



NORTH ORISSA UNIVERSITY
SRIRAM CHANDRA VIHAR, TAKATPUR, BARIPDA – 757003, MAYURBHANJ

Standard Operating Procedure (SOP) for Admissions 2020-21

Documents required at the time of admission

1. Demand Draft(s) to be **submitted after document verification and validation** in the respective department
2. All Original Certificates and Mark Sheets from HSC onwards (to be returned after verification).
3. One set xerox copy of all Certificates and Mark Sheets from HSC onwards (to be deposited at the time of verification)
4. Original College Leaving and Conduct Certificates.
5. Original Migration Certificate with requisite fee of Rs.65/- in the form of Bank Challan.
6. Photocopy of 'Aadhaar Card'
7. SIX Stamp size photographs (if not attached to the application form).
8. Original Certificates in support of any special claim, such as SC/ST/PWD/Ex-Serviceman / NCC/ NSS/ Green Passage scheme (to be returned after verification).
9. Original Residential Certificate for candidates from outside the state of Odisha.
10. Original Relieve Order/No Objection Certificate from the employer in case of in-service candidates.
11. Original Affidavit by the Student and Parents/Guardian from the Oath Commissioner.

AFFIDAVIT BY THE STUDENT

1. I, _____ (Full name of student with admission/registration/enrolment number) s/o d/o Mr./Mrs./Ms _____, having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on curbing the menace of Ragging in Higher Educational institutions, 2009, (hereinafter called the —Regulations), carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations included in the Information Brochure and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that

a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

c) I hereby affirm that, if found guilty of ragging, I am liable for Punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law in force, at the present time.

d) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ (day) of _____ (month) of _____ year.

Signature of deponent

Name:

Verification

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____(Place) on this the _____(day) of _____(month), _____year.

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____(day) of _____(month), _____(year) after reading the contents of this affidavit.

OATH COMMISSIONER

AFFIDAVIT BY PARENT/GUARDIAN

1. Mr. / Mrs. / Ms _____ (Full name of Parent/ guardian) father/ mother/guardian of, _____ (Full name of student with admission/registration/enrolment number), having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on curbing the menace of Ragging in Higher Educational institutions, 2009, (hereinafter called the —Regulations!), carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that

a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

c) My ward will not indulge in any activity hindering the normal functioning of the University.

5. I hereby affirm that, if found guilty of ragging, my ward is liable for Punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____(day) of _____(month) of _____(year).

Signature of deponent

Name:

Address:

Telephone/Mobile No:

Verification

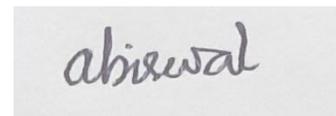
Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (Place) on this the ____ (day) of _____ (month), _____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER



Chairman, PG Council