



NORTH ORISSA UNIVERSITY

SRIRAM CHANDRA VIHAR, TAKATPUR, BARIPADA, 757003

No 4384 /NOU/CL /53/2018

Date:- 02/11/18

### EXPRESSION ON INTEREST

Expression on interest are invited from publishers/authorized distributors/reputed book suppliers financially sound enough having valid PAN/GSTIN/IT return for supply of text books/reference books with latest edition amounting to Rs.7.0 lakhs for the department of Geology (Rs.3.5 lakhs) and Department of Material Science (3.5 lakhs) to the Central Library, North Orissa University which will be delivered at the NOU 2<sup>nd</sup> Campus, Keonjhar. Interested parties may collect the tender papers along with book list from the Central Library from 3.11.2018 onwards on payment of Rs.200/- (non refundable) and submit the quotations/ tenders mentioning the percentage of flat discount to the office of the undersigned on or before 13.11.2018 by 4.30 P.M. along with the earnest money *i.e.*, 5% of total amount which is refundable. For details please visit [www.nou.nic.in](http://www.nou.nic.in).

All payments should be made in shape of demand draft drawn in favour of Comptroller of Finance, NOU payable at Baripada. The tender will be opened on 14.11.2018 at 3.00 P.M. The University authority reserves the right to reject any or all tenders without assigning any reason thereof.

  
Registrar  
North Orissa University

Memo No. 4385 (B) /NOU/CL

Date:- 02/11/18

Copy to Chairperson, P.G. Council/Comptroller of Finance/ Director, NOU 2<sup>nd</sup> Campus, Keonjhar/ P.A. to Vice Chancellor/ Steno to Registrar/ Acct. Section/NOU web site/ Notice board for information and necessary action.

  
Registrar  
North Orissa University



**CENTRAL LIBRARY**

**NORTH ORISSA UNIVERSITY**

**SRIRAM CHANDRA VIHAR, TAKATPUR, BARIPADA- 757003, Mayurbhanj, ORISSA**

No 4390 / Dated 02/11/18

To  
M/s

Sub: Tender call for supply of books to Central Library North Orissa University during the year 2018-19.

Sir,

Central Library, North Orissa University Takatpur, Baripada invites sealed Expression on Interest from reputed publishers/authorized distributors/ reputed book suppliers having valid registration with National/State Federations Membership with Good Offices Committee(GOC) or any other recognized national body for supply of books to its library during the year 2018-19. The booksellers/distributors must have experience of supply of books to Central/State Universities, Autonomous Academic institutions of higher learning in the field of Science.

1. The offers may be submitted as a tender bid.
2. Each page of the documents submitted must be signed by the bidder or his authorized representative with seal.
3. The Registrar reserves the right to amend or withdraw any of the terms and conditions contained in the quotation or to reject any or all the quotations in whole or in part without giving any notice or assigning any reason.

Last date for submission of tender bid : **13.11. 2018 up to 04.30 PM**  
The date and time of opening of tender bid: **14.11. 2018 at 3.00 PM**  
Venue : Office of the Registrar,NOU

Sd/-  
REGISTRAR

N:B: The details are available in the University website [www.nou.nic.in](http://www.nou.nic.in)

### Important Instructions

1. The tender Bid to be submitted in a sealed envelope superscribing as “Tender Bid for supply of Books to Central Library, North Orissa University” TAKATPUR, BARIPADA-757003 FOR THE YEAR 2018-19”.
2. The tender should be signed by the authorized person and his full name and status should be indicated below his signature along with the official seal.
3. Incomplete and conditional offers will be rejected. Quoting unrealistic rates will be treated as disqualification
4. If at any point of time any of the documents furnished by the bidder is found to be false, it would be deemed to be a breach of terms of contract making the firm concerned liable for legal action besides termination of contract.
5. No bidder will be allowed to withdraw after submission of bids/opening of the tender, failing to maintain this discipline, the supplier may be blacklisted.
6. Tender may be submitted at the office of the Registrar, North Orissa University during 10.30 AM to 4.30 PM or may be sent by post/courier addressing to the **Registrar, North Orissa University, Takatpur, Baripada-757003** which should reach on or before **04.30 PM. of 13.11.2018**. Tenders received beyond the scheduled date and time will be summarily rejected.

### Legal dispute settlement:

While the purchaser and the vendor shall make every effort to resolve amicably by direct informal negotiation, even then in any disagreement or dispute arising between them under or in connection with the contract shall be settled under the Court of Law within its Jurisdiction at Baripada, Odisha. The resultant contract will be interpreted under Indian Laws.

### Documents to be attached with Tender Bid

- Photocopy of Registration Certificate
- Photocopy of PAN
- Photocopy of GOC membership certificate (wherever applicable)
- IT returns in support of average annual turnover for last three years
- Photocopy of purchase order in support of experience in similar type of business.
- Affidavit to the effect that the bidder has not been blacklisted /debarred by any public organization/ university / national / state level institution.

**Important instruction:** All pages submitted should be duly signed with seal.


### Terms and conditions

1. More than one bidder may be selected for books on the basis of highest discount offered which shall constitute a panel of supplier.
2. The maximum discount the vendor concerned intends to offer shall be mentioned clearly. (Books required for library purchases in general are of latest edition/reprint only).The bidder has to mention clearly the flat discount in both words and figure.

3. The discount is on printed price / catalogue price as applicable.
4. The discount offered should match in figure and words. In case of any deviation between figure and words, the offer in respect of that particular publication may be invalid.
5. In case of foreign publications, the rate of conversion of foreign currencies to Indian currency shall be according to GOC rate.
6. If the foreign published books have Indian prints / publication, the supplier has to supply the books of Indian prints.
7. For the foreign published books, the supplier has to give the certificate / undertaking that the books have no Indian prints / publication.
8. Where the printed price of books is not available, the supplier has to produce the publisher's catalogue / original invoice of the publisher for the verification of the cost of the books.
9. The selected supplier will deliver the books directly to the Director, NOU 2<sup>nd</sup> Campus, Keonjhar with intimation along with copy of the bill to the Prof. in-Charge Central Library, North Orissa University. The cost of packing, forwarding including delivery of books shall be borne by the supplier.
10. Bills in triplicate are required to be furnished with the books during the time of supply.
11. The latest edition / printing of books shall be supplied. Preference may be given for the library edition books, if available. **All the books of same title should have the same year of printing. Variation in the year of printing will not be accepted.**
12. The supplier has to supply all the books placed in the purchase order preferably in one lot. For the non supply of books, the supplier has to furnish the certificate from the publisher concerned regarding the non-availability / out of print status of such books.
13. For non-supply of books as per order, term and conditions the EMD of the said firm shall be forfeited and order for purchase will stand cancelled.
14. Old and defective books if found at any stage even after the stock entry and stamping will have to be replaced by the supplier at his own cost failing which the party may be debarred to participate in the purchase of books in the coming years.
15. Books are to be supplied within 15 days (30 days in case of foreign publication) from the date of issue of purchase order.
16. The payment will be made after completion of all formalities as soon as possible.
17. The EMD will be refunded after completion of the stock entry.

Date:

Authorised Signatory  
Seal of the Firm

  
22/11/18  
Registrar,  
North Orissa University  
Sriram Chandra Vihar  
Taktour, Baripada