

HOUSING SERVICE

HOSTELS

Separate hostels are available for boys and girls in the University campus. Hostel facilities for both ladies' and gents' can be provided subject to availability of seats and position of the applicant in the merit list.

10.1. Rules for Admission

The following rules are applicable for admission to the hostel:

- (i) The Warden, depending on the vacancies, will allot hostel seats to each department.
- (ii) The Heads of the Departments are to send a panel of names in order of merit cum priority for admission in the hostels as per the guidelines and rules framed by Residence Committee.
- (iii) Selected students have to give an undertaking in duplicate in prescribed pro-forma at the time of taking admission into a hostel. One copy of the said pro-forma will be returned to the boarder for his/her reference.

10.2. Important Hostel Rules

- (i) The boarders are not allowed to remain outside the hostel after 7.P.M. (in case of Boys) and 6.P.M. (in case of girls) without the permission of the Superintendent.
- (ii) Boarders should in all cases obtain the permission of the Vice-Chancellor by applying through the Superintendent concerned and the Warden before joining any non-academic association/society outside the University campus.
- (iii) Holding of meetings or circulation of notices and other papers in the hostel shall be done only with the prior permission of the Superintendent.
- (iv) The management of the hostels rests with the Warden and the Superintendents concerned.
- (v) The following shall constitute breach of discipline:
 - a) Absence from the hostel without permission.
 - b) Misbehavior towards employees of the hostel and mess.
 - c) Tampering with or damage of electrical fittings.
 - d) Use of heaters or other electrical appliances.
 - e) Cooking inside rooms.
 - f) Taking meals in the hostel mess without payment.
 - g) Singing or playing on musical instruments or listening to wireless sets during study hours.
 - h) Writing on doors and windows of the buildings or in any other way disfiguring or damaging walls.
 - i) Holding of any meeting in the hostel without the prior approval of the Superintendent.
 - j) Taking alcoholic drinks/ or other intoxicants and drugs inside the hostel or staying in the hostel in an intoxicated and drugged condition.

- k) Shouting and otherwise creating disturbances.
- l) Misconduct of any other kind.
- m) Unauthorized shifting of hostel properties, i.e., furniture, light, etc. to their rooms.
- n) Damage of hostel properties in any manner.
- o) Allowing guests to stay in the room without obtaining prior written permission of the superintendent.
- p) Subletting rooms to others.
- q) Allowing friends and others to use one's room in his/her absence.
- r) Entry of lady guests/ visitors into the gents' hostel and vice versa is strictly prohibited.
- s) Playing VCR/VCP and playing video cassettes and CDs.
- (vi) The guest of the boarders can stay in the hostel for a maximum period of four days in a month on payment of RS.20/- per day.
- (vii) Ragging in the hostels is strictly forbidden. Boarders indulging in it will make themselves liable to removal from the hostel. In extreme case, they may even be expelled from the University.
- (viii) Boarder's certificate will be issued by Superintendent, if necessary, subject to clearance of all outstanding dues by the boarder.
- (ix) Boarders should observe the rules and regulations of the hostels and the mess as enforced by the Superintendent from time to time.
- (x) A boarder is required to pay all dues as per rules for the period of overstay after the end of academic session (31st May) as a result of the examination not being completed within the session.
- (xi) After the examinations are over, a boarder will be allowed to overstay in the hostel maximum for a period of three days subject to payment of all fee as per hostel rules.
- (xii) No interchange of hostel shall be allowed after admission is over. Once the admission is taken in the respective hostels no fee will be returned except caution money.
- (xiii) Whenever boarders leave the hostel for any vacation or holiday or for any private purpose, they have to apply to the superintendent for leave and obtain permission.
- (xiv) Boarders who remain absent for Departmental study tour/ project work have to take prior permission from the Superintendent by producing a certificate from the concerned HOD.
- (xv) Boarders have to pay seat rent and other dues by 10th of every month failing which a fine of Rs.10/-(Rupees Ten) only be charged for late payment for each month.
- (xvi) Boarders have to submit no dues certificate at the time of form fill up for final examination and will be allowed to leave the hostel on production of clearance certificate obtained from the Warden's office.
- (xvii) No financial help/ assistance can be given to the boarders from the hostel fund towards medical purpose.
- (xviii) At the time of admission the parents have to introduce the local guardian to hostel Superintendent.
- (xix) Persons coming from outside for academic purpose can be provided accommodation in the hostels for a period of two weeks at a time subjected to availability of seats with seat rent Rs.20/- per day. A member of teaching faculty of the university should have introduced such person.

10.3. Hostel Mess:

- (i) Mess is compulsory for all boarders.
- (ii) The mess is to be run by a mess committee under the supervision and control of the superintendent.
- (iii) All the mess dues of the previous month are to be paid by the 10th of current month failing which their meals will be stopped forthwith. Late payment of dues after 10th will be charged at Rs.5/- per day.
- (iv) The Superintendent shall maintain a confidential conduct register in which names of the boarders will be entered. In case of serious misconduct, students may be debarred from the hostel. Such cases shall be referred to Disciplinary Committee consisting of Head of the Department, Warden and Chairman, P.G. Council for necessary action.