



**DIRECTORATE OF DISTANCE & CONTINUING EDUCATION  
NORTH ORISSA UNIVERSITY  
SRIRAM CHANDRA VIHAR, TAKATPUR, BARIPADA  
FOR NEW STUDY CENTRE**

**For the session 2017-18**

1. i. Name of the College with address:  
(Attach the lease deed agreement in name of the institution (if rented house) or the Xerox of patta (if own house)
  
- ii. Whether under GIA fold or not? If yes, give details:
  
2. Name of the Centre Coordinator :
3. Telephone No. Land line :  
Mobile :  
Fax (Essential) :  
E-mail Id (Essential) :
4. Year in which first affiliation was issued by the University:  
(Attach the document)
5. Subjects applied for with strength :
6. Faculty Member (Subject-wise) :  
(Attached one page Bio-Data of each faculty member)
7. Ministerial/ Menial/ Technical staff (No. for each category):
8. Classroom (Attach Photograph)  
No. of rooms :  
Size of rooms :
  
9. Library (Attach Photograph)  
Size :  
No. of books in different subjects :
10. Laboratory (Attach Photograph)  
Size :
11. Student facility  
(Reading room, drinking water etc.) :

Date :  
Place :

Signature of the Centre Coordinator

N.B:- If your Centre is selected for inspection, TA/DA of the inspection team, hired vehicle charge and a sum of Rs. 5,000/- as **processing** fee along with an additional course approval fee of Rs. 2,000/- per subject in shape of D.D. in favour of **Comptroller of Finance, North Orissa University** payable at Baripada to be deposited at the time of inspection.



**DIRECTORATE OF DISTANCE & CONTINUING EDUCATION  
NORTH ORISSA UNIVERSITY  
SRIRAM CHANDRA VIHAR, TAKATPUR, BARIPADA  
RENEWAL OF STUDY CENTRE**

**For the session 2017-18**

1. i. Name of the College with address in which previous approval was given by DDCE:  
(Xerox copy of the letter be attached)
- ii. Whether under GIA fold or not? If yes, give details:
2. Whether it is the new location: Yes/No.  
If yes [attached the lease deed agreement in name of the institution (if rented house) or the xerox of patta (if own house)]
3. Name of the Centre Coordinator :
4. Telephone No. Land Line :  
Mobile :  
Fax (Essential) :  
E-mail Id :
5. Year in which first affiliation issued by the University :  
(Attach the document)
6. Subjects given permission with sanctioned strength :
7. Whether apply for additional subject(s)/ increase in seat : (Yes/No)  
If yes, Subject (s) with strength:
8. Faculty Member (Subject-wise) :  
(Attached one page Bio-Data of each faculty member)
9. Ministerial/ Menial/ Technical staff (No. for each category):
10. Classroom (Attach Photograph)  
No. of rooms :  
Size of rooms :  
Library (Attach Photograph)  
Size :  
No. of books in different subjects :
11. Laboratory (Attach Photograph)  
Size :
12. Student facility  
(Reading room, drinking water etc. )
13. Deposit a demand draft of Rs. 3000/- in favour of **Comptroller of Finance, North Orissa University** payable at Baripada (DD No. \_\_\_\_\_, Date \_\_\_\_\_).

Date :  
Place :

Signature of the Centre Coordinator

N.B:- If your Centre is selected for inspection, TA/DA of the inspection team, hired vehicle charge along with an additional course approval fee of Rs. 2,000/- per new subject / increase in seat per subject in shape of D.D. in favour of **Comptroller of Finance, North Orissa University** payable at Baripada to be deposited at the time of inspection.