



**MAHARAJA SRIRAM CHANDRA BHANJA DEO UNIVERSITY,
SRIRAM CHANDRA VIHAR, TAKATPUR, BARIPADA, ODISHA**

NOTIFICATION

No. 1977 /MSCBU-EC-2024

Date: 03-04-2025

In pursuance of the proceedings of the Syndicate meeting held on 20.12.2024, the following revised fee structure and remunerations of various examinations shall come into force with effect from the date of issue of this order until further orders.

Examination Fees (per candidate per semester)

Sl. No	Name of Examination	Revised Fee (Rs)
1.	U.G. (B.A./B.Sc./B. Com) CBCS all Semester Examination (Pass)	400.00
2.	U.G. (B.A./B.Sc./B. Com) CBCS all Semester Examination (Hons.)	500.00
3.	LL.B./ Pre Law/Inter Law/ Final Law/ All Semester/ B. Ed./ General First Year/ Second year/ B. Ed. (Special)	600.00
4.	B.H.M.S./ B.A.M.S. Exam Each Year/ B. Sc Nursing/ M. Sc. Nursing/ P.B. Nursing/ BMLT/ BMRT/ Optometry	600.00
5.	B.B.A./ B.C.A./ B. Lib/ BPT/B. P. Ed./ Integrated B. Ed-M Ed/ Examination per semester	600.00
6.	All P.G. Examination (Regular, S.F.C.& D.D.C.E./C.D.O.E.) per Semester	500.00
7.	M.C.A./M.B.A./M.A. P.M.I.R./M.F.C. etc. per Semester	600.00
8.	Pre-Ph. D Course work	600.00
9.	M.B.B.S. Examination each Semester/Each Year	800.00
10.	P.G. in Medical Science each Semester/Each Year	1000.00

Centre Charges (Per candidate per semester)

Sl. No.	Name of Examination	Revised Fee(Rs.)
1.	U.G. CBCS all Semester Examination (Pass/Hons.)	200.00
2.	Additional Centre Charges	200.00
3.	All P.G. (Regular/S.F.C./D.D.C.E./C.D.O.E.)	200.00
4.	All professional courses like M.C.A./ M.B.A./ M.A. P.M.I.R./ M.F.C. etc.	300.00
5.	Pre-Ph. D.	200.00
6.	B.H.M.S./ B.A.M.S./ B.B.A./ B.C.A./B. Lib/ B.P.T./ B.P. Ed./ B.Ed. (Special) B. P. Ed./ Integrated B. Ed.-Med Examination/ B. Sc. Nursing/ M. Sc. Nursing/ P.B. Nursing/ BMLT/ BMRT/ Optometry	300.00

7.	M.B.B.S. Examination	1000.00
8.	P.G. in Medical Science	1000.00
9.	Additional Center Charges for fractional subjects	200.00

Other fees (to be paid along with examination fee & centre charges at the time of filling up of forms) (Per candidate)

Sl. No	Types of Fee (Applicable for all examinations)	Revised Fee (Rs.)
1.	Enrolment Fees	60.00
2.	Fee for Supervision Charges	100.00
3.	Recognition fees	70.00
4.	Re-Registration fees	30.00
5.	Fees for Grade sheet /Mark Sheet	50.00
6.	Fees for Grade sheet /mark sheet (Last Year/Last Semester)	100.00
7.	Provisional Certificate (Last Year/Last Semester)	100.00
8.	Migration Fee (Last Year/Last Semester)	150.00
9.	Original Certificate Fees (Last Year/Last Semester)	200.00
10.	Project Evaluation Fees	250.00
11.	Dissertation Evaluation Fees	600.00
12.	Late Fee within 07 days	100.00
13.	Late Fee beyond 07 days & up-to 15 days	400.00
14.	Late Fee beyond 15 days & up to 21 days before commencement of Examination	600.00
15.	Late fine 07 days before commencement of examination as TATKALA SEVA	1000.00

Other Examination related Fees

Sl. No	Types of Fee related to examinations	Revised Fee (Rs.)
1.	Registration & Recognition fees	50.00
2.	Duplicate Migration	1000.00
3.	Duplicate Registration	200.00
4.	Duplicate Provisional Certificate	500.00
5.	Duplicate mark Sheet (Per Mark sheet)	500.00
6.	Inter-University Transfer	400.00
7.	Inter College Transfer	400.00
8.	Re-addition of marks (Per paper)	200.00

9.	Fee for Practical for all Examinations	200.00
10.	Certificate verification	300.00
11.	Duplicate original Diploma Certificate	750.00
12.	Transcript Certificate per copy	500.00
	For every additional per copy of transcript	300.00
13.	Date of publication of result	200.00
14.	Rank/Merit Certificate	150.00

Original Certificate/Diploma/ Degree

Sl. No	Types of Examination related certificates	Revised Fee (Rs.)
1.	Diploma for all Exams/ Degree	200.00
2.	Diploma for Ph. D. Original/ Degree	1000.00
3.	Diploma for D. Sc./ D. Lit. Original/ Degree	1200.00
4.	Preservation charges for Diploma for Degree/PG Exam. from 2 nd year onwards	100.00/Year (Maximum 500.00)
5.	Preservation charges for Diploma/ Degree for Ph. D./ D. Sc./ D. Lit./ LL.D. from 2 nd year onwards	100.00/Year (Max. 1000.00)
6.	Convocation Certificate (Gold Medal Certificate)	300.00

Fee Structure for Ph.D. Programme

Sl. No	Category	Revised Fee (Rs.)
1.	MSCBU Ph. D. Application Fee	500.00
2.	Admission fee for Ph. D. Course Work	10000.00
3.	Migration Fee	15.00
4.	Registration and Recognition Fee	50.00
5.	Submission of Synopsis	2000.00
6.	Registration Fee for Ph. D.	10000.00
7.	Extension of Registration-1 st year (After 6 years)	5000.00
8.	Extension of Registration-2 nd year (After 7 years)	6000.00
9.	Re-registration Fee for Ph. D. after completion of tenure	12000.00
10.	Processing Fee for Change of Supervisor	2000.00
11.	Processing Fee for Partial modification of title of the thesis	2000.00
12.	Fee for Pre-submission	2000.00
		2000.00
13.	Processing fee for valuation of Ph.D. thesis (Submission of Ph. D. Thesis)	15000.00 (One supervisor)
		18000.00 (with Co-supervisor)
14.	Re-examination fees in case of Re-submission of Ph.D. thesis	15000.00
15.	Fee for Duplicate Registration Receipt	1000.00

16.	Fee for Original Certificate	1000.00
17.	Fee for Provisional Ph. D. Certificate	200.00

Remuneration for Evaluation of Ph. D. Thesis and Viva-Voce

Sl. No	Category	Revised Fee (Rs.)
1.	Evaluation of Thesis by Indian Examiner	2000.00 + Postage Expenses
2.	Evaluation of Thesis by Foreign Examiner	4000.00 + Postage Expenses
3.	Ph. D. Viva-Voce	1000.00

Remuneration for Ph. D. Research Entrance Test (RET)

Sl. No	Description of the Items	Revised Fee (Rs.)
1.	Centre Superintendent	2000.00
2.	Invigilator / Reliever (One reliever for 150 candidate)	200.00 (per sitting) For 25 candidates
3.	Clerk	500.00
4.	Menial	300.00
5.	Question Paper Setting	1000.00 per set
6.	Evaluation	30.00 per script

Remuneration for Ph. D. Course Work Examination

Sl. No	Description of the Items	Amount (Rs.)
1.	Theory: Setting of Question Paper per set (Ph.D. Course Work)	1000.00
2.	Practical: Paper setting per paper (Ph.D. Course Work)	300.00
3.	Theory paper: Valuation per script (irrespective of marks) (Ph.D. Course Work)	30.00 per script (Minimum 300.00)
4.	Practical Paper: Valuation per script (Both internal and External) (Ph.D. Course Work)	40.00 per script (Minimum 300.00 each)
5.	Postage-/ Parcel	Actual Expenditure
6.	Other Misc. Expenditure in Theory and Practical Examination including sitting arrangements (per candidate)	200.00
7.	Remuneration to Centre Superintendent Rate per sitting (theory and practical) for all examination	120.00
8.	Remuneration to Invigilator (theory) for all examinations Rate per sitting	80.00 (for 2 hours) 100.00 (for 3 hours)
9.	Remuneration to Clerk per sitting	50.00
10.	Remuneration to Menial per sitting	30.00

REMUNERATION FOR VARIOUS EXAMINATION RELATED ASSIGNMENTS**(Three Years Degree Programme (Arts/Science/Commerce) under CBCS Pattern of Examinations/ NEP 2020)**

Sl. No.	Remuneration for Degree Level Course Examinations	Revised Fee (Rs.)
1.	Question Paper setting (Theory Pass & Hons. in Arts/Science/Commerce & other U.G. Programmes) where full marks is 50 and above	1000.00 per set
	Question Paper setting (Theory Pass & Hons in Arts/Science/Commerce & other U.G. Programmes) where full marks is below 50	600.00 per set
	Bilingual/ Translation wherever applicable	200.00 (extra)
	Question Paper setting (Practical UG Pass & Hons.)	300.00 per set
2.	Theory valuation per script for UG Pass/Hons. (50 marks and above)	30.00 per script (Minimum 300)
	Theory valuation per script for UG Pass/Hons. where full mark below 50	20.00 per script (Minimum 200.00) per day 30 scripts
3.	UG (Pass & Hons.) Practical Valuation (Per script)	
	a. Marks carrying 25/50- or 3-hours duration (Pass)	15.00 (Minimum 200.00)
	b. Marks carrying 25/50- or 3-hours duration (Hons.)	20.00 (Minimum 250.00)
	c. Marks carrying above 50 or above 3 hours duration (Hons.)	20.00 (Minimum 250)
4.	All project report and Dissertation (Degree Arts/Sc/Com) Evaluation /Viva	30.00 (Minimum 300)
5.	Evaluation of Dissertation & Viva-Voce per candidate (Both Ext. Int.)	30.00 each (Minimum 300.00 for Internal & Minimum 400.00 for External)
6.	Miscellaneous	30.00

LL.B./ B.LIB./ B.ED./B.P. Ed./ B.B.A./ B.C.A./ M.F.C./ P.M.I.R. AND OTHER PROFESSIONAL COURSES

Sl. No	Description of items	Revised Fee (Rs.)
1.	Paper setting per paper full marks up to 50	600.00 per set
2.	Paper setting per paper full marks above 50	1000.00 per set
3.	Valuation per script full marks up to 50	20.00 per script (Minimum 200.00)
4.	Valuation per script full marks above 50	30.00 per script (Minimum 300.00)
5.	Valuation of practical per candidate	20.00 (Min. 200.00)

6.	Evaluation of Dissertation & Viva-Voce per candidate (Both Ext. Int.)	30.00 each (Minimum 300.00 for Internal & Minimum 400.00 for External)
7.	Miscellaneous	30.00

POST GRADUATE COURSES

Sl. No	Description of items	Revised Fee (Rs.)
1.	Paper setting per paper (Theory) full marks up to 50	600.00 per set
	Paper setting per paper (Theory) full marks above 50	1000.00 per set
2.	Paper Setting per paper (Practical) of 6 hours duration	600.00 per set
3.	Valuation per script (Theory & Practical) (both External & Internal)	30.00 per script (Minimum 400.00)
4.	Evaluation of Dissertation /Field Surveying Report & Viva-Voce per candidate	35.00 each (Min. 300.00 for Internal & (Min-500.00 for External)
	i. Carrying 200 marks or more (both Ext. & Int)	
	ii. Carrying below 200 marks (both External & Internal)	30.00 each (Min. 250.00 for Internal & Min.400.00 for External)
5.	Miscellaneous	30.00

MODERATION

Sl. No	Description of items	Revised Fee (Rs.)
1.	Moderation for all Examinations theory papers only per set/per exam.	120.00 (Max. 500.00)

CENTER EXPENSES

Sl. No	Description of items	Revised Fee (Rs.)
1.	Remuneration to Centre Superintendent Rate per sitting (Theory and Practical for all examination)	110.00
2.	Remuneration to Deputy Centre Superintendent Rate per sitting (Theory and Practical for all examination)	100.00
3.	Remuneration to Invigilator (theory) for all examination per sitting	30.00 per hour (Max. 90.00)
4.	Remuneration to Clerks per sitting for all examination	1.00 per candidate (Min. 100.00)
5.	Remuneration to menials per sitting for all examinations	0.75 per candidate (Min. 70.00)
6.	Remuneration to Demonstrator, Laboratory Assistant	
	i. For P.G. Examinations	4.00 per candidate (Min. 200.00)
	ii. For U.G. Examinations	4.00 per candidate (Min. 100.00)
7.	Remuneration to Mechanics/Gas man/Glass blower & Comp. Asst/Specimen Collector(Science Subjects)	4.00 per candidate (Min. 50.00)
8.	Remuneration to Store Keeper	5.00 per candidate (Min. 80.00)
9.	Remuneration to Laboratory Attendant Class –III	3.00 per candidate

		(Min. 80.00)
10.	Remuneration to Laboratory Attendant Class-IV	2.00 per candidate (Min. 60.00)
11.	Remuneration to other Class III staff engaged in Practical	3.00 per candidate (Min. 80.00)
12.	Remuneration to other Class IV staff engaged in Practical	2.00 per candidate (Min. 60.00)

CONTINGENCY (U.G. PASS AND HONS)

Sl. No	Description of items	Revised Fee (Rs.)
1.	Postage including Railway parcel	Actual Expenditure
2.	Other Misc. Expenditure	15.00 per candidate (Min. 500.00)
3.	Practical examination in Physics, Home Sc, Comp Application, Anthropology, Education, Food Sc & Quality Control, B. Ed., B. Ed. Spl. and Others	4.00 per candidate (Min.100.00)
4.	Practical examination in Chemistry /Botany/ Zoology /Biotech/WLBC	6.00 per candidate (Min.150.00)
5.	Practical examination in Mathematics/Psychology/Functional Sanskrit/English/Statistics/Lib. Sc. and other subjects having practical components	3.00 per candidate (Min. 100.00)
6.	M.B.B.S. (Lab Fees) per examination	100.00

CONTINGENCY (P.G. AND ABOVE)

Sl. No	Description of items	Revised Fee (Rs.)
1.	Postage including Railway parcel	Actual Expenditure
2.	Other Misc. Expenditure	15.00 per candidate (Min. 500.00)
3.	Practical examination in Physics/ Math/ Computer Science/ Statistics/ RS & GIS	10.00 per candidate (Min. 200.00)
	Practical examination in Chemistry/ Botany/ Zoology/ Biotech/ WLBC	12.00 per candidate (Min. 200.00)
4.	Practical examination in Psychology/ Anthropology / Education/ Yoga/ Library Science/ Integrated B.Ed.-M.Ed. & Other subjects having practical components.	5.00 per candidate (Min.150.00)

Note:

1. No Deputy Centre Superintendent be appointed if the number of candidates appearing in the examination is 250. For each additional 250 students or part thereof, another Deputy Centre Superintendent is allowed, maximum number of Deputy Centre Superintendent in the centre shall not be more than 3.
2. The number of invigilators for the theory per sitting will be as follow
 - i. One invigilator for 20 candidates or part thereof
 - ii. One relieving invigilator for 100 students or part thereof
 - iii. One practical group for every 16 students or part thereof (for UG)
 - iv. 25% of the invigilator as in (i. above (subject to minimum of two) be appointed for gate checking and mobile duty provided that any part of the invigilator shall be ranked off to one invigilator.

CODING OF ANSWER SCRIPTS

Sl. No	Description of items	Revised Fee (Rs.)
1.	Coding Supervisor	2600.00
2.	Coding Officer	1.00 per script (Min. 200.00)
3.	Peon	0.50 paisa per script (Min. 100.00 & Max. 1000.00)
4.	Contingent expenditure up to 5000 scripts and for every additional 5000 scripts	1000.00 1000.00
5.	Coding of external papers	2.00 (Coding & Decoding) per script

(Free accommodation for coding staff to be provided by the University to the external confidential agencies engaged for the purposes)

Note:

The coding supervisor, Coding officer and Coding peon will get CA @ 100/- or DA as admissible per day from the commencement of coding up to completion of the valuation of coded scripts for 3 days more after valuation is over.

ZONAL VALUATION

Sl. No	Description of items	Revised Fee (Rs.)
1.	Zone Supervisor	3000.00
2.	Deputy Zone Supervisor	2500.00
3.	Zone Officer	2300.00
4.	Zone Assistant	2000.00
5.	Zone Peon	1600.00
6.	Contingent Expenses	
	Up to 10000 answer scripts	3000.00
	For every additional 5000 scripts or part thereof	1000.00
7.	Zone expenses per day (for engaging Class-III and Class-IV employees other than Zone Assistant & Zone Peon)	350.00
8.	Scrutinizer per script	1.25
9.	Accommodation charges	50.00

Note:

- 1. The rates of remuneration are applicable to the Zone staff of the Colleges/University. In addition, they shall be paid CA @ Rs.100.00 or DA per day admissible.*
- 2. One Deputy Zone Supervisor be appointed if the answer scripts 10000 or more.*
- 3. i) One Zone officer shall be appointed up to 10000 scripts. For every additional 15000 scripts or part thereof one additional Zone officer shall be allowed.*

ii) One Zone Asst. shall be appointed up to 10000 scripts, for every additional 15000 scripts or part thereof One more Zone Asst. shall be allowed.

iii) One Zone Peon shall be appointed up to 25000 scripts, for every additional 15000 scripts or part thereof one more Zone peon shall be allowed.

4. The Zone Supervisor, Deputy Zone Supervisor, Zone Officer, Zone Asst and Zone Peon will get CA/DA as admissible 3 days before the commencement of the Zone and up to 3 days after completion of Zone in addition to valuation days.

5. A Scrutinizer will be appointed if the total number of scripts of a subject/Paper is 300 or more.

CENTRAL VALUATION REMUNERATION TO CHIEF EXAMINER (THEORY) HONS/ PASS (UG)

Sl. No	Description of items	Revised Fee (Rs.)
1.	Examining Chief up to 2 Assistant	400.00
2.	Examining Chief up to 4 Assistant	800.00
3.	Non-Examining Chief (5 - 7 Assistant	1000.00
4.	Non-Examining Chief more than 7 Assistants	1200.00
5.	Chief Examiner (Practical)	500.00
6.	Miscellaneous to all examiners and paper setters	30.00

REMUNERATION TO CHIEF EXAMINER (THEORY) P.G & Ph. D.

Sl. No	Description of items	Revised Fee (Rs.)
1.	Examining Chief up to 2 Assistant	500.00
2.	Examining Chief up to 4 Assistant	800.00
3.	Non-Examining Chief (5 - 7 Assistant)	1200.00
4.	Non-Examining Chief more than 7 Assistants	1500.00
5.	Remuneration to the Chief Examiner (Practical)	500.00
6.	Remuneration to the Scrutinizer per script	1.25
7.	Miscellaneous to all examiners and scrutinizer	30

Note:

Postal and Railway charges will be reimbursed on production of receipt over and above the contingent charges mentioned here.

REMUNERATION TO THE SINGLE EXAMINER:

The status of a single examiner is similar to that of an assistant examiner when number of scripts allotted to him/her is 150 or less both in pass and Hons papers. However, the single examiner will get one day extra for completing the work of a chief, if the number of scripts valued by them exceeds 50.

NB:

1. In addition to the remuneration mentioned above, the examiners (Chief/Assistant/Single) will be paid TA (bus fare only) and D.A. as admissible to Government servants subject to its revision by the competent authority of the university.
2. Local examiners, substitute examiners and scrutinizers shall be paid CA @ Rs.100.00 (Rupees one hundred only) per day.

FEE FOR RECEIVING XEROX COPIES OF VALUED ANSWER SCRIPTS

Description of items	Revised Fee (Rs.)
U.G. & Equivalent	Rs. 1,000.00 per answer scripts + Rs. 2.00 for cost of each page of Xerox Copy
P.G. and Equivalent/ M. Phil./ Pre-Ph.D. Course work & Other University Examinations	Rs. 1,500.00 per answer scripts + Rs. 2.00 for cost of each page of Xerox Copy

APPOINTMENT OF EXAMINERS FOR VALUATION OF ZONE

1. Answer scripts up to 150 script single examiner.
2. Answer scripts above 150 up to 300- One Examining Chief and up to 2 Assistant Examiners.
3. Answer scripts above 300 up to 600- One Examining Chief and up to 5 Assistant Examiners.
4. Answer scripts above 600- One Non-Examining Chief and more than 5 Assistant Examiners.
5. Examining Chief will be treated as single examiner if none of the assistant examiners turn up.

Note: The number of examiners may vary depending upon the actual number of scripts.

DA ADMISSIBLE FOR VALUATION OF ANSWER SCRIPTS

Subject/Paper	Full Mark	No of Scripts per day for Assistant Examiner/ Single Examiner	No of Scripts per day for Examining Chief
Honors	Up to 50	25 per day(05 on the first day as sample copy)	20 per day(05 on the first day as sample copy)
	Above 50 Up to 80	20 per day(05 on the first day as sample copy)	15 per day(05 on the first day as sample copy)
	Above 80 Up to 100	15 per day(05 on the first day as sample copy)	10 per day(05 on the first day as sample copy)
Other than Honors	Up to 50	30 per day(05 on the first day as sample copy)	25 per day(05 on the first day as sample copy)
	Above 50 Up to 80	25 per day(05 on the first day as sample copy)	20 per day(05 on the first day as sample copy)

	Above 80 Up to 100	20 per day(05 on the first day as sample copy)	15 per day(05 on the first day as sample copy)
Professional Courses like B. Ed./ B. Ed.-Spl./ LL.B./ BHMS/ BAMS/ BCA/ BBA/ MBBS/ B. Sc. Nursing/ M. Sc. Nursing/ P.B. Nursing/ BMLT/BMRT/ Optometry	Up to 50	25 per day(05 on the first day as sample copy)	20 per day(05 on the first day as sample copy)
Professional Courses like B. Ed./ B. Ed.-Spl. /LLB/ BHMS/ BAMS/ BCA/ BBA/ MBBS/ B. Sc. Nursing/ M. Sc. Nursing/ P.B. Nursing/ BMLT/ BMRT/ Optometry	Above 50 Up to 80	20 per day(05 on the first day as sample copy)	15 per day(05 on the first day as sample copy)
Professional Courses like B.Ed./ B. Ed.-Spl./ LLB/ BHMS/ BAMS/ BCA/ BBA/ MBBS/ B. Sc. Nursing/ M. Sc. Nursing/ P.B. Nursing/ BMLT/ BMRT/ Optometry	Above 80 Up to 100	15 per day(05 on the first day as sample copy)	10 per day(05 on the first day as sample copy)

Note:

In addition to the above, the Zone Supervisor may issue up to extra 05 nos. of scripts per day to each examiner to complete the valuation zone in time/ in case of exigencies.

SUPERVISOR/OBSERVER/SQUAD IN VARIOUS EXAMINATIONS

Sl. No.	Description of items	Revised Fee (Rs.)
1.	Supervisors/ Squad/ Observer	400.00 plus TA & DA/CA as admissible (TA actual Bus fare)
2.	Secretarial remuneration to Nodal College Centre for arrangement of Squad/ Supervisor for any examination.	800.00
3.	Remuneration to the Principal of Nodal Centre/ Any officer in charge of Nodal Centre	1000.00

REMUNERATION TO TABULATORS

Sl. No.	Description of items	Revised Rate in Rupees for 10 candidates or part thereof
1.	BA/ B.Sc./ B.Com(Pass) each part or Semester of three years degree courses	15.00
2.	BA/ B.Sc./ B.Com(Hons) each part or Semester of three years degree courses	20.00
3.	B.Ed./ B.Ed.-Spl.	15.00
4.	LL.B.	15.00
5.	BLIS/ PG Diploma Courses	15.00
6.	MA/ M.Sc./ M.Com part one/per semester subject wise	15.00

7.	MA/ M.Sc./ M.Com. Final Semester subject wise	30.00
8.	LL.M. per semester	15.00
9.	M. Ed./ Int. B. Ed.-M. Ed.	15.00
10.	Master Tabulation (MA/ M.Sc./ M.Com) subject wise	30.00
11.	1 st and 2 nd BHMS	15.00
12.	3 rd and 4 th BHMS	20.00
13.	Pre/1 st /2 nd /3 rd /4 th /5 th BAMS	15.00
14.	1 st / Final MBBS	20.00
15.	2 nd / 3 rd MBBS & Engg./ B. Sc. Nursing/ M. Sc. Nursing/ P.B. Nursing/ BMLT/BMRT/ Optometry	15.00
16.	M.Sc. and Engg./ M..Tech(IC)/ DIM/ MCA/ MBA each part/ PG in Medical Science	15.00
17.	Master Tabulation for M.Sc. & (IC)/DIM/MCA/MBA Three Years Degree Course	20.00
18.	Master Tabulation for B. Sc. Eng. /BI	40.00
19.	M. Phil. per subject	70.00
20.	PGDLLPM/ PGDPM each part/ M. Lib. Inf. Sc.	20.00
21.	Comparer (Computer result publications) all examinations	0.80 per entry

REMUNERATION TO THE STAFF BEYOND OFFICE HOURS

Sl. No.	Description of items	Revised Fee (Rs.)
1.	Writing of Admit Card	0.50
2.	Writing of Names etc. in Master Tabulation Register	0.50
3.	Writing Diploma/ Degree	3.00
4.	Writing of record of Degree	0.40
5.	Writing of Diploma for Ph.D./ D.Litt./ D. Sc.	4.00
6.	Supervision charges for each item 1 to 5	10% of total remuneration paid for 1 to 5
7.	Compilation of result for all Examinations except MD/ MS	50% of Tabulator remuneration
8.	Compilation of MD/ MS result	50 per candidate
9.	Transcription of marks for all examinations	50% of Tabulator remuneration
10.	Supervision charges for item 7 and 8	10% of Sl. No 7 +8
11.	Searching fee of answer scripts per scripts for re-addition	3.00 (Min. 50.00)
12.	Checking/verification of marks of re-addition per script by the tabulator/officer engaged.	5.00 (Min-100.00)

13.	Typing question papers per set	50.00
14.	Remuneration for coding per script (Re-addition purpose)	0.40
15.	Remuneration for decoding per script (Re-addition purpose)	0.40
16.	Writing of Registration card	0.60
17.	Sorting of question paper per set/per small packet	0.70
18.	Packing of question paper per set/per big packet	6.00
19.	Pocket allowance for distribution of confidential packets for Class-III staff per college	90.00
20.	Pocket allowance for distribution of confidential packets for Class-IV staff per college	80.00
21.	Refreshment per member for members of different examinations related meetings or boards.	20.00 or lunch as actual
22.	Submission of answer scripts of mid-term examinations/Practical record/Practical marks for one examination (all subjects and all paper)	TA/DA applicable for maximum 2 person in University rate

CONDUCTING BOARD

- a) Fresh Valuation Full rate per script without minimum
- b) Revaluation 50% of the full rate without minimum
- c) Verification of MP cases 100.00 (Minimum)
- d) Accommodation Allowances to the 60.00
Visiting (out side headquarters)
Prof./ Asso. Prof./Asst. Prof. others for official work

EXEMPTION OF FEES OF PEOPLE WITH DISABILITIES (PWD):

- A. In response to Department of Higher Education, Government of Odisha letter No-25937 dated 04.10.2017. Examination Fees and Certificate Fees (Original) are exempted from the following categories of disabled candidates: -
1. Blind students who use Braille for studies.
 2. Hearing impaired and dumb candidates.
 3. Orthopedically handicapped students with disability more than 75%
- Supporting documents for exemption: The candidate has to submit the copy of the Disable certificate issued by the competent authority duly attested by the Principal/Head of the Institute along with the application form.
- Further, the exemption will be applicable for other categories depending upon the direction of the Government.
- B. Orphan: As per letter No-23836/HE dated 29.10.2015 of Government of Odisha, Examination fees will be exempted with proper identification from District Collector/Sub-Collector.
- C. Green Passage (Candidates who are residents of Child Care Institutions or in case of students, who are technically not Children but who have on completion of 18 years have moved out from Child Care Institutions, but who are residents of such institutions in the past)- Examination fees will be

exempted with submission of required documents signed by District Child Protection Officer.
Letter No-16049/HE dated 22.06.2017.

SITTING CHARGE/ HONORARIUM TO MEMBERS OF DIFFERENTBOARDS AND COMMITTEES

Sl. No.	Sitting Charge/ Honorarium	Revised Fee (Rs.)
1.	Sitting Charge for Board of Studies/ Board of Conducting Examiners/ Affiliation Committee/ Exam. Committee etc. per day	300.00
2.	Sitting Charge for attending Subject Research Committee meeting per day (External members only)	500.00
3.	Sitting Charge for attending Subject Research Committee meeting per day (External members only) for attending Ph.D. Pre-submission and Ph.D. Viva Voce	500.00

N.B.

In addition to the sitting charge/ honorarium mentioned above, the external members of the aforementioned Boards and Committees attending meetings will be paid TA and D.A.as per University rules. However, the local external members attending the above meetings will be paid CA @ Rs.100.00.

This Notification supersedes all previous Notifications related to fee structure and remuneration issued earlier.


Registrar
M.S.C.B. University

Memo No. 1978 /MSCBU

Date: 03-04-2025

Copy forwarded to the Principals of all affiliated colleges under M.S.C.B. University for information and necessary action.


Registrar
M.S.C.B. University

Memo No. 1979 //MSCBU

Date: 03-04-2025

Copy forwarded to P.A. to Vice Chancellor/ Chairman P.G. Council/ P.A. to Registrar/ Steno to Controller of Examinations/ Steno to Comptroller of Finance/ Prof. in Charge of Website MSCBU/ Director, College Development Council/ Estt. Section/ Accounts Section-I & II/ Registration/ PIS/ all Officers of MSCB University/ Guard File/ Notice Board for information and necessary action.


Registrar
M.S.C.B. University