



**DIRECTORATE OF DISTANCE &  
CONTINUING EDUCATION**  
NORTH ORISSA UNIVERSITY,  
SRIRAM CHANDRA VIAHR,  
TAKATPUR, BARIPADA-757003

**No.97/DDCE/NOU**

**Date:24.03.2014**

DDCE, North Orissa University invites applications in the prescribed format for opening of new study centres and renewal of old study centres of DDCE at Keonjhar , Mayurbhanj Districts and Bhubaneswar for the session 2014-15 with requisite processing fee and course approval fee. The centres having no students in last two years for the year 2012-13 and 2013-14 need not apply for renewal. The last date of submission of applications for both is 30.04.2014. For details & application form log on to [www.nou.nic.in](http://www.nou.nic.in).

Sd/-

**DIRECTOR**



**DIRECTORATE OF DISTANCE & CONTINUING EDUCATION  
NORTH ORISSA UNIVERSITY  
SRIRAM CHANDRA VIHAR, TAKATPUR, BARIPADA**

**FOR NEW STUDY CENTRE**

**For the session 2014-15**

1. Name of the Institute with address:

Attached the lease deed agreement in the name of the institution (if rented House) or the Xerox of patta (if own house)

2. Name of the Centre Director :
3. Telephone No. Land line :  
Mobile :  
Fax (Essential) :  
# e-mail (Essential) :
4. Subject applied for :
5. Faculty Member (Attached list) :  
(Attached one page Bio-Data with consent letter of each faculty member)
6. Class room (Attach Photograph)  
No of rooms :  
Size of rooms :
7. Library (Attach Photograph)  
Size :  
No of books in different subjects :
8. Laboratory (Attach Photograph)  
Size :
9. Student facility  
(Reading room, Laboratory,  
Drinking water etc) :

Date :

Place :

**Signature of the Centre Director**

N.B. – If your Centre is selected for selected for inspection, T.A/D.A of the inspection team and a sum of Rs. 5,000/- as processing fee along with an additional course approval fee of Rs. 2,000/- per subject(s) in shape of D.D in favour of **Comptroller of Finance, North Orissa University payable at Baripada** to be deposited at the time of inspection.

\* All the fees mentioned above are not applicable to the College under North Orissa University.

\* A Centre has to deposit an amount of Rs. 50,000/- in shape of DD in favour of Comptroller of Finance, NOU towards caution money ( refunded with out interest) if selected.



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NORTH ORISSA UNIVERSITY**

**SRIRAM CHANDRA VIHAR, TAKATPUR, BARIPADA**

**RENEWAL OF STUDY CENTRE**

**For the session 2014-15**

1. Name of the institution with address in which previous approval was given:  
(Xerox copy of the letter be attached)
  
2. Whether it is the new location: Yes/NO  
If yes [attached the lease deed agreement in name of the institution (if rented house) or the Xerox of patta (if own house)]
  
3. Name of the Centre Director :
4. Telephone No. Land Line :  
Mobile :  
Fax (Essential) :  
E-mail I.D. :
5. Year in which first affiliation given :
6. Subjects given permission with sanctioned strength :
7. Whether apply for additional subject(s) : (Yes/No)
  - If yes Subject (s) :
  - Faculty Members  
(Attach one page Bio-data with consent letter of each faculty member)
    - Class rooms (Attach photograph)
    - No of rooms :
    - Size of the rooms
    - Library (Attach photograph)
    - Size :
    - No of books in different subjects :
    - Laboratory (Attach photograph) :
    - Size :
8. Demand draft for Rs. 3,000/- in favour of Comptroller of Finance, North Orissa University, payable at Baripada. DD No \_\_\_\_\_ Date \_\_\_\_\_.

Date :  
Place :

Signature of the Centre Director