



## NORTH ORISSA UNIVERSITY

SRIRAM CHANDRA VIHAR, TAKATPUR, BARIPADA, MAYURBHANJ- 757 003

No: 375 /NOU/Store/61-2012

Date: 01/02/18

### TENDER NOTICE

Sealed Tenders are invited from suppliers/dealers/printing firms having valid GSTIN for supply of various type of envelop with printing to North Orissa University, Baripada.

The details of the Tender Papers shall be obtained on payment of ₹ 200/- (non-refundable in shape of DD in favour of **Comptroller of Finance**, North Orissa University, payable at Baripada) from the office of the Registrar, during the office hours from **dt.2.02.2018 to 08.02.2018** or draft of Rs.200/-(Tender cost) may be submitted along with downloaded tender document. Details of the Tender Paper and type of envelop may be downloaded from our website **www.nou.nic.in**. Earnest Money Deposit (EMD) of an amount of ₹ 5,000/- (Rupees Five thousand) only, in the shape of DD in favour of **Comptroller of Finance**, North Orissa University payable at Baripada. The last date of submission of tender paper is **dt.08.02.2018 at 5.00 PM**. The tender papers will be opened on **dt.9.2.2018 at 11.30 AM** in the chamber of undersigned.

The University authority reserves all the right to reject any or all quotations at any stage without assigning any reason thereof.

By order of Vice-Chancellor

Memo No. 376<sup>(6)</sup> /NOU /Store

Registrar  
North Orissa University  
Date: 01/02/18

Copy forwarded to Notice Board/ Comptroller of Finance/ PS to Vice-Chancellor/ PA to Registrar/ Account-I /Prof. In charge of website for information and necessary action.

Registrar  
North Orissa University

10/16

## Printing of Envelop

Sl.	Name of Items	Purpose	Specification/Size	Quantity
1	Cloth line envelop	Sending of original certificate	16" x 14"	5,000
2	Envelop	(Paper setting)	Colour Blue (10" x 4.5")	6,000
3	Envelop	(Paper setting)	Colour Red (10" x 4.5")	6,000
4	Envelop	(Paper setting)	Colour Green (10" x 4.5")	6,000
5	Cloth line envelop	(Mark foil, PG)	Colour Yellow (9" x 6")	3,000
6	Cloth line envelop	(Mark foil, PG)	Colour Green (9" x 6")	3,000
7	Cloth line envelop	(Mark foil, PG)	Colour Pink (9" x 6")	3,000
8	Cloth line envelop	(Mark foil, UG)	Colour Yellow (17.5" x 6")	7,000
9	Cloth line envelop	(Mark foil, UG)	Colour Green (17.5" x 6")	7,000
10	Cloth line envelop	(Mark foil, UG)	Colour Pink (17.5" x 6")	7,000
11	Cloth line envelop	(Question packing)	Colour Yellow (12" x 10")	12,000
12	Cloth line envelop	(Question setter)	Colour Sky (10" x 8")	12,000
13	Cloth line envelop	Confidential Purposes	A4 size	10,000
14	Envelop Plastic laminated	Confidential Purposes	A4 size	5,000

### TERMS AND CONDITIONS

1. Due regard shall be given to the following factors in addition to the evaluated price of the material under consideration.
  - i. Efficiency and running cost.
  - ii. Durability of material.
  - iii. Reliability and guarantee of quality.
  - iv. Technical qualifications, financial standing and general reputations of the manufacturer/ supplier.
2. Orders will be placed by us when required.
3. Delivery should be made within 4 weeks from the date of receiving the order failing which penalty @1% of the order will be imposed for each week of delay or part thereof.
4. The rate finalized by this tender shall remain valid ordinarily during the financial year. However North Orissa University reserves the right to go in form fresh tenders on the basis of the market condition.
5. Payment will be made after supply of the items & transportation charges will be bear by the supplier.
6. Financial bids will be considered only after fulfilling the technical bids.

  
Registrar,  
North Orissa University