

REGULATION FOR DOCTOR OF PHILOSOPHY

IN FACULTIES OF ARTS, SCIENCE, TECHNOLOGY, COMMERCE &
MANAGEMENT, EDUCATION, LAWS AND MEDICINE

UNDER

NORTH ORISSA UNIVERSITY

(IN ACCORDANCE WITH UGC REGULATION-2016

&

With effective from the session 2016-2017)



SRIRAM CHANDRA VIHAR,

BARIPADA - 757003

MAYURBHANJ

ODISHA, INDIA

www.nou.nic.in



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OF ARTS, SCIENCE, TECHNOLOGY, COMMERCE & MANAGEMENT,
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(IN ACCORDANCE WITH UGC REGULATION-2016)

The following shall be the **Regulation for Doctor of Philosophy** in Faculties of Arts, Science, Technology, Commerce & Management, Education, Law and Medicine etc. under North Orissa University.

1. **SUBJECTS APPROVED BY THE UNIVERSITY:**

Biotechnology, Botany, Chemistry, Commerce & Management, Computer Science & Information Technology, Economics, Education, English, Geology, History, Life Sciences, Mathematics, Odia, Philosophy, Psychology, Physics, Political Science, Sanskrit, Yoga and Zoology and any other subject approved by the University from time to time.

2. **ELIGIBILITY CRITERIA FOR ADMISSION INTO PH.D. PROGRAMME**

- a. Master's Degree holders having secured at least 55% of marks in aggregate or its equivalent grade 'B' in UGC-7-point scale and above in any disciplines of North Orissa University or any other University recognized as equivalent thereto by North Orissa University are eligible for Ph.D Registration. 5% relaxation (i.e., from 55% to 50%) or equivalent relaxation of grade for SC/ ST/ OBC (non-creamy layer)/ differently-abled students or those who had obtained their Master's degree prior to 19th September, 1991 can be granted.
- b. For admission into Ph.D. programme, the candidate has to undertake Pre-Ph.D. course work conducted by North Orissa University or any other University/Institution recognized as equivalent by North Orissa University. Further, the successful candidates of Pre-Ph.D. course work shall be eligible for Ph.D. registration in their subjects concerned. Registration in Allied/ Inter disciplinary subjects other than his/ her subject at the Master's level will be decided by the Subject Research Committee (SRC).

OR

- c. A candidate who has passed M. Phil./ M. Tech. programme and studied "**Research Methodology**" (minimum of 4 credit) as one of the paper from any UGC recognized University is exempted from Pre-Ph.D. coursework. However, he must have admitted to the M. Phil./ M. Tech. programme through Entrance Test and Interview (ET & I).

3. **PRE-Ph.D. COURSE (PPC) WORK:**

a. Eligibility

- i. Master Degree holders having secured at least 55% of marks or its equivalent grade points in the subject concerned of North Orissa University or any other University recognized as equivalent by North Orissa University are eligible to take admission into Pre- Ph.D. course work provided they qualify through a written test followed by an interview.
- ii. A candidate belonging to SC/ ST / OBC (non-creamy layer)/ differently-abled category or those who had obtained their Master's degree prior to 19th September, 1991 shall be given a relaxation of 5% (i.e., from 55% to 50%) of marks or its equivalent grade points at Master level.
- iii. The candidates qualifying UGC-CSIR-NET (including GRF)/ GATE/ SLET/ Teacher fellow are exempted from **written test only**.
- iv. M. Phil./ M. Tech. Degree holders are exempted from **written test** provided they have been admitted to M. Phil./ M. Tech. Programme through ET & I and have studied Research Methodology as one of the paper.

b. Admission

- i. The notification for written/ interview followed by admission will be notified by the Chairperson of PG Council, North Orissa University in consultation with the Controller of Examinations (COE), North Orissa University regarding the availability of supervisors on the subjects in the month of May every year.
- ii. The admission procedure will be completed in the office of the Chairperson of PG Council, North Orissa University like PG/ M.Phil. courses.

c. Course Work

- i. The selected candidates will have to undertake a coursework of one semester (six months) in the discipline concerned.
- ii. The course work shall be conducted in the respective PG Teaching Departments and in the recognized Nodal Centers of the University for subjects where there is no PG Teaching Department on the University campus.
- iii. The list of recognized PG Departments/ Centers for course work with number of seats will be reflected in the Information Brochure by the Chairperson of PG Council.

- iv. On completion of course work, there shall be a written examination to assess the performance of the candidate to be conducted by COE`.
- v. The mode of examination for theory shall include written examination at the end of the PPC. Duration of examination for each theory paper (05 credits) shall be of 3 hours. The candidates shall have to answer 5 questions one from each unit. Duration of the practical examinations shall be 6 hours.

vi. Course Structure

Paper	Name of the Paper	Credit	Mark
801	Research Methodology-I	05	50
802	Research Methodology-II/ Advance Research Course	05	50
803	Dissertation/Review with Seminar Presentation	10	100
Total		20	200

- vii. The Research Methodology could cover areas such as quantitative methods, computer applications, research ethics, and review of published research in the relevant field, training, field work etc.
- viii. The pass mark of individual paper for the Pre-Ph.D. course work should be 40% and 55% marks in aggregate or its equivalent grade.
- ix. Hard Case (For theory only): A maximum of 2% grace mark shall be awarded in one or more theory paper(s) only in order to enable a candidate to pass the Pre-Ph.D. Examination. A candidate who is otherwise eligible to appear in the examination but fails in the same or fails to appear in the examination or wants to improve performance can reappear the same examination as an ex-student not more than twice within three years of his/her admission into the said course.
- vii. Admission to Ph.D. course work does not guarantee the candidates for undertaking Ph.D. in North Orissa University with course completion certificate.

4. REGISTRATION

a. Submission and Presentation of Synopsis

- i. An eligible candidate, after successful completion of the PPC from North Orissa University, shall apply ordinarily **within one month from the date of publication of result**, for presentation of the synopsis in the prescribed

form (**Appendix-I**), which shall be available from the office of the COE or can be downloaded from the University website www.nou.nic.in. The completed application must be submitted in the office of the COE by registered post or by hand, along with the requisite fee (Table 1) in the form of account payee bank draft drawn in favour of the Comptroller of Finance, North Orissa University, payable at Baripada.

- ii. The COE shall convene the Subject Research Committee (SRC) on date(s) approved by the Vice-Chancellor. Letters to the persons concerned be communicated by the COE. All SRC meetings shall be coordinated by the Controller of Examinations/the person authorized by the COE.
- iii. Applications for Ph.D. registration shall be placed before the SRC. A candidate has to give a presentation in support of her/his proposed work. *The presentation shall include objective of the work, review of literature, materials and methods to be used, possible outcome of the proposed work and tentative time frame.*
- iv. In addition to SRC members, faculty of PG Department and faculty of allied subjects, those who are interested, may attend this presentation. It is the responsibility of the candidate to invite her/his supervisor(s) to remain present at the time of his synopsis presentation. If any SRC member is the supervisor, s/he shall not participate in the decision making of her/his candidate.
- v. The SRC may accept, suggest necessary changes or reject any application. If the SRC recommends/ not recommended/ modification, if any, a candidate for registration, the candidate must be informed, in writing, by the COE within 30 days of presentation of synopsis.
- vi. The SRC shall record the suggestions/suggested changes/ reasons of rejection to the COE. If the SRC recommends for revision of synopsis, the candidate is required to resubmit a revised synopsis to the Controller of Examinations. If the candidate fails to resubmit the revised synopsis within the schedule time, as suggested by SRC, it shall be construed that the applicant is no more interested to pursue the proposed degree under the University.

After receiving the revised synopsis, the COE shall forward the same to the person as suggested by the SRC, who will take a decision on acceptance or rejection of the revised synopsis. The entire process has to be completed within 60 days from the date of presentation of synopsis. In case the SRC rejects the synopsis and does not recommend for registration, the same shall be communicated by the COE to the candidate, in writing, with reasons. Further, the candidate may apply afresh for fresh presentation if s/he desires.

b. **Application for Registration**

- i. An eligible candidate, after successful presentation of the synopsis, shall apply for Ph.D. registration in the prescribed form (**Appendix-II**), which shall be available from the office of the COE or can be downloaded from the University website www.nou.nic.in. The completed application must be submitted in the office of the COE, by registered post or by hand, along with the requisite fee (Table 1) in the form of account payee bank draft drawn in favour of the Comptroller of Finance, North Orissa University, payable at Baripada.
- ii. The candidate shall give an undertaking that s/he has not been registered for Ph.D. under North Orissa University or any other University. However, if a person has already been awarded a Ph. D., s/he may apply for a new registration in a different subject if otherwise eligible.
- iii. The supervisors must be within the academic jurisdiction of North Orissa University.
- iv. The date of registration shall be from the date of application in **Appendix-I** or as suggested by SRC depending on the progress of the proposed research work.

c. **Validity of Registration**

- i. The registration shall remain valid for 6 years from the date of registration. The women candidates and persons with disability (more than 40% disability) shall be allowed a relaxation of two years more.
- ii. A candidate who becomes unable to submit thesis within 6 years of registration is required to apply for extension. The candidate has to apply in the appropriate form (**Appendix-III**), which shall be available from the office of the COE or can be downloaded from the University website www.nou.nic.in, along with the requisite fee (Table 1), not later than **one month from the date of completion of the 6 years** term, from the date of registration.
- iii. A candidate, however, shall be allowed extension on the recommendation of the SRC.
- iv. Normally, such extension will be granted only for one year. However, in exceptional cases, extension may be granted annually for not more than two times after completion of six years of registration.
- v. After eight years, from the date of registration, if the candidate fails to submit Ph.D. thesis, the registration shall be automatically cancelled.

- vi. After completion of 8 years of Ph.D. registration in case the candidate desire extension, he/she has to apply in **Appendix-IV** with due recommendation from the Supervisor(s) to the COE with re-registration fee of Rs. 12,000/- drawn in favour of COF along with original Ph.D. registration letter and all extension letters. In such cases COE after due approval of from the Vice-Chancellor, shall extend a maximum of one time two years period from the date of expiry of first registration. Any kind of change/ modification of the approved title of the first registration shall not be allowed during re-registration. If the candidate fails to submit Ph.D. thesis within the prescribed extension period, the registration shall be automatically cancelled.

5. **SUPERVISOR/ CO-SUPERVISOR**

a. **Eligibility Criteria**

- i. Any regular Professor of the University/Institution Deemed to be a University/College with at least five research publications in refereed journals and any regular Associate/Assistant Professor of the University/Institution deemed to be a University/College with a Ph.D. degree and at least two research publications in refereed journals shall be recognized as Research Supervisor.

Provided that in areas/disciplines where there is no or only a limited number of refereed journals, the Institution may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.

OR

A regular Scientist with a Ph.D. degree and at least two research publications in refereed journals of Research Institute of repute not below the rank of Grade-C shall be recognized as Research Supervisor

- ii. Only a full time regular teacher of the concerned University/Institution Deemed to be a University/College can act as a supervisor. The external supervisors are not allowed. However, Co- Supervisor can be allowed in inter-disciplinary areas from other departments of the same institute or from other related institutions with the approval of the SRC.
- iii. A Research Supervisor/Co-supervisor who is a Professor/Associate Professor having three (03) years of PG teaching experience/Scientist-E and above, at any given point of time, cannot guide more than Eight (8) Ph.D. scholars. An Associate Professor/Assistant professor having twelve (12) years of PG teaching experiences/Scientist-D as Research Supervisor can guide up to a maximum of six (6) Ph.D. scholars and an Assistant Professor/Scientist-C as Research Supervisor

can guide up to a maximum of four (4) Ph.D. scholars. Maximum number of scholars for a supervisor is inclusive of co-guidance.

- b. The prospective supervisors are required to apply in prescribed form (**Appendix-V**), which shall be available from the office of the COE or can be downloaded from the University website www.nou.nic.in.
- c. Research experience and publications of the prospective supervisors, on application, shall be considered by SRC for eligibility for guidance of doctoral dissertation. After the recommendation of SRC the same be approved by the Vice-Chancellor. The COE shall notify accordingly.
- d. Any near relation of the Ph.D. student cannot be act as Supervisor/ Co-supervisor.
- e. **Co-Supervisor:**
A research scholar may prefer to take a co-supervisor, in addition to a supervisor, if the work is of interdisciplinary or multidisciplinary nature. The justification of a co-supervisor must be given at the time of application (**Appendix-I**). The SRC shall scrutinize all such applications and recommend whether it is essential to take a co-supervisor for that particular research project. However, a student can take only one co- supervisor, if necessary. If both the scholar and the supervisor feel the necessity of a co- supervisor, at any stage of work after registration, and if the candidate does not have a co- supervisor already, the candidate can apply through the supervisor stating the justification of a co-supervisor, to the COE for approval. The COE, however, shall place the matter before the next SRC for ratification. If the SRC does not ratify, the matter may be placed before the Vice-Chancellor, whose decision shall be final on this regard.

6. ALLOCATION OF SUPERVISOR

- a. The allocation of the supervisor for a selected student may be decided by the Department in a formal manner depending on the number of student(s) per faculty member, the available specialization among the faculty supervisors, and the research interest of the student as indicated during interview by the student. However, the allocation of supervisor shall not be left to the individual student or teacher.
- b. If the candidate wants to change supervisor/co-supervisor, at any stage during the work after registration but before thesis submission, the candidate has to apply in **Appendix- VI** with justification. However, the allocation of a new supervisor for a registered scholar shall be decided by Subject Research Committee. Only after the allocation of a new supervisor, the candidate shall be intimated by COE (**Appendix-VI**) for approval. In case of dispute, if any, the matter shall be placed before the Research Advisory Committee (**RAC**), whose decision is final on this matter.

7. FUNCTIONS OF THE SUPERVISOR AND CO-SUPERVISOR

- i. Supervisor shall not accept, at any given point of time, more than the maximum number of scholars as per Clause 5.a-iii.
- ii. The supervisor shall give a certificate, along with the application for Registration (**Appendix-II**), that the applicant is a befitting person, who is well conversant with the work s/he intends to undertake for Ph.D.
- iii. The supervisor and/or the co-supervisor need to remain present at the time of presentation of synopsis for registration.
- iv. The supervisor/ co-supervisor are required to forward the half yearly progress report of the scholar to the COE; it will be placed before SRC for assessment.
- v. They are also required to forward the application of the scholar citing proper reasons, while the scholar submits his/her application for extension of registration beyond the stipulated period.
- vi. The supervisor and/or the co-supervisor shall inform the Controller of Examinations his/her inability to guide a registered scholar giving reasons thereof when such a case arises. The COE shall place the matter before the RAC for a decision.
- vii. The supervisor(s) shall recommend the thesis for valuation by forwarding the letter of the candidate.
- viii. A certificate must be given by the supervisor(s) stating that:
 - a. The work done by the scholar is within the area of research and the registered topic.
 - b. The research conducted by the scholar is original in nature and there is no plagiarism.
 - c. The content of the thesis has not been submitted previously in the form of thesis or dissertation to this or any other University for award of any Degree or Diploma. (This certificate should be incorporated in the thesis).
- ix. The supervisor shall submit a list of names, in the prescribed format (**Appendix – VII**) of eight to ten examiners drawn exclusively from outside the state of Orissa (except for Oriya, in which at least two names be from outside the state of Orissa). While preparing the list of examiners, care should be taken on the seniority, experience and expertise of proposed examiners. The supervisor shall intimate the following information of all proposed examiners:
 - a. Area of specialization
 - b. Years of experience (Research/Teaching)
 - c. E-mail id
 - d. Any one or more telephone number(s) of Office, Residence and Mobile

e. Complete mailing address

- x. The supervisor shall be the Chairperson of the Board of Examiners for viva-voce. In case of unavailability of the supervisor, the co-supervisor shall discharge all such responsibilities.
- xi. The supervisor shall invite the members of SRC to attend viva-voce examination.
- xii. If required, the supervisor shall recommend, with reasons, for a partial modification of the title of the thesis (**Appendix-VIII**) to the COE, for approval. The COE shall place it before the next SRC for ratification. If the SRC does not ratify, the matter shall be placed before the RAC, whose decision is final on this matter.
- xiii. All supervisors shall give declaration that that the candidate is not a near relative, as defined for other examinations of the University. On declaration by the supervisor/co- supervisor, if the candidate is a near relative, then the HOD/ Chairperson of Board of Studies/ Chairperson of SRC of that subject, as decided by the Vice-Chancellor, shall act as the Chairperson of Board of Examiners.
- xiv. All supervisors, not waiting for any communication from the COE, shall intimate (**Appendix-IX**) the COE latest by April of each year regarding number of candidates s/he is intend to take Ph.D. scholars for the coming academic session.

8. PLACE OF RESEARCH AND PLACE OF COURSEWORK

- i. A candidate can carry out research for a Ph.D. degree in the concerned or allied PG teaching Department of North Orissa University.
- ii. A candidate can also carry out research for a Ph.D. degree in any of the following places:
 - a. Affiliated Colleges of North Orissa University with P.G. teaching facility in the concerned subject.
 - b. Autonomous Colleges of North Orissa University offering that subject at PG level.
 - c. Affiliated Colleges of North Orissa University shall be considered eligible if they satisfy the availability of eligible Research Supervisors, required infrastructure and supporting administrative and research promotion facilities as per these Regulations.
 - d. Research laboratories of Government of India/State Government with qualified scientists along with required infrastructure, supporting administrative and research promotion facilities as per these Regulations shall be considered eligible.
 - e. Any institute recognized by the North Orissa University.
- iii. Provided that, the Syndicate of North Orissa University has approved the University, College or Research Institute as a Recognized Place of Research of North Orissa

University. However, any reputed and recognized research institute of the country, on its consent, can be approved as a recognized centre of research, which needs to be ratified in the Syndicate. Such recognition process shall be initiated by the Controller of Examinations upon getting a request from the Head of the Institute concerned. The Controller of Examinations shall communicate the final decision of the Syndicate to the concerned institute.

- iv. The concerned or allied PG teaching Department of North Orissa University shall be the place of research for those approved subjects, in which there is PG teaching Department on the University campus.
 - v. For the subjects in which there is no PG teaching Department on the University campus, the University can recognize any University, College or Research Institute, as a place of course work. However, upon the request of the Head of the Institute, the Vice-Chancellor shall appoint a committee to inspect the concerned institute. Upon getting recommendation from the Committee the matter may be referred to the RAC. If the RAC is satisfied, then the matter is to be placed in the Syndicate. The Controller of Examinations shall communicate the final decision of the Syndicate to the concerned institute.
9. The University shall organize such course works in the respective institutes, as per University norms.

10. **SUBMISSION OF THESIS**

- i. Every registered candidate is eligible to submit her/his thesis on completion of two years from the date of registration on presentation of pre-submission Seminar.
- ii. After two years of registration a candidate through her/his supervisor may apply (**Appendix-X**) for Ph.D. pre-submission presentation to the Controller of Examinations.
- iii. The COE will forward the application to the Chairperson of concerned SRC for pre-submission presentation of the candidate before the SRC and supervisor(s). The presentation is open to all faculty members and other research scholars.
- iv. For Self Financing Department, regular senior faculty of the allied Department will be the Chairperson of the Board of the pre-submission *viva voce*. For non-allied Department, the Chairperson of PG Council, NOU will act as Chairperson of the *viva voce* Board.
- v. The Chairperson of the SRC has to submit the above report to the COE in the prescribed format (**Appendix-XI**) within 15 days of date of application of the candidate.
- vi. The SRC will decide about the suitability of the thesis for submission. SRC may except as it is or suggest for modification. Thesis suggested for modification may be

- submitted after necessary modification within six months time from the date of presentation.
- vii. The Chairperson of SRC shall also issue a copy of report (**Appendix-XI**) to the candidate for submission of Ph.D. thesis after satisfactory presentation and/ or necessary correction if any, of the pre-submission presentation.
- viii. The Ph.D. candidate should have **at least one publication as first author based on the findings of her/his research in a referred journal** before the submission of the thesis and make **two paper/poster presentations in conference/seminar** before the submission of the dissertation/thesis for adjudication, and produce evidence for the same in the form of presentation certificates and/or reprints.
- ix. The scholar needs to mention the affiliation/acknowledgement of the University while publishing any paper based on the topic of research.
- x. While submitting for evaluation, the thesis shall have an undertaking from the research scholar and a certificate from the supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree/diploma of the same University/Institute where the work was carried out, or to any other University/institute.
- xi. A candidate has to submit Ph.D. thesis with a forwarding letter (**Appendix-XII**) in the prescribed layout as given in **Appendix-XIII**.
- xii. At the time of submission the following documents has to be submitted:-
1. 3 copies (4 copies if there is Co-supervisor) of thesis in soft bound form (not spiral binding) and one hard bound copy (for library) with both side printing (usually within 300 pages in numbering excluding bibliography and appendices) along with soft copy in PDF format of the same in CD/ DVD.
 2. Five copies of the abstract (within 2000 words) soft bound (not spiral or stick bound) with soft copy in PDF format in CD or DVD form
 3. The original letter of Registration issued by the COE.
 4. Any other letter issued by the COE, with regard to extension of registration or modification.
 5. Report (**Appendix-XI**) issued by the Chairperson of SRC of Pre Submission Board
 6. Prescribed fee in the form of account payee bank draft in favour of the Comptroller of Finance, North Orissa University, payable at Baripada.
 7. One hard-bound copy of the thesis for the library. If the examiner(s) specifically suggest some modifications of the thesis, the candidate shall incorporate modifications and resubmit only one hard bound copy of the

thesis, to the COE, for the library. These modifications must also be incorporated, by the candidate, in CD or DVD.

8. One research paper published in the referred journals based on the findings of the thesis must be submitted. The candidate needs to be first author (with affiliation to NOU) of the published paper and two certificates of paper/poster presentation in seminar/conference.

11. LANGUAGE OF THE THESIS

The language of the entire thesis shall be in English. In case of language subjects such as Odia, Hindi, Sanskrit, Parsi, Urdu etc., candidate can write the thesis in that particular language or in English.

12. RESPONSIBILITY OF THE CANDIDATE:

The research data generated by a scholar are considered as the property of the University. If a candidate leaves the University anytime, s/he is required to seek permission of the University before taking any data.

13. EVALUATION OF THESIS AND EXAMINERS'S REPORT:

- i. The Board of Examiners shall be as follows:

Examining Thesis

- a. Supervisor
- b. Co-supervisor, if any
- c. Two External Examiners (From outside the State except for Odia)

Viva-voce

- a. Supervisor-Chairperson
- b. Co-supervisor-Member
- c. One out of two external examiners who has examined the thesis-Member

- ii. The Controller of Examinations shall seek the consent (**Appendix-XIV**) of two external examiners and the internal examiners (Supervisors) by telephone/E-Mail/Speed Post, after the list of examiners is approved by the Vice-Chancellor. If the examiner does not respond (**Appendix-XV**) within four weeks, the Controller of Examinations may seek the consent, by E-Mail (and also by Speed Post), of the next person in the list of examiners approved.

- iii. The thesis must be dispatched to the examiner for valuation within seven days of receiving consent from the concerned examiner. The examiners must be requested to return the evaluated thesis, their recommendation and Examiner's report (**Appendix-XVI**) within one month time, in the format provided by the University. The report of the examiner, through E-mail (coenoubpd@gmail.com)

or Fax may also be accepted, provided the report bears the signature (scanned) of the examiner.

- iv. If any examiner does not respond within one month, the Controller of Examinations shall request reminding him/her to expedite the valuation. If the examiner still does not respond s/he may be politely requested to return the thesis. In case of no response, the thesis may be sent for valuation to the next person in the list of examiners approved.
- v. If any examiner suggests any kind of modification, the candidate must be communicated immediately to incorporate modifications and resubmit the thesis within two weeks.
- vi. After getting favorable examiners reports, the name of the external examiner to conduct the **public viva-voce** will be approved by the Vice-Chancellor.
- vii. The public viva-voce of the research scholar to defend the thesis is mandatory for the award of Ph. D. degree.**
- viii. The COE in consultation with the supervisor and approved external examiner to conduct the public viva-voce shall fix a date, time and venue for the conduct of viva-voce of the scholar.
- ix. If any one of the examiners does not recommend, then the matter may be referred to the RAC. If the RAC recommends that the thesis may be evaluated by another examiner, the thesis may be sent by the COE to the person, after the approval of the Vice-Chancellor.
- x. If both the external examiners disapprove, the candidate may be intimated accordingly.
- xi. If any one of the examiners fails to attend the viva-voce, on the scheduled date which has already been fixed, due to unavoidable circumstances, alternative arrangements may be made by the COE with the approval of the Vice-Chancellor.
- xii. If any one of the examiners in the public viva-voce does not recommend then the matter may be referred to the RAC. On the basis of the report of RAC, the COE will intimate the supervisor and candidate accordingly.

14. **SUBJECT RESEARCH COMMITTEE**

There shall be a Subject Research Committee (SRC) for each subject covered under this regulation.

- i. The SRC shall consist of at least five members, ordinarily two (02) from among the Regular faculty members of the PG teaching department of

NOU and at least one faculty member each from affiliated College having concerned PG course in regular mode recognized by NOU and at least one in the same subject from other University. In case of non-availability of sufficient faculty members from the concerned PG teaching departments, member of SFC from allied discipline of the University will be nominated.

- ii. List of SRC member will be approved by Vice-Chancellor. The tenure of the members of SRC shall be for three years from the date of approval. The member of vacant position, if any, may be nominated by the Vice-Chancellor for the remaining period.
- iii. The COE/Head of the PG Department of North Orissa University is authorized to convene the meeting of the SRC as per the approval of the Vice-Chancellor.
- iv. To be a SRC member one must have two years of post-Ph.D. PG teaching/ Research experience.
- v. The SRC shall select a Chairperson from amongst its members at its first meeting for the entire three years period. The Chairperson of each SRC shall be the senior most faculty member of the concerned committee of NOU. In the absence of the Chairperson in any meeting the members present on the date may elect one amongst them to chair that meeting.
- vi. Presence of two (02) SRC members shall form the quorum.
- vii. Subject in which there is no PG teaching department in the University, one of the faculty members from allied subject of the NOU/ MPC (A) College/ DD (A) College be the Chairperson of the committee, irrespective of seniority among the members of the committee.

Functions of SRC:

- i. Shall scrutinize the applications and select the candidates for Ph.D. registration considering the proposed topic of research, synopsis and presentation made by the candidate.
- ii. Shall consider the eligibility of supervisors.
- iii. Shall consider for ratification of partial modification of the title of thesis and/or any other agenda placed by the COE.
- iv. Shall conduct pre-submission presentation of Ph.D. thesis.

15. RESEARCH ADVISORY COMMITTEE OF THE UNIVERSITY (RAC)

The RAC shall consist of at least five members: The RAC shall be constituted by the Vice-Chancellor. The RAC is to be convened at any time of the year, as per the

approval by the Vice-Chancellor. The Controller of Examinations shall be the convener of RAC.

Functions of RAC:

- i. Shall consider the eligibility of an institution as a place of research.
- ii. Shall deal with the adverse reports/lack of unanimous recommendation by the examiners/doubts on such matters.
- iii. Shall deal with the complaints of the research supervisors/research scholars/examiners.
- iv. Shall deal with all appeals on the decision of the SRC and Controller of Examinations.
- v. Shall deal with such matters as may be brought before it for consideration by the Controller of Examinations.
- vi. The decision of the RAC on matters related to Ph.D. guideline is final.

16. THE ROLE OF CONTROLLER OF EXAMINATIONS (COE)

- i. Take steps for the formation of SRC and RAC every year academic year at the beginning of the academic year.
- ii. Convene the meetings of the SRC intimating the date, time and venue, giving a notice at least two weeks beforehand.
- iii. Notify the call for vacancy position of Ph.D. supervisor in January every year and will intimate the same to the Chairperson PG Council.
- iv. Receive application (**Appendix-IX**) from the supervisor for their vacancy position to accommodate research scholar within the prescribed maximum limit.
- v. Place the applications of candidate and supervisor, received by the office, before the SRC.
- vi. Intimate the candidate the status of her/his registration on the basis of the SRC recommendation and subsequent approval by the Vice-Chancellor to apply for Ph.D. registration in **Appendix-II**. The list of candidates recommended by SRC for Ph.D. registration will be uploaded in the University Website through Prof. In-charge University Website.
- vii. Shall receive and approve the application of the candidate (**Appendix-VIII**) for partial modification of the title of thesis if justification is given by the Supervisor(s) and place before the next SRC for ratification. If the SRC does not ratify, then the matter be placed by the COE before the Vice-Chancellor, whose decision is final on the matter.

- viii. Shall receive the application for pre-submission of Ph.D. thesis presentation from the candidate (**Appendix-X**) and forward the same to SRC.
- ix. Shall place the list of examiners as proposed by Supervisors in the BOS and place the recommendation of the BOS before the Vice-Chancellor for approval.
- x. Shall request consent of examiners for examination of thesis in **Appendix-XIV**, from the panel approved by the Vice-Chancellor, send the thesis to the examiners after receiving consent in **Appendix-XV**, receive examiner's report (**Appendix- XVI**), approve from the Vice-Chancellor, the schedule of public *viva-voce*. Shall receive report (**Appendix-XVII**) from Board of Examiners and notify the result accordingly.
- xi. Shall request the BOS to submit another panel of 8 to 10 names to be selected as examiners of the thesis, if nobody from the approved list agrees to be examiner. The COE shall place the fresh list before the Vice-Chancellor for approval and follow subsequent steps of evaluation.
- xii. Shall constitute the Board of Examiners for public *viva-voce* examination of Ph.D., if required.
- xiii. Shall communicate any adverse comment from the examiner immediately to the Supervisor(s) and the candidate after getting approval by the Vice-Chancellor for compliance by the candidate. The COE shall not wait for reports of all examiners to communicate the adverse report, if any. The candidate may be allowed by the COE to offer clarification, if any, carryout the suggested changes and resubmit the thesis within six months from the dispatch of the adverse comment/report. The matter may be placed by the COE before SRC for final decision.
- xiv. Shall submit a soft copy of the Ph.D. thesis to the UGC within 30 days of notification of award for hosting the same in INFLIBNET, which will be accessible to all.
- xv. Shall carryout any other function related to Ph.D. as per the direction of the Vice- Chancellor.



NORTH ORISSA UNIVERSITY
SRIRAM CHANDRA VIHAR, BARIPADA-757003, ODISHA

APPLICATION FOR PRESENTATION OF SYNOPSIS FOR Ph.D.

SUBJECT:.....

1. Name of the Applicant: (IN CAPITAL LETTERS):

2. Name of Father/Husband/Spouse:.....

3. Present Address:.....

Telephone/Mobile No.....

E-mail ID:.....

4. Educational Qualification:

Name of the Examination	Board/University	Year of Passing	Percentage of marks secured
Master's Degree			
M.Phil.			

(Copies of all certificates and mark sheets are to be attached with application form)

5. Whether completed course work?.....

(Please submit a photocopy of the certificate)

6. Subject in which research is to be conducted:.....

(As per the provision of the Regulation)

7. Title of Synopsis

.....

(Submit three copies of the Synopsis. The synopsis should contain objective of proposed research, Methods to be used, Available Literature, Time frame)

8. Name and address of the Supervisor:

a. Name.....

- b. Qualification.....
- c. Number of students already registered:
(Detailed list of students and copy of their Regd. Letter)
- d. Address:
- e. Telephone/ Mobile No.
- f. E-mail ID.....
- g. Signature

9. Co-supervisor (if any):

- a. Name.....
- b. Qualification.....
- c. Number of students already registered:.....
(Detailed list of students and copy of their Regd. Letter)
- d. Address:

- e. Telephone/ Mobile No.
- f. E-mail ID.....
- g. Signature

10. Whether the supervisor(s) are recognized by the University to supervise Ph.D. scholars (If yes, provide supporting documents, if no, then the person is required to apply in Appendix-V.)

11. Place of research:

12. Permission of the Head of the Institute, where work is proposed to be carried out. Certified that the undersigned has no objection if Mr./Ms.

.....

is allowed to take the help of this Department/Institute as a place of research for his/her Ph.D. work under North Orissa University. S(h)e will be allowed to use facilities available in the institute to carry out Ph.D. work.

Name:Designation.....

Signature.....

Seal:

13. Bank Draft: No. Date..... Amount

Bank Details: Name of Issuing Bank.....

Branch:.....

- 14. Whether employed: YES/NO
(If yes, permission of the Employer must be submitted)

Certified that the undersigned has no objection to allow
Mr./Ms.....,

who is an employee of this organization, to be registered for Ph.D. Degree under North
Orissa University.

Name:

Signature:.....

Designation:.....

Seal:.....

- 15. Certificate by the candidate and the supervisor(s):

- a. Certified that the subject proposed for the Ph.D. work has not been submitted to this or any other University/Institute for registration of any degree.
- b. Justification of a co-supervisor:

Signature of the Supervisor:

Date

Signature of the Co-supervisor (if any)

Date

Signature of the Candidate:

Date

Declaration

The Ph. D. scholar _____ is not a near relative (as defined in examination rule) to me.

(Signature of Supervisor (s))



NORTH ORISSA UNIVERSITY
SRIRAM CHANDRA VIHAR, BARIPADA-757003, ODISHA

APPLICATION FOR Ph.D. REGISTRATION

SUBJECT:.....

1. Name of the Applicant: (IN CAPITAL LETTERS)
2. Name of Father/Spouse:.....
3. Present Address:

 Telephone No./ Mobile No:
 E-mail ID:
4. Permanent Address:
 (If different from above)
5. Date of birth: (Please attach supporting document)
6. Nationality
7. Sex
8. Educational Qualification:

Name of the Examination	Board/University	Year of Passing	Percentage of marks secured	Subjects taken
Master's Degree				
M.Phil.				

(Copies of all certificates and mark sheets are to be attached with application form)

9. Whether successfully presented the synopsis: YES/NO (Please submit a photocopy of the letter of the COE)
10. Whether successfully completed Pre-Ph.D. Course work?.....
 (Please submit a photocopy of the Certificate)
11. Subject in which research is to be conducted:.....
 (As per the provision of the Regulation)
12. Proposed title of the Ph.D. thesis:.....

13. Supervisor:

- a. Name.....
- b. Qualification.....
- c. Number of students already registered:.....
(Detailed list of students and copy of their Regd. Letter)
- d. Address:
- e. Telephone/ Mobile No.
- f. E-mail ID.....
- g. Signature

14. Proposed Co-supervisor (if any):

- a. Name.....
- b. Qualification.....
- c. Number of students already registered:.....
(Detailed list of students and copy of their Regd. Letter)
- d. Address:
- e. Telephone/ Mobile No.
- f. E-mail ID.....
- g. Signature

15. Justification for taking a Co-supervisor:

(Separate Annexure may be attached, if required)

16. The scholar is a befitting person, who is well conversant with the work, s/he intends to undertake for Ph.D.

Signature of the proposed Supervisor..... with date

Signature of the proposed Co-supervisor..... with date

Signature of the Applicant..... with date

Declaration

I hereby declare that I have not registered for Ph.D. earlier under North Orissa University or any other University.

Signature of the applicant with date



**NORTH ORISSA UNIVERSITY
SRIRAM CHANDRA VIHAR, BARIPADA-757003, ODISHA**

APPLICATION FOR EXTENSION OF Ph.D. REGISTRATION

SUBJECT:.....

1. Name of the Applicant (IN CAPITAL LETTER)
2. Name of Father/ Spouse:
3. Date of Ph.D. Registration:.....
4. Registration Number:
(Please attach photocopy of Registration certificate issued by the University)
5. Please mention whether applying for First/Second Extension:.....
(Please attach photocopy of letter of University)
6. Title of Ph.D. thesis:
7. Reason for Extension (If required, separate sheet may be attached)
8. Extension time required:
(Please note that no more than one year extension will be allowed at a time)
9. Bank Draft: No.Date.....

Bank Details: Name of Issuing Bank.....

Branch:.....

(Signature of the Supervisor) with date:.....

(Signature of the Co-Supervisor, if any) with date.....

(Signature of the Applicant) with date.....



NORTH ORISSA UNIVERSITY
SRIRAM CHANDRA VIHAR, BARIPADA-757003, ODISHA

APPLICATION FOR Ph.D. RE-REGISTRATION

SUBJECT:.....

5. Name of the Applicant:(IN CAPITAL LETTERS):

6. Name of Father/Spouse

7. Present Address:

Telephone No./ Mobile No:

E-mail ID:.....

8. Permanent Address:
(If different from above)

13. Date of birth:.....

14. Nationality.....

15. Sex.....

16. Ph. D. Registration no with date (enclose copy)

17. Date of extension: (enclose copy) 1st
2nd

18. Name of the Supervisor(s) 1.
2.

19. Reason for re-registration
(Separate sheet may be attached)

20. Title of the Ph.D. Thesis.....

21. Bank Draft No:..... Date:.....

22. Bank details: (a) Name of the issuing bank
(b) Branch

Signature of the Supervisor (s) 1.
2.

(Signature of the Applicant)



**NORTH ORISSA UNIVERSITY
SRIRAM CHANDRA VIHAR, BARIPADA-757003, ODISHA**

**APPLICATION FOR CONSIDERATION TO BE RECOGNIZED AS A
RESEARCH SUPERVISOR**

SUBJECT:.....

1. Name of the Applicant: (IN CAPITAL LETTERS)
2. Name of Father/Spouse:
3. Designation & Present Place of Posting:.....
4. Regular faculty: (Yes / No) (If yes, attached supporting document)
5. Date of Ph.D. Award:.....
6. Subject at Master’s Degree.....
7. Subject at Ph.D. Degree.....
8. Title of Thesis:.....
(Please submit a copy of the Ph.D. notification/ certificate)

9. Completed Year of Teaching Experience:.....Research Experience.....
10. Total Number of Research Publications: (full paper only)
 - (i) Journal (a) International level (b) National Level.....
 - (ii) Proceedings a) International level (b) National Level.....

11. List of Five Best Research Publications:

Sl. No.	Title of the paper	Name of the journal with Volume and Page	Impact factor	Citation index

(Please submit Photocopies/Reprints of these five selected publications)

12. Please mention if you are a recognized Supervisor of any other University:
(If yes, please submit reference)

13. All information given above is true to the best of my knowledge and belief.

(Signature of the Proposed Supervisor)

Date:



**NORTH ORISSA UNIVERSITY
SRIRAM CHANDRA VIHAR, BARIPADA-757003, ODISHA**

APPLICATION FOR CHANGE OF SUPERVISOR

SUBJECT:.....

1. Name of the Applicant: (IN CAPITAL LETTERS)
2. Registration Number & Date of Registration:.....
3. Title of the Thesis:
4. Name of Supervisor:
5. Name of Co-supervisor (if any)
6. Name of the new Supervisor/co- supervisor:

Address:

Telephone Number:

email Id:

7. Please give justification/reason of change of Supervisor:
(Please attach a separate sheet, if required)
8. Please mention if the new proposed supervisor is already a recognized supervisor of the University (please submit reference).

9. Recommendation of the existing supervisor/ Head of the Department:

Name of the recommended supervisor: _____

Address:

This is to certify that it is convinced about the necessity of change of supervisor and the name of the above mentioned person to act as the new Supervisor/co-supervisor is recommended.

Signature of the existing supervisor/ Head of the Department

(Office Seal)

Signature of the applicant with date.....



NORTH ORISSA UNIVERSITY
SRIRAM CHANDRA VIHAR, BARIPADA-757003, ODISHA

LIST OF EXAMINERS

1. SUBJECT:
2. Name of the Candidate (IN CAPITAL LETTERS)
3. Name of the Supervisor(s):.....
4. Title of Thesis:.....
5. List of Proposed Examiners:

Sl No.	Name	Address	Specialization	Experience (Years) Research/ Teaching	Telephone Number(s)	E-mail id
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

(Signature of the Supervisor)



**NORTH ORISSA UNIVERSITY
SRIRAM CHANDRA VIHAR, BARIPADA-757003, ODISHA**

APPLICATION FOR PARTIAL MODIFICATION OF TITLE OF THESIS

SUBJECT:.....

1. Name of the Applicant (IN CAPITAL LETTERS).....
2. Ph.D. Registration Number with Date
3. Title of the thesis which was approved at the time of Registration:
4. Modified title of the thesis to be submitted:
5. Justification of such modification:
(Additional sheet may be attached, if required)

Signature of the applicant.....

Date

This is to certify that the minor modification of the title is necessary without hampering the original proposed work for following reasons:

Signature of the Supervisor

Date

Signature of the Co-Supervisor

Date



NORTH ORISSA UNIVERSITY
SRIRAM CHANDRA VIHAR, BARIPADA-757003, ODISHA

APPLICATION FOR VACANCY POSITION OF SUPERVISOR

SUBJECT:.....

1. Name of the Supervisor: (IN CAPITAL LETTERS)

2. Designation:

3. Present Address:

Telephone No./ Mobile No:

E-mail ID:.....

4. No. of Ph.D. research scholars presently registered:

5. No. of Ph. D. scholars willing to take for this session_____:

6. Other information, if any:

Place

(Signature of the Supervisor)

Date:



NORTH ORISSA UNIVERSITY
SRIRAM CHANDRA VIHAR, BARIPADA-757003, ODISHA

APPLICATION FOR PRE-SUBMISSION PRESENTATION OF Ph.D THESIS

SUBJECT:

Name of the Applicant: (IN CAPITAL LETTERS)

Title of thesis.....

Ph. D. Registration No:

(Signature of Candidate)

(Signature of Supervisor)

(For office use)

Forwarded to Chairperson of SRC, Dr./Prof.,
Address:

The Chairperson of SRC is requested to submit the report (Appendix-XI) on or before 15 days from the date of receipt.

(Signature of Controller of Examinations)

*Three copies for COE, SRC and the Candidate



NORTH ORISSA UNIVERSITY
SRIRAM CHANDRA VIHAR, BARIPADA-757003, ODISHA

Report of Pre-Submission Ph.D Thesis

Report of the SRC on the presentation of the candidate for the degree of Doctor of Philosophy in _____ under the North Orissa University held on _____.

PART A (To be filled up by the Office)

1. Name of the Candidate:
2. Title of the thesis:

PART- B (To be used up by the SRC)

1. Report (Separate sheet may be used)

2. On the basis of the performance of the candidate on the presentation of pre-submission Ph. D thesis, we **recommend/ do not recommend** the submission of Ph. D. thesis.
 - a. Signature of the Chairperson of SRC:_____

 - b. Signature of Supervisor (s)_____

 - c. Signature of SRC member/Faculty

 - d. Signature of the Candidate_____

To
The Controller of Examinations
North Orissa University
Sriram Chandra Vihar
Baripada-757003
Mayurbhanj, Odisha

Sub: Submission of Ph. D. Thesis

(Through the Supervisor)

Subject:.....

Title of thesis.....

Registration No:_____

Sir/Madam,

I, Mr/Ms _____, am submitting my Ph. D. thesis with following documents.

Yours Sincerely

(Full Signature of the Candidate)

Document Enclosed

1. Four/Five (04/05) copies of thesis including one hard bound copy
2. Five (05) copies of abstract of thesis
3. CD or DVD containing soft copy of Ph.D. thesis & abstract of thesis in PDF format
4. The Original Ph.D. registration Receipt and extension letter (if any)
5. Report (Appendix- XI) issued by the Chairperson of SRC
6. One research paper (being the first author with affiliation to NOU)
7. Two certificates of paper/poster presentation in conference/seminar
8. Bank draft
 - (i) Draft No:
 - (ii) Issuing bank
 - (iii) Amount

(Signature of the Candidate)

(Signature of Supervisor)



THE LAYOUT OF THE PH.D THESIS

1. Layout

The Ph.D. thesis should comply with the following specifications

- i. Title Page
- ii. Certificates of Supervisor(s)
- iii. Declaration by the candidate
- iv. Acknowledgements
- v. Abstracts
- vi. Abbreviation, if any
- vii. Contents
- viii. List of Tables (where applicable)
- ix. List of Figures (where applicable)
- x. Text of Thesis (Chapter scheme may vary depending upon the subject matter/ Requirements)
 - Introduction
 - Review of Literature
 - Material and Methods
 - Result
 - Discussion
 - Summary
 - Reference/ Bibliography/ Literature Cited
 - Appendices (where applicable)
 - Any other (Reprint of Published papers)


2. Other specifications to be followed for thesis

- Paper : A4 size Bond paper (any brand)
- Font size : 10 to 14 (Except regional language)
- Font Type : Times New Roman/Gothic/Arial
- Line Spacing : 1.5 space (or 2 space)
- Top margin : 0.75 inch
- Bottom margin : 1 inch (with page no. at the centre)
- Left margin : 1.5 inch
- Right margin : 0.75 inch

3. General Conditions

- Three/Four (if there is Co-supervisor) copies of thesis in soft bound form (not spiral binding) and one hard bound copy with *both side printing* is to be submitted.
- The maximum number of pages of a Ph.D. thesis excluding the bibliography and appendices (i.e. from page one to the last page of the text only of the thesis) shall not usually exceed 300.
- Five copies of the abstract (within 2000 words) soft bound (not spiral or stick bound) are to be submitted.
- A CD or DVD containing both the thesis and abstract in PDF form is to be submitted.
- No insertion of 'dedication' is allowed in the thesis.

4. Cover/Face Sheet

<p style="text-align: center;">Title of the Thesis (Title of the Thesis should be compact)</p> <p style="text-align: center;">Thesis submitted to the North Orissa University in partial fulfilment of the requirement for the award of the Degree of DOCTOR OF PHILOSOPHY in Name of the SUBJECT by Name of the Candidate</p> <p style="text-align: center;"> Department of the Subject North Orissa University Mayurbhanj, Odisha-757003 Month, Year</p>
--

5. Certificate of Supervisor

Name of the Research Supervisor	
Designation	
Department	
Institute	
Address	
<u>CERTIFICATE</u>	
This is to certify that the thesis titled ‘ _____ ’ which is being submitted by _____ in partial fulfillment of the degree of Doctor of Philosophy in _____ is a record of her/his own research work and within the area of the proposed research under my supervision and the plagiarism is within admissible limit. The matter embodied in the thesis has not been submitted for the award of any other Degree/Diploma.	
Place:	
Date:	(Signature of the Supervisor)

6. Declaration

<u>DECLARATION</u>	
I _____ declare that the thesis titled “ _____ ” is the <i>bona fide</i> record of the original research work carried out by me under the guidance of _____ , and it has not been submitted elsewhere for the award of any Degree/Diploma and the plagiarism is within admissible limit.	
Place:	
Date:	(Signature of the Candidate)

7. Acknowledgements

<u>ACKNOWLEDGEMENTS</u>	
The thesis shall carry an acknowledgment of not more than <i>two pages</i> , wherein the candidate shall thank the supervisor(s), the institute specifying the department and the faculty, other persons/ institutions who helped him/her academically and those who helped him/her anon-academically in course of the study and in the preparation of the thesis.	
Place:	
Date:	(Signature of the Candidate)



NORTH ORISSA UNIVERSITY
SRIRAM CHANDRA VIHAR, BARIPADA-757003, ODISHA

No. / NOU

Date.....

To

.....
.....
.....

Sub: Adjudication of the thesis submitted by

.....
.....

Subject:.....

Title of thesis.....

Sir/Madam,

I have the honour to inform you that the Vice-Chancellor has been pleased to appoint you as an examiner to adjudicate the above thesis for award of Ph.D. degree. You are requested to send your consent (in Appendix XV) within a fortnight of receipt of this letter to adjudicate the thesis so that steps shall be taken to dispatch the copy of the thesis to your address.

Please do not hesitate to contact me, if I will be of any assistance.

Yours faithfully

Date

(Controller of Examinations)

To
The Controller of Examinations
North Orissa University
Sriram Chandra Vihar
Baripada-757003
Mayurbhanj, Odisha

Sub: Adjudication of the thesis submitted by

.....

Ref: North Orissa University Letter No _____ dated _____

Subject:

Title of thesis.....

Sir/Madam,

In inviting reference to the letter cited above, I **accept/ do not accept** the appointment to adjudicate the above candidate.

Signature of the Examiner
Address:



ORISSA UNIVERSITY
SRIRAM CHANDRA VIHAR, BARIPADA-757003, ODISHA

Ph. D. THESIS EVALUATION REPORT

Report of the thesis for the degree of Doctor of Philosophy in Arts, Science, Technology, Commerce & Management, Education, Law and Medicine etc. under the North Orissa University.

. PART A (To be filled up by the Office)

1. Name of the Candidate:
2. Name of the Subject:
3. Title of the thesis:

PART B (To be used up by the Examiner)

4. Report (separate sheet may be used)
5. Do you recommend that the thesis be accepted for the award of the degree? (Please write Recommended or Not recommended).
6. If recommend, do you suggest that the queries/suggestions, if any, pointed out by you in your report shall be met by the candidate and submitted before the viva- voce board to the satisfaction of the members of the Board of Examiners. (Please write Yes or No).
7. If not recommended, do you suggest that the thesis be re-submitted after necessary revision. (Please write 'Yes' or 'No')

If yes, kindly suggest the necessary modification required to be done by the candidate in the report. (In such a situation, the revised thesis will be sent to the examiner concerned for further evaluation).

Date:

(Signature of Examiner)

Address:



**NORTH ORISSA UNIVERSITY
SRIRAM CHANDRA VIHAR, BARIPADA-757003, ODISHA**

REPORT OF THE BOARD OF EXAMINERS

Report of the Board of Examiners on the *viva-voce* of the candidate for the degree of Doctor of Philosophy in Arts, Science, Technology, Commerce & Management, Education, Law and Medicine etc. under the North Orissa University held on _____.

PART A (To be filled up by the Office)

1. Name of the Candidate:
2. Name of the Subject:
3. Title of the thesis:

PART- B (To be used up by the Board of Examiners)

4. Report (Separate sheet may be used)

On the basis of the performance of the candidate in the public *viva-voce* and considering the report of the examiners of the thesis, we recommend/ do not recommend the award of the degree of Doctor of Philosophy to: (Name of the Candidate)

.....

5. We certify that:
 - I. We have examined the reports of the examiners of the thesis and
 - II. The queries/ mistakes/ suggestions reported by the examiners have been/ have not been compiled with by the candidate to our satisfaction

(Signature of the Chairperson, Board of Examiners).....

(Signature and Name of the Members of the Board of Examiners)

(Signature of the members of SRC).....

**Table (List of Appendix and fee structure for Ph.D. Programme)**

Sl. No	Subject	Amount	Appendix
1	Submission and Presentation of Synopsis	Rs 2000.00	I
2	Application for Ph.D. Registration	Rs 5000.00	II
3	Extension of Registration-1 st year	Rs 5000.00	III
4	Extension of Registration-2 nd year	Rs 6000.00	
5	Application for Ph.D. Re-registration	Rs 12000.00	IV
6	Application to be recognized as Supervisor	-	V
7	Change of Supervisor	Rs 1000.00	VI
8	List of Examiner	-	VII
9	Partial modification of title of thesis	Rs 1000.00	VIII
10	Vacancy position of Supervisor	-	IX
11	Application for Pre-submission	-	X
12	Pre-submission Report	-	XI
13	Submission	Rs 10000.00 (with single supervisor)	XII
		Rs 12000.00 (with two supervisor)	
14	Submission layout	-	XIII
15	Adjudication of Ph.D. thesis	-	XIV
16	Consent to evaluate Ph.D. theses	-	XV
17	Examiner's Report	-	XVI
18	Report of Board of Examiners	-	XVII
19	Duplicate Registration Receipt	Rs 1000.00	-
20	Original Certificate	Rs 1000.00	-

- The fee structure is subjected to change from time to time as per the decision of the syndicate.
- All payments shall be made in favour of the **Comptroller of Finance**, North Orissa University payable at Baripada .

Sd/-

CONTROLLER OF EXAMINATIONS

Approved by Academic Council meeting of NOU held on 09.08.16 and subsequently approved by the Vice Chancellor on 11.08.16