal & signature. | |
| 13 | “Undertaking” for not be a Blacklisted Firm. | |
| 14 | EMD Payment made or not? If YES, Mention details | |
| 15 | Whether, Tender Cost paid or not? If YES, Mention details. | |
| 16 | Furnish the copy of Technical specifications matching with Items quoted in OEM Letter Head with seal & signature. | |

I certify that I meet the eligibility criteria described in Section II of the bid.

ANNEXURE-A

ITEM-1

SET-UP OF IT Laboratory: Includes Supply, Installation and Commissioning of Desktops, Software, Server and Networking with accessories.

| Sl. No. | Item Descriptions | Quantity |
|---------|--|--------------------|
| 01. | Desktop Computers | |
| | Core™ i5-13400/ 16GB /1TB GB SSD M.2 2280 PCIe Gen4 TLC Opal/Wired Keyboard and Optical scroll Mouse/ 24 inch FHD LED monitor/ 3Years Premier Support | 30 Nos |
| | Windows 11 Professional Volume License/OEM installation media | 30 users |
| | Microsoft Office 365 premium with Copilot for 03 Years. Adobe Acrobat with license. | 30 Users |
| | MFP printer: Black and White Laserjet Printers for Print, Copy, Scan. Media Sizes: A4; Oficio; Letter; Legal. Prints up to 42/40 ppm (LTR/A4), Print quality (black): 1200 x 1200 dpi. Scan format: PDF, JPG, and TIFF. Scan Resolution: 1200 X 1200 dpi. Additional features: USB, Wi-Fi®, Bluetooth, Touchscreen Monitor, Automatic Document Feeder (ADF) | 03 Nos. |
| | UPS: Capacity- 1KVA (1000VA). Input Voltage: 140V-300VAC. Voltage (Batt. Mode): 230VAC nominal. Power Back up time: at least 15-20 mins. Warrenty- 02 Years | 30 Nos. |
| 02. | Software | 30 users |
| | Programming Tools & IDEs (IBM WatsonX Studio) | |
| | Notebook editor (python, R) 2 vCPU and 8 GB RAM | |
| | Rstudio Default RStudio M - 8 vCPU and 32 GB RAM | |
| | NLP libraries/models (slate models) + Python 2 vCPU and 8 GB RAM | |
| | Tooling Studio Service will be used for 3hours per month per user for 30 Users | |
| 03. | Structured Networking with accessories | |
| | APW President Enclosure, Cyber Rack 800mmW 42U/ 1000mmD (CRCA Steel Frame with Aluminum Profiles & 2 Nos. of Removable Side Panels with following item: - Top cover with cable entry -1no. - Bottom cover with cable entry -1no. - 19" Mounting Angles - 2 pairs, Finish: Powder coated to 80 microns; Matt finish. colour: BLACK)/ Front Fully Perforated (HEXAGONAL) door 800mmW 42U with lock/Rear Fully Perforated (SPLIT) door 800mmW 42U with lock./ Equipment Shelf 725MMD/Fan 230 VAC 90CFM/12 Socket 5+ 15 AMP PDU/1U Horizontal Cable Manager with loops/Hardware front panel (20 nos/pkt)/ Castor with leavingleg(Set of 4) | 06 Nos |
| 04 (a) | 24 port Gigabit Ethernet Switch with 2 upload ports | 08 Nos |
| | 1 Mtr Ethernet CAT6 Patch cord | 60 Nos |
| | 3 Mtrs Ethernet CAT6 Patch cord | 60 Nos |
| | Information outlet CAT6 with wall mounting option and keystone | 60 Nos |
| | 24 Port Gigabit patch panel | 06 Nos. |
| | 17" rack mountable LED monitor with touchad | 01 No. |
| | 8 Port KVM Switch with connecting accessories for 4 servers backplane | 01 Nos |
| | 305 Mtrs CAT6 UTP Cable | 06 Box |
| | FO LC-SC Multimode FC 2mtrs Patch cord | 08 Nos |
| | SFP Module Transceiver | 16 Nos |
| 04 (b) | CAT6 Cable Laying, crmping, IO Box Installation, for 60 nodes etc | As per requirement |

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| | | |
|----|---|----------|
| 05 | 2 U Rack Server | |
| | RACK (2U) /Intel Xeon Silver 4310 12C 2.1GHz 18MB 120W/ 2x32GB /1x480GB SATA SSD + 2x4TB SAS 7.2K/ 3.5" SATA/ SAS 8-Bay Back plane/Think System RAID 530-8i PCIe Adapter/ThinkSystem G4. x16/x16 PCIe Riser1 /10GBASE-T 2-port OCP Ethernet Adapter/ 2x750W v2 Pt PSU/3Yr 24x7 4Hr Response + KYD | 03 Nos |
| | Emulex 16Gb Gen6 FC Dual-port HBA for storage connectivity | 03 Nos |
| | Microsoft Windows Server standard 2022 edition ROK with installation media | 03 Set |
| | Microsoft user CAL License for connecting 30 users | 30 Users |
| | Red Hat Linux Enterprise edition with 3 years subscriptions | 02 set |
| | Notebook editor (python, R) 2 vCPU and 8 GB RAM | |
| | Rstudio Default RStudio M - 8 vCPU and 32 GB RAM | |
| | NLP libraries/models (slate models) + Python 2 vCPU and 8 GB RAM | |
| | Tooling Studio Service will be used for 3hours per month per user for 30 Users | |
| 06 | Temperature Control, Monitoring & Alert system for Server Room | |
| | Room Alert 12S monitor | 01 No. |
| | Digital Temperature & Humidity Sensor (25') | 01 No. |
| | Digital Temperature & Air Flow | 01 No. |
| | Digital Particulate & Temperature, | 01 No. |
| | Flood Sensor w/8' Cable | 01 No. |
| | Power Sensor | 01 No. |
| | Room Entry Sensor | 01 No. |

ITEM-2

SET-UP OF CCTV Surveillance System: Includes Supply, Installation and Commissioning of CCTV Cameras with accessories.

| Sl no. | Item Descriptions | Quantity |
|--------|--|-------------------|
| 1 | 5MP Outdoor Bullet Camera with 50M IR for Outdoor Area | 06 No |
| 2 | 5MP Indoor Dome Camera with 30M IR for inside corridor | 08 No |
| 3 | 16 CH NVR With 2HDD support | 01 No |
| 4 | 16 Port Giga Network PoE Switch | 01 No |
| 5 | 8TB Surveillance Hard disk | 02 No |
| 6 | Display 50" led monitor/tv | 01 no |
| 7 | 305 Mtrs CAT6 UTP Cables | 08 box |
| 8 | Cable laying charges | Approx 2000 mtrs. |

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ANNEXURE II
FINANCIAL BID

ITEM: 1

| Sl.No | Item | Quantity | Make | Model | Rate per unit (In Rs.) | Total price in Rs (exclusive of TAX) |
|---------------------|------|----------|------|-------|---------------------------|--|
| 1. | | | | | | |
| 2. | | | | | | |
| Grand Total= | | | | | | |

ITEM: 2

| Sl.No | Item | Quantity | Make | Model | Rate per unit (In Rs.) | Total price in Rs (exclusive of TAX) |
|---------------------|------|----------|------|-------|---------------------------|--|
| 1. | | | | | | |
| 2. | | | | | | |
| Grand Total= | | | | | | |

Note:

- 1) Quoted Price is exclusive of all taxes, transportation duty and other charges if any.
- 2) Product quantity varies as per requirement.

(3)

ANNEXURE III

IT IS CERTIFIED THAT MY FIRM/COMPANY/AGENCY HAS NEVER BEEN BLACK LISTED BY ANY OF THE DEPARTMENTS/ AUTONOMOUS INSTITUTIONS/ UNIVERSITIES/PUBLIC SECTOR UNDERTAKINGS OF GOVERNMENT OF INDIA OR GOVERNMENTS OF ODISHA OR ANY OTHER STATE GOVERNMENT OR PUBLIC SECTOR BANKS OR LOCAL BODIES/ MUNICIPALITIES AND NO CRIMINAL CASE IS PENDING AGAINST MY FIRM/ AGENCY AS ON 29.01.2026.

AND

I/WE UNDERSTAND THAT THE DETAILS OF THE ITEMS/SERVICES AS PROVIDED ABOVE ARE SUBJECT TO CHANGE. I/WE AGREE THAT IN CASE OF ANY CHANGE IN THE QUANTITIES REQUIRED FOR ANY OF SERVICES, I/ WE WOULD BE SUPPLYING THE SAME AT THE RATES AS SPECIFIED IN COMMERCIAL BID. I /WE AGREE TO ADHERE TO THE RATES GIVEN ABOVE EVEN IF THE QUANTITIES UNDERGO A CHANGE.

Place:

SIGNATURE OF THE BIDDER WITH STAMP

Date:

CA

ANNEXURE IV

CHECK LIST

(Please tick yes or No: Y/N)

- Tender Cost bank draft no. & date (Y/N):
- EMD bank draft No & date (Y/N):
- PROFORMA- I duly fill in (Y/N):
- Valid GSTIN Certificate (Y/N):
- Valid PAN Card (Y/N):
- IT return (Y/N):
- Experience certificate (if any) (Y/N):
- Proof of P.O. copies (Y/N):
- Any other relevant documents as per Tender notice. (Y/N):
- List of items quoted

Place:

Date:

Name, Signature & Seal of Bidder.

G/