

CODE OF ETHICS FOR FACULTY MEMBERS

The Post-Graduate Departments are managed by the Post-Graduate Council. It discharges the responsibilities as per section 252 of the Orissa Universities First Statute, 1990. The salient features of the Council are:

1. All the Heads of the Post-Graduate Departments of the University and the Warden of the Post-Graduate hostels are members of the Post-Graduate Council in their *ex-officio* capacity.

2. The Chairperson of the P.G. Council is appointed for a period of two academic years by the Vice – Chancellor from amongst the Professors of the University on seniority-cum-rotation basis.

3. The Chairperson presides over the meeting of the Post-Graduate Council, and in his/her absence, the senior most Head of the Post-Graduate Department present in the meeting, shall preside over the meeting. S/he exercises such powers and performs such functions as may be determined by the Syndicate from time to time.

4. Subject to the powers and decision of the Syndicate, the Post-Graduate Council performs the functions and discharges the duties in relation to the matters of:

a) Determination of general policy in regard to the Post-Graduate studies and research.

b) Determination of principles for award of free studentship and S.S.G. grants.

c) Students' discipline and welfare.

d) Publication of magazines and information brochure.

e) Principles for selection of students for admission into different courses/departments and colleges subject to regulations, if any, framed by the Academic Council.

f) Principles of admission of students to the hostels and the discipline.

g) Developing and sponsoring subjects/ projects which are interdisciplinary, interfaculty in character in collaboration with Industries/ Departments and other organizations.

h) Taking steps for establishment of schools of studies in different inter-connected subjects and Departments.

i) Enforcement of the guidelines of the University Grants Commission issued from time to time on the subject of work and responsibility of teachers.

j) Performance of such other functions that are assigned to it by the Syndicate or the Academic Council from time to time.

5. The Post-Graduate Council may appoint Committees like —Admission Committee, Board of Residence and Discipline Committee, for each academic year.

RULES FOR DEPARTMENTAL TEACHERS' COUNCIL

Each Post-Graduate regular teaching department of the University constitutes a Departmental Teachers' Council (DTC) to promote the academic activities and for the maintenance of discipline in the Department. The rules of the DTC are as follows:

1. Every P.G. teaching department shall have a Teachers' Council consisting of all the teachers in the Department.

2. There will be a Secretary to be nominated by the Teachers' Council who will be the Convener.

3. The Head of the Department shall preside over all such meetings.

4. The Teachers' Council shall meet as and when necessary except during vacations. Its decision shall be recorded by the Secretary in writing and shall be signed by all members of the Teachers' Council attending the meeting.

5. The DTC shall have the following functions:

a) It shall co-ordinate the teaching and research activities of the Department.

b) It shall decide on the books and journals, equipment and furniture to be purchased for the Department, as per University rules.

c) It shall allocate curricular and extracurricular activities of the Department to the teachers of the Department.

d) It shall prepare the Annual Budget and Annual Report of the Department.

e) It shall prepare plans for the development of the Department and such plans shall be forwarded by the Head to the appropriate authorities.

f) It shall decide the manner of utilization of funds of the Department.

g) It shall attend to the problems of the students in the Department.

6. The Teachers' Council shall meet ordinarily once in a month besides meeting as and when necessary. Attendance is compulsory unless one is otherwise on duty outside or on leave.

7. In case of differences between the Head of Department and majority opinion in the Teachers' Council of a Department, the matter shall be referred to the Chairperson, P.G. Council, whose decision shall be final.

8. The Heads of Department shall report to the Chairperson, P.G. Council about the functioning of their respective Teachers' Council periodically.