



MAHARAJA SRIRAM CHANDRA BHANJA DEO UNIVERSITY
SRIRAM CHANDRA VIHAR, TAKATPUR, BARIPADA, MAYURBHANJ-757003
No-2618 /MSCBU-19013/1/2023-STORE SEC-MSCB Date: 18-05-2026


TENDER NOTICE

Sealed quotations are invited from registered firms/authorized dealer/OEM Partners/Service providers for **Supply/Repair of UPSs and Supply of Batteries in Buy-Back mode** in the various Department and Offices in the prescribed format as per the requirements enclosed in the schedule of items given in bid documents.

Bid documents with detail terms & conditions can be downloaded from MSCBU website "<https://www.nou.nic.in/tender.htm>" The tenders along with the tender cost and EMD in the sealed envelope should be super scribed with "Tender for Supply/Repair of UPSs and Supply of Batteries in Buyback mode" and submitted through Speed Post / Regd. Post at the Office of the Registrar, Maharaja Sriram Chandra Bhanja Deo University, Sriram Chandra Vihar, Takatpur, Baripada-757003 by 5 pm on or before 30.05.2026. **Interested agencies may inspect the condition of the UPS on any working days with effect from 18.05.2026 to 29.05.2026 during working hours [10 AM to 5 PM]** before submitting their proposal. The bids shall be opened on 30.05.2026 at 11:30AM.


The authority reserves the right to accept / reject any or all tenders without assigning any reason thereof and will not be responsible for any postal delay. For any query the interested bidders can visit Store Section of the University at any time during working hours on any working day at their own cost before submission of tender.

By order of Vice-Chancellor.


Registrar,
MSCB University.
Dated: 18-05-2026

Memo 2619 /MSCBU,

Copy to PA to VC / PA to Registrar/COF/Notice Board, with a copy of detail tender documents for information and necessary action.


Registrar
MSCB University
Dated: 18-05-2026

Memo 2620 /MSCBU,

Copy to Prof In-charge of University website with request to upload the same in the university website for wide publication.


Registrar
MSCB University

TENDER DOCUMENT

Tender Notice for “Supply/Repair of UPSs and Supply of Batteries in Buyback mode”
at Maharaja Sriram Chandra Bhanja Deo University (MSCBU), Baripada Campus.

Address:

Maharaja Sriram Chandra Bhanja Deo University
Sriram Chandra Vihar, Takatpur
Baripada — 757003,
Dist: Mayurbhanj
Odisha, India

MSCBU invites sealed offers bidding for above mentioned items at Maharaja Sriram Chandra Bhanja Deo University, Baripada. Interested parties may download the Tender Document from

University Website “<https://nou.nic.in/tender.htm>”

1. Last date for Submission of Bids: 29.05.2026 at 05:30 PM
2. Opening of Bid Date: 30.05.2026 at 11: 30 am
3. Tender fee (Non-Refundable): Rs.5000/-(Rupees Five Thousand) only in the form of a DD/Pay Order favouring The Comptroller of Finance, MSCBU, Takatpur payable at Baripada.
4. Earnest Money Deposit: The Bidder shall submit their quotes along with EMD of Rs 10,000/- (Rupees Ten Thousand) only. EMD should be in the form of DD favouring “The Comptroller of Finance, Maharaja Sriram Chandra Bhanja Deo University, Takatpur, Baripada-751003 payable at Baripada”. This Bank Guarantee should be valid for minimum 90 Days from the date of opening.

Clause 1: Terms and Conditions

1. The bidder must have valid GST Registration number.
2. Bidder must be an Original Manufacturer/authorized dealer/OEM Partner/**Service Provider with ESI/PF number.**
3. The bidder must not have been blacklisted by any of the Government department or agency.
4. The rate quoted shall remain valid for 90 days.
5. Rate quoted should be inclusive of all taxes and charges. MSCB University will not pay any extra charge for transportation and installation of the products.
6. **Buyback of batteries shall be made based on H1.**
7. The Quantity tendered for is tentative and may change as per the requirement of MSCB University.
8. The payment will be released only after delivery and installation of the items at MSCB University and inspection of the same by the authority.
9. MSCB University reserves the right to deduct statutory dues/taxes if any due for deduction as per government rules.
10. This University reserves the right to reject any of the supplied items that doesn't match the specified models mentioned in this tender or are damaged. The bidder must immediately replace the same at no extra cost.
11. The items supplied should have comprehensive warranty of 1 year.

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12. The firm should have adequate stock to supply the listed items within 10 days of receipt of purchase order. Any delay in supply will result in cancellation of purchase order and forfeiture of E.M.D.

Clause 2: Documents to be submitted along with the Tender

1. Self-attested copy of PAN card of the firm/bidder, issued under Income Tax Act.
2. Self-attested copy of GST Registration number of the firm.
3. Self-attested copy of Valid Registration No of the Agency/Firm
4. Copy of Authorized dealership Certificate from the Manufacturer.
5. Non-refundable Tender Document Cost Rs.5000/- (Rupees Five Thousand) only in form of Bank draft in favour of "The Comptroller of Finance, Maharaja Sriram Chandra Bhanja Deo University, Takatpur, Baripada-751003 payable at Baripada".
6. EMD of Rs 10,000/- (Rupees Ten Thousand) only in form of a separate Bank draft in favour of "The Comptroller of Finance, Maharaja Sriram Chandra Bhanja Deo University, Takatpur, Baripada-751003 payable at Baripada"
7. A duly signed undertaking to the effect that the Agency has not been blacklisted by any of the Departments/Organizations of the Government of India/Government of Odisha and no criminal case is pending against the said firm/agency/proprietor (As per Annexure IV (Undertaking) .
8. Undertaking showing that Terms and conditions of the tender has been duly accepted with stamp of the prospective bidder.
9. Each page of the tender document be signed and stamped by the authorized signatory and submitted along with technical bid.
10. Bids without Tender document cost/E.M.D shall be rejected summarily.
11. The tender form is non-transferable.

Clause 3: Procedure of Submission of BIDs

1. Bids are to be submitted in two bid system. i.e. Technical Bid and Financial Bid.
2. Technical Bid along with all the requisite documents as mentioned at Clause 2 of this document is to be submitted in the format prescribed under Annexure I. All the documents are to be placed inside a sealed envelope marked as "Technical bid".
3. Financial bid to be submitted as per Annexure III and to be placed inside a separate sealed envelope marked as "Financial bid".
4. Both the envelopes containing Financial Bid and Technical Bid are to be placed inside another Envelope super scribed "Tender for Supply/Repair of UPSs and Supply of Batteries in Buyback mode" and submitted through Speed Post / Regd. Post at the Office of the Registrar, Maharaja Sriram Chandra Bhanja Deo University, Sriram Chandra Vihar, Takatpur, Baripada-757003 by 05:00AM on or before 29.05.2026. Incomplete and Late bids shall be rejected summarily.
5. Financial Bids will be opened only of those firms which qualify technical bid.
6. The Bids will be rejected if information given therein is found false or detected to be incorrect or incomplete in any manner whatsoever, at any stage prescribed in the tender or if any ineligibility is detected, and no correspondence thereof shall be entertained, what so ever.
7. Bid Security will be forfeited in the following conditions:-



- I. If at any stage, any of the information/declaration given by the bidder is found false.
- II. If a bidder withdraws his bid during the period of bid validity specified in the terms and conditions of tender.
- III. In case of any lapse/default in honoring of the terms and conditions at any stage after submission of tender.

ANNEXURE I

PARTICULARS OF THE BIDDERS TO BE FURNISHED IN BID

1	Name of Organization /Firm / Company	
2	Address & Telephone Number	
3	Year of establishment	
4	Status of the Firm) (Company/Firm/Proprietary)	
5	Whether registered with the registrar of companies/registrar of firms. If so, attach the copy of certificate.	
6	Name & Mobile Number of Managing Director/Managing Partner/Proprietor	
7	Whether registered with GST. Enclose the relevant copies with clearance certificates	
8	Furnish copy of PAN, Latest Income Tax Return filed.	
9	Furnish copies of audited balance sheet & profit & loss account for the last three years certified by CA.	
10	ISO 9001 certificate	
11	MSME certificate	
12	Furnish OEM authorization certificate.	
13	“Undertaking” for not be a Blacklisted Firm.	
14	EMD Payment made or not? If YES, Mention details	
15	Whether Tender Cost paid or not? If YES; Mention details.	

Place:

Date:

Name, Signature & Seal of Bidder:



ANNEXURE II

Supply/Repair of UPSs and Supply of Batteries in Buyback mode

Present Status and Action to be taken:

S.N	Location	UPS					Battery				
		Brand	Model	KVA	Status	Action	Brand	Ampere-hour	Number of Batteries	Status	Number of Batteries to be Newly procured
1	Computer Centre	Numeric	ONFINITI	10 KVA	Working		Exide	100 Ah	16	Replace with 100Ah	16
2	Computer Centre	BPC	PBI110L16	10KVA	Working		Amaron	100Ah	16	Replace with 100Ah	16
3	Central Library	Numeric	UPS5000	5KVA	Need Repair	Repair*	Exide	26Ah	15	Replace with 26Ah	16
4	Central Library	APC	SCRE6KUXI	6KVA	Working		Exide	42Ah	16	Replace with 42Ah	16
5	Central Library	Numeric	HP Max 10KVA 31 FMI C	10KVA	Need Repair	Repair*	Amaron	100Ah	24	Replace with 100Ah	24
6	Comp App.	Microtek	14ALDEB-10060	5KVA	Need Repair	Repair*	Exide	100Ah	15	Replace with 100Ah	15
7	Comp App.	Numeric	II120803719	20KVA	Dead	Purchase New 10KVA Single Phase UPS	Exide	100Ah	25	Replace with 100Ah	16
8	Comp App.	APC	Smart UPS RC 5000	5KVA	Need Major Repair	Purchase New 5KVA Single Phase UPS	Rocket	26Ah	16	Replace with 100Ah	16

**Bidder may visit the location during working hours to assess the repairing.*



UPS SPECIFICATION

Single Phase 10 KVA UPS (Brand: Numeric/Microtek/APC)

Specification	Specification Name	
Generic	Rating (in KVA)	10
	Input Voltage (AC, 50 Hz)	Single Phase, 160V - 260V
	Output Voltage (AC, 50 Hz)	Single Phase, 230V±1%,
Features	Standard Protection for Online UPS with Battery	Under Voltage Protection, Over Voltage Protection, Short Circuit Protection, Overload Protection, Over Temperature Protection
	Online UPS Metering Information	Input and Output Voltage, Output Power, Battery Voltage
	Online UPS Alarms and Indicators	UPS Status, Battery Charging and Discharging, Overload Voltage, Audible Alarm for Low Battery/Battery Voltage
	Type of Mounting of Online UPS	Floor Standing
	Ingress Protection	IP20
Construction	Availability of Inbuilt Isolation Transformer	Yes
	Overall Efficiency (in %)	80% - 90
	Minimum Overload Capacity of Online UPS	120% of Rating in KVA for 10 minutes
	Standard Accessories	Input and Output Power Cables, Battery Connecting Cables and Lugs, Battery Rack, Communication Cable, Battery Fuse
Operating Conditions	Operating Temperature Range (Lower Limit)	5°C to 10°C
	Operating Temperature Range (Upper Limit)	35°C to 40°C
	Minimum Relative Humidity (Non-Condensing at 40 deg C) [in %]	85
Warranty And Reports	Minimum Standard Warranty	1 year
	Warranty	2 years
	Availability of test report from Central Government Lab/ NABL accredited LAB / ILAC accredited LAB to prove conformity of the specification	No
	Agreed to furnish all the test reports and certificates to be buyer on demand	No

Single Phase 5 KVA UPS (Brand: Numeric/Microtek/APC)

Specification	Specification Name	
Generic	Rating (in KVA)	5
	Input Voltage (AC, 50 Hz)	Single Phase, 160V - 260V
	Output Voltage (AC, 50 Hz)	Single Phase, 230V±1%,
Features	Standard Protection For Online UPS with Battery	Under Voltage Protection, Over Voltage Protection, Short Circuit Protection, Overload Protection, Over Temperature Protection
	Online UPS Metering Information	Input and Output Voltage, Output Power,

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		Battery Voltage
	Online UPS Alarms and Indicators	UPS Status, Battery Charging and Discharging, Overload Voltage, Audible Alarm for Low Battery/Battery Voltage
	Type of Mounting of Online UPS	Floor Standing
	Ingress Protection	IP20
Construction	Availability of Inbuilt Isolation Transformer	Yes
	Overall Efficiency (in %)	80% - 90
	Minimum Overload Capacity of Online UPS	120% of Rating in KVA for 10 minutes
	Standard Accessories	Input and Output Power Cables, Battery Connecting Cables and Lugs, Battery Rack, Communication Cable, Battery Fuse
Operating Conditions	Operating Temperature Range (Lower Limit)	5°C to 10°C
	Operating Temperature Range (Upper Limit)	35°C to 40°C
	Minimum Relative Humidity (Non-Condensing at 40 deg C) [in %]	85
Warranty And Reports	Minimum Standard Warranty	1 year
	Warranty	2 years
	Availability of test report from Central Government Lab/ NABL accredited LAB / ILAC accredited LAB to prove conformity of the specification	No
	Agreed to furnish all the test reports and certificates to be buyer on demand	No

Battery: (Brand: Preferably AMARON or higher)

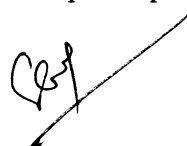
Battery/Back-up Bank	Type of Battery	SMF-VRLA (Sealed Maintenance Free-Valve Regulated Lead Acid) / Stationary Lead Acid Batteries
	Battery capacity (in Ah)	100/42/26

ANNEXURE-III

Sl. No.	Item	Make	Model	Qty	Rate per unit	Tax	Total Price (in Rs.)
Grand Total (Rs.)							
Grand Total (in words)							

Note:

- 1) Quoted Price is inclusive of all taxes, transportation duty and other charges if any.
- 2) Product quantity varies as per requirement.



ANNEXURE IV

IT IS CERTIFIED THAT MY FIRM/COMPANY/AGENCY HAS NEVER BEEN BLACKLISTED BY ANY OF THE DEPARTMENTS/ AUTONOMOUS/ INSTITUTIONS/ UNIVERSITIES / PUBLIC SECTOR UNDERTAKINGS OF GOVERNMENT OF INDIA OR GOVERNMENTS OF ODISHA OR ANY OTHER STATE GOVERNMENT OR PUBLIC SECTOR BANKS OR LOCAL BODIES/ MUNICIPALITIES AND NO CRIMINAL CASE IS PENDING AGAINST MY FIRM/ AGENCY AS ON 29.05.2026.

AND

I / WE UNDERSTAND THAT THE DETAILS OF THE ITEMS/SERVICES AS PROVIDED ABOVE ARE SUBJECT TO CHANGE. I/WE AGREE THAT IN CASE OF ANY CHANGE IN THE QUANTITIES REQUIRED FOR ANY OF SERVICES, I/ WE WOULD BE SUPPLYING THE SAME AT THE RATES AS SPECIFIED IN COMMERCIAL BID. I /WE AGREE TO ADHERE TO THE RATES GIVEN ABOVE EVEN IF THE QUANTITIES UNDERGO A CHANGE.

Place:
STAMP
Date:

SIGNATURE OF THE BIDDER WITH

ANNEXURE V CHECK LIST

(Please tick yes or No: Y/N)

- Tender Cost bank draft no. & date (Y/N):
- EMD bank draft No & date (Y/N):
- ANNEXURE: I duly fill in (Y/N):
- Valid GSTIN Certificate (Y/N):
- Valid PAN Card (Y/N):
- IT return (Y/N):
- Audit report for last three years (Y/N):
- Experience certificate of minimum five years (Y/N):
- Proof of P.O. copies, Installation & Commissioning report performance certificate (Y/N):
- Authorization certificate from OEM / Manufacturer / Company (Y/N):
- Any other relevant documents as per Tender notice. (Y/N):
- List of items quoted

Place
Date

Name, Signature & Seal of Bidder.

