



NORTH ORISSA UNIVERSITY  
SRIRAM CHANDRA VIHAR, TAKATPUR, BARIPADA - 757 003, MAYURBHANJ, ODISHA

**APPLICATION FORM FOR THE APPOINTMENT OF TEACHERS IN THE  
P.G. TEACHING DEPARTMENTS**

Photo

(The entries in this form should be made in English by the candidate in his/her best handwriting)

1. a) POSITION APPLIED FOR: ..... SUBJECT.....  
b) Advertisement No. & Date: .....  
c) Category (UR/SC/ST/OBC/SEBC/DA).....  
d) Bank Draft No. & Date:.....
2. Full Name of the Candidate  
in Block letters (Surname underlined): .....
3. a) Date of Birth (In figure) : .....  
(In words) : .....  
(as in H.S.C. or equivalent examination)  
b) Birth Place : ..... c) Passport No:.....  
d) Gender : ..... e) Marital Status : .....  
f) Nationality : .....
4. a) Mother's Name : .....  
b) Father's Name : .....  
c) Mother Tongue : .....  
d) Any other language he/she can :  
Read ..... Write ..... Speak .....
5. Whether the candidate is qualified at UGC/CSIR NET(give details)
6. Furnished details about Research Experience as JRF/SRF/PDF(Provide the proof from concerned Institution with official letter bearing number and date)
7. Mailing: E-mail ID: .....

<u>Present Address</u>	<u>Permanent Address</u>
Mobile/ Telephone No.	Mobile / Telephone No.

Full Signature of the Candidate

8. Qualification in ascending order starting with H.S.C. (one copy of all documents)

Sl No.	Examinations/ Degree from Matriculation or equivalent onwards	Name of the University or other examining body	Division or Class	Percentage of marks	Subject (Specify Hons./ Distinction)	Year of Passing

9. Field of Specialization :

- i) Master’s Degree stage : .....
- ii) M. Phil. Degree stage : .....
- iii) Doctoral Degree stage : .....
- iv) Post-Doctoral Research stage: .....

10. Publications/Research activities for Applicants (Professor positions: 3 copies each of best 5 papers and Associate Professor position : 3 copies each of best 3 papers to be attached).

- a) Number of research paper published:
  - i) National journals (Refereed): .....
  - ii) International journals (Refereed): .....
  - iii) Chapter in Books / Conferences / Symposia/ Proceedings (with ISSN/ ISBN Number): .....
- b) Numbers of Books Authored/Edited (with ISBN Number): .....
- c) Number of candidates supervised for Research Degree (M. Phil./ Ph. D./ D.Sc./ D. Litt.)  
 (Provide the list of candidates with year of award of Degree /notification by University for award of Degrees as applicable).

Full Signature of the Candidate

Degree Awarded

Thesis Submitted

(With title of thesis)

(With title of thesis)

M. Phil. ....

.....

Ph. D. ....

.....

D.Litt./D.Sc. ....

.....

d) Number of Major/Minor Research Projects (completed/ongoing) and amount of the grant undertaken as PI/Co-PI (Provide the list of funding agencies). ....

e) Number of Consultancy of Projects (completed/ongoing) and amount of the grant undertaken (Provide the list of funding agencies).

f) Number and nature of Seminar/Conference attended and presented paper-Invited/Oral/Poster (Provide list and Certificate to be produced along with API Score proforma):  
.....

g) Chairperson in International/National Conference/Seminar.

11. If appointed, when can the candidate join the Post : .....

12. Membership or Fellowship of learned Societies or Accredited bodies

(Give details): .....

13. Present scale of pay (if employed): Rs.

Pay Band	AGP	D.A.	H.R.A.	Any other allowances	Total Emoluments

14. Teaching experience in descending order starting with present employer (Experience certificate to be attached other than NOU)

Sl.No.	Name of the College / University	Designation	Nature of the Post (Tem./ Permanent / Ad-hoc)	Classes Taught		Period (Give dates)	Length of experience	
				UG Level (Pass / Hons)	PG Level		Years	months

Full Signature of the Candidate

15. Other experiences / employments/ Foreign visit

Sl. No.	Name of post / University / Institution	Date of joining	Date of leaving	Salary (scale of pay and present basic pay)	Name & address of the employer

16. i. Have you ever been subjected to any disciplinary action as a student and /or as an employee?  
 i. Have you ever been dismissed/ suspended from service?  
 17. Any of the information in your support :  
 18. List of documents submitted with the applications :

- i. ....
- ii. ....
- iii. ....
- iv. ....
- v. ....
- vi. ....
- vii. ....
- viii. ....
- ix. ....
- x. ....
- xi. ....
- xii. ....

**Declaration**

I, solemnly declare that the entries made in this application are true to the best of my knowledge and belief.

Place : .....

Date: .....

Full Signature of the Candidate



**NORTH ORISSA UNIVERSITY**  
**SUMMARY SHEET**

(Seven copies to be filled by the Candidate)

1. Name: \_\_\_\_\_
2. Date of Birth: \_\_\_\_\_
3. Post applied for \_\_\_\_\_
4. Department/ Centre: \_\_\_\_\_
5. Specialization and Present Research Area: \_\_\_\_\_

6. Educational Qualifications (in ascending chronological order starting with H.S.C. or equivalent examination):

Exam./ Degree	Discipline	University/ Board	Year	Division/ Grade/ % of Marks	Remarks, if any (Rank, Hons. etc.)

7. Employment (in descending chronological order starting with the present employer):

Post	Employer	Pay Scale	Period of Employment	
			From	To

Full Signature of the Candidate

8. Research:

<b>Research Publications (Nos.)</b>	In Journals		Publications other than journal articles(books, chapter in books)		
	Published	Refereed: Other Reputed:	Authored	Edited	Chapter
In Press	Refereed: Other Reputed:				
<b>Thesis Supervised (Nos.)</b>	M. Tech.	M. Phil.	Ph. D.		D. Sc./D. Litt.
	Completed (Awarded)		Supervisor	Co-Supervisor	
In progress					
<b>Sponsored/ Consultancy Projects (Nos. with amount)</b>	Sponsored Projects		Consultancy Projects	Project output	
	Completed	PI	Co-PI		
In progress					
Proposals under review					
<b>Name of Fellowship/Awards/ Invited Lecturers/ papers</b>	Fellowship		Awards		Invited Lecturers/ papers
<b>Development of e-learning delivery process/material</b>					

9. Special Training/ Assignment/Foreign visit/Any other relevant particulars:

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Full Signature of the Candidate

Date:

**ACADEMIC PERFORMANCE INDICATORS (API)**

**CATEGORY I: Teaching, Learning and Evaluation Related Activities-**

Category	Name of Activity	Assistant Professor		Associate Professor		Professor	
		Max. Score	Actual Score	Max. Score	Actual Score	Max. Score	Actual Score
1	a. Direct Teaching*	<b>70</b>	Actual hours spent per academic year / <b>7.5</b>	<b>60</b>	Actual hours spent per academic year / <b>7.75</b>	<b>60</b>	Actual hours spent per academic year / <b>7.75</b>
	b. Examination duties (question paper setting, invigilation, evaluation of answer scripts) as per allotment	<b>20</b>	Actual hours spent per academic year / <b>10</b>	<b>20</b>	Actual hours spent per academic year / <b>10</b>	<b>10</b>	Actual hours spent per academic year / <b>10</b>
	c. Innovative Teaching-Learning methodologies, updating of subject contents/courses , mentoring etc.	<b>10</b>	Actual hours spent per academic year / <b>10</b>	<b>15</b>	Actual hours spent per academic year / <b>10</b>	<b>20</b>	Actual hours spent per academic year / <b>10</b>

\* Direct teaching includes the Lectures/ Tutorials/Practical/Project Supervision/ Field Work.

**CATEGORY II: Professional Development, Co-curricular and Extension Activities-**

Category II	Nature of Activity	Maximum API Score	Actual Score
a.	Student related co-curricular, extension and field based activities. i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events). ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) iii) Extension and dissemination activities (public/popular lectures/talks/seminars etc)	15	Actual hours spent per academic year / <b>10</b>
b.	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. i) Administrative responsibility (including as Dean/Principal/ Chairperson/Convener/Teacher-in-charge/similar other duties that require regular office hours for its discharge) ii) Participation in Board of Studies, Academic and Administrative Committees	15	Actual hours spent per academic year / <b>10</b>
c.	Professional development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher/faculty development courses, dissemination and general articles and any other contributions)	15	Actual hours spent per academic year / <b>10</b>

**CATEGORY III: Research Publications and Academic Contributions**

**Published papers in journals (Refereed\* & Other reputed Journals)**

API Score: Refereed -25

Other Reputed Journals -10

\*Refereed Journal: Wherever relevant to any specific discipline, the API score for paper in refereed Journal would be augmented as follows:- (i) paper with impact factor less than 1– by 5 points; (ii) papers with impact factor between 1 and 2 - by 10 points; (iii) papers with impact factor between 2 and 5-by 15 points; (iv) papers with impact factor between 5 and 10- by 20 points and (v) papers with impact factor above 10- by 25 points.

API for joint publications: Of the total score for the relevant category of publication, the First and Principa/ Corresponding author / Supervisor/ Mentor would share equally 70 % of the total points and remaining 30% would be shared equally by all other authors.

**III A: Research Papers Published:**

Sl. No.	Title with page number	Journal Name	ISBN / ISSN/ Categorization Refereed / Other reputed Journals	Whether peer-reviewed/ Impact factor	No. of Co-authors	Whether you are the main author	API Score

**III B. Publication other than Journal articles (Books, Chapter in Books, with ISBN/ISSN Number):**

Text/ Reference Books by International Publisher -30 per book for single author

Subject Books by National/ Central and Sate Govt. Publ. -20 per book for single author

Subject Books by Other Local Publ. -15 per book for single author

Chapter in Books International -10 per chapter

National - 5 per chapter

Sl. No.	Title with page number	Type of Book / and Authorship	Publisher & ISBN / ISSN / Categorization	No. of Co-authors	Whether you Are the main author	API Score



**III C. Ongoing and Completed Research Projects and Consultancies (i & ii):**

**III C (i) API Score for Projects –**

Major Project: (Sc. >Rs 30 lakhs/ Non-Sc. >Rs 5 lakhs):	20
Major Project: (Sc. >Rs 5 -30 lakhs /Non-Sc> Rs 3-5 lakhs):	15
Minor Project: (Sc. >Rs 1-5 lakhs / Non-Sc. >Rs1-3 lakhs):	10

**III C (ii) API Score for Consultancies- Amount mobilized with a minimum of :**

(Sc – For every Rs 10 lakhs/ Non-Sc: For every Rs 2 lakhs ) : 10

Sl. No.	Title	Agency (Funding, Commissioning and/ or Collaborating)	Period	Grants(s)/Amount mobilized (so far) in Rs. (Lakhs)	Whether Principal Investigator/ Co-Investigator or Consultant	API Score

**III C (iii) Projects outcome/ Outputs:**

**API Score**

International level output or patent-30

National level output or patent-20

Major policy documents of:

International bodies- 30

Central govt.-20

State govt. -10

Local bodies-5

Sl. No.	Title	Agency (Funding, Commissioning and/or Collaborating)	Period	Patent/Technology transfer/Product/Process/ Major policy documents prepared for international bodies like WHO/UNO/UNESCO/UNICEF etc. , Central /State Govt./ Local bodies	API Score

### III D. Research Guidance

#### API Score

III D (i) M. Phil. -5 per candidate

III D (ii) Ph.D. – 10 per candidate submitted and 15 per candidate awarded.

Sl. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score
M. Phil. or equivalent				
Ph. D. or equivalent				

### III E. Fellowships, Awards and Invited lectures delivered in Conferences and Seminars:

#### III E (i) Fellowships and Awards

##### API Score

International Award/ Fellowship from academic bodies/ associations- 15 per award/ 15 per fellowship

National Award/ Fellowship from academic bodies/ associations- 10 per award/ 10 per fellowship

State/ University level award from academic bodies/ associations- 5 per award

Sl. No.	Name of the Award/Fellowship	Conferred by	Year	International /National/State/ University	API Score

#### III (E) (ii) Invited Lectures/papers \*

API Score – International -7 per lecture/ 5 per paper presented

National -5per lecture/ 3 per paper presented

State/ University- 3 per lecture/ 2 per paper presented

Sl. No.	Title of the lecture/paper	Title of the programme	Organized by	International/National/ State/ University	API Score

\* The score under this sub-category (i.e., III E (ii)) shall be restricted to 20% of the minimum fixed for category III for any assessment period.

**III F. Development of e- learning process/material - 10 per module.**

Sl. No.	Type of e- learning process/material developed	Its application/ Utility	API Score

**IV. API SCORES under Category III (with application of capping)**

Sub- Category	Total API Score under sub-category	Capping % of total API score in application (where applicable)	Score claimed in sub-category after capping
A. Research publications in Journals		-	
B. Publications other than Journal articles		-	
C. Research / Consultancy Projects/Project output		-	
D. Research guidance		-	
E. (i) Fellowship/Awards		-	
E. (ii) Invited lectures/papers		20	
F. Development of e-learning		-	
<b>Total</b>			

**TOTAL SCORE: Category-II (     ) + Category-III(     ) =**

**LIST OF ENCLOSURES:** (Please attach copies of certificates, sanction orders, papers, book title & content pages etc. wherever necessary)

- |    |     |
|----|-----|
| 1. | 6.  |
| 2. | 7.  |
| 3. | 8.  |
| 4. | 9.  |
| 5. | 10. |

**Full Signature of the candidate**

**Date:**

**Address:**

**Forwarded by HoD / Head of Institute**