



CENTRE FOR DISTANCE AND ONLINE EDUCATION
MAHARAJA SRIRAM CHANDRA BHANJA DEO UNIVERSITY
SRIRAMCHANDRA VIHAR, TAKATPUR
BARIPADA, MAYURBHANJ. PIN - 757003

NOTIFICATION

No. 396 /CDOE/MSCBU/

Date: 26.11.25

It is hereby notified for information of all concerned that the Original Degree Certificates of the candidates passed from the Distance Education (DDCE) of Maharaja Sriram Chandra Bhanja Deo University (Erstwhile North Orissa University) will be issued as per the procedure given below:

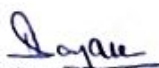
A. Procedure of Application

1. Download the Application form the University website www.nou.nic.in
2. Fill up the Application.
3. Attach the self attested copies of mark sheets and provisional certificate with the application.
4. Attach the self attested copy of Identity proof (Aadhar /DL/Bank Pass book etc.)
5. Original Bank Draft of Rs. 676/- (Rupees Six hundred seventy six) only drawn in favour of the **Comptroller of Finance, MSCB University** payable at Baripada.
6. Please write the name, course, Roll No. on the back side of the Bank Draft.
7. Send the above documents (from serial 2 to 6) by Regd. post/ Speed post/ by Hand to The Director, CDOE, MSCB University, Takatpur, Baripada, Mayurbhanj, Odisha, Pin-757003.

B. Procedure to issue the Original Certificate

1. Verification with the record after receipt of the application with all desired documents by the office of the CDOE.
2. Issue the certificate to the candidate after verification by Speed Post/Regd. Post.
(Certificates shall not be issued by Hand)

N.B. - The candidates are advised to keep a copy of the application, documents and details of Bank draft for future reference.


Director, CDOE
Centre for Distance and Online Education
MSCB University, Baripada

Date: 26.11.25

Memo No. 397(8) / CDOE

1. Copy forwarded to PA to VC/ PA to Registrar/Chairman, PGC/COF/COE/all section/ Notice Board, MSCBU for information.
2. Copy forwarded to Prof. in-charge University Website with request to upload the notification in the University website along with application form for wide circulation among the candidates.


Director, CDOE
MSCB University
Centre for Distance and Online Education
MSCB University, Baripada

No.

Price - One Rupees



NORTH ORISSA UNIVERSITY

Collegiate/ Non-collegiate
(Please strike out which is not applicable)

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Note :- A card for admission to the convocation will be sent which should be produced at the time of receiving the degree / Academic robes and for entering the convocation pendal.

Application for admission to the convocation and hire of academic robes.
(To be filled in and submitted so as to reach the Registrar before 15 days of Convocation)

1. Name in full as enrolled _____
in the University records (in block capital letters)

2. Degree for which application is made _____
(Please name the degree in full)

3. (a) Year and Month of passing the Exam Year _____ Month _____
 (b) Roll No. _____
 (c) Regd. No. _____
 (d) Subject/ subjects offered _____
 (Please mention all subjects Compulsory and optional.
 Modern Indian Language, _____
 Mention the Language. _____
 (Please do not use any abbreviations.) _____
 (e) Class / Distinction, if any _____

4. College / Centre from which appeared. _____

5. Address to which admit card for Convocation should be sent
 (Please enclose a self-addressed envelope) _____

6. Fee Paid - (a) For the Degree
- | | |
|------|---|
| i) | Ph.D - ₹ 1000 /- + ₹ 25 /- (R.P) |
| ii) | D.Sc / D.Litt - ₹ 2000 /- + ₹ 25 /- (R.P) |
| iii) | Others - ₹ 150 /- + ₹ 25 /- (R.P) |
- (b) Hire of Academic Robes ₹ 50 /-
- (c) Caution Money ₹ 50 /-

(Academic Robes will be supplied subject to availability of the same)

The Fee deposited in the office of the Principal of the College (for regular students) in the University office vide B D. No Dt. payable to the Registrar, North Orissa University at B O I., Takatpur, Baripada. (B D. enclosed).

Date _____

Signature of the Candidate

Memo No. _____

Date _____

The Candidate has passed the _____ Examination in 20 ____ from this college / as a private candidate He/ She has signed the application in my presence and has paid the fees as mentioned in Co/ 6.

Date _____

PRINCIPAL / GAZETTED OFFICER

Place _____

Seal _____ College

(To be filled at the time of receiving Academic Robes)

Received a set _____ Academic Robes (i.e a gown, a hood and a cap from the North Orissa University, Baripada on hire this day of _____ and I Shall return the robes mentioned above in good condition within two days after the Convocation between 11 A.M. to 4 P.M. in the University office. at Takatpur, Baripada (Code No. - 5501) without fail.

Place _____

Signature in full of Recipient of Degree

Date _____

Admit Card No _____

Issue a set of Academic robes mentioned above.

Date _____

Signature of Issuing Officer

Received back the Academic Robes in good condition. The Caution Money for hiring the gown may please be refunded.

Date _____

Signature of Receiving Officer
NORTH ORISSA UNIVERSITY