NORTH ORISSA UNIVERSITY

SRIRAM CHANDRA VIHAR, TAKATPUR, BARIPADA-757003
ODISHA
www.nou.nic.in
11th Convocation held on 28th March 2019.

International day of Yoga held at North Orissa University on 21st June 2019
THE CREST OF THE UNIVERSITY

The ship in the logo symbolizes maritime culture of Odisha representing Odisha’s glorious past in trade and commerce. The inkpot with pen emphasizes the need for disseminating higher education among the under privileged people of the tribal dominated districts of Mayurbhanj and Keonjhar. The tribal couple with firewood on their heads represents the nature of livelihood of natives. The pulley used in extracting minerals from the mines and the vehicle used for transportation of those minerals to the industries symbolize rich potential of minerals that are the basic ingredients in setting up of industries in these districts.

His Excellency
Prof. Ganeshi Lal
Hon’ble Chancellor

Prof. Pradeep Kumar Chand
Vice-Chancellor

Prof. Susmita Kar
Chairperson, P. G. Council

Prof. P. K. Satapathy
Registrar

Sri Mayadhar Sahoo
Comptroller of Finance

Dr. J. K. Mantri
Controller of Examinations

Prof. U. B. Mohapatra
Director, CDC

Prof. M. HimaBindu
Director, IQAC

Prof. P.K. Satpathy
Warden, P.G. Hostels

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MESSAGE

It has given me pleasure to go through the Information Brochure of North Orissa University containing the details of the courses which are imparted in the Post Graduate Departments of the University. I recommend the students from far and near to get admitted to this University in view of the availability of the learning ambience in the campus. It is for the information of all the prospective candidates that this is a young University grooming with a vision, dynamism, and enthusiasm. The University makes every requirement of the students and gives them an adequate academic environment including smart class rooms, well equipped laboratories, an enriched central library and availability of internet/wi-fi facility. This University offers up-to-date course curriculum for professional as well as basic sciences at post graduate level. For the last few years, we have been striving hard for the overall improvement of the University in the arena of academics as well as in the field of games and sports, cultural activities. The career and counseling cell, civil service coaching centre and open air gymnasium are well in place. NSS is one of the strong points in favour of the University where the students are rendering excellent outreach service to the society in general and the tribal communities in particular. The students admitted to this University can surely be able to translate find their dreams to come true because many a perspective plans are being worked out day in and day out here.

In this University, the students will get the opportunity of interacting with experienced and dedicated teachers and research scholars who take personal care of all the students and this gives confidence to the students’ community who live here, away from their family. The scenic and peaceful campus encourages the students to focus in their studies while, at the same time expressing their potential and talents to their fullest extent. It is a matter of pride and privilege for me to welcome the students who will not only be able to shape themselves to prove their worth but also bring laurels for it as its brand ambassadors.

(Pradeep Kumar Chand)
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1. UNIVERSITY AT A GLANCE

The North Orissa University (NOU) was established by the Government of Odisha under the section 32 of the Odisha University Act, 1989 (Act 5 of 1989), vide notification No. 880 dated 13th July 1998. It was carved out of Utkal University and became operational since 1999 at Takatpur (98.84 acres) of Baripada in the Mayurbhanj District of Odisha as an affiliating University. The University is recognized by the University Grants Commission under 2(f) and 12(B) of UGC Act, 1956 with effect from 15th February 2000 and 21st June 2006, respectively. The territorial jurisdiction of the University covers Mayurbhanj and Keonjhar districts of northern part of Odisha, thickly populated with tribal communities. NOU’s jurisdiction covers 100 colleges (Mayurbhanj-62 + Keonjhar-38) including 3 Autonomous Colleges, 2 Law Colleges, 3 Teachers’ Education (B.Ed) Colleges (including one specially for physically challenged) imparting education to a large number of students at the graduate and post graduate level. NOU is recognized by Bar Council of India, DEC, IGNOU, NCTE and included in the list of Association of Indian Universities and Association of Commonwealth Universities.

His Excellency, the Governor of Odisha, Prof. Ganeshi Lal is the Hon’ble Chancellor of the University.

The main University campus at Baripada is named as Sriram Chandra Vihar after Sriram Chandra Bhanja Deo (1871-1912) who was the enlightened Maharaja of Mayurbhanj from 1892 to 1912. He is remembered even now for his able administration. Sriram Chandra Vihar is located at the outskirts of Baripada town and one km away from NH 18. It is 250 km from Kolkata and 260 km from the state capital Bhubaneswar. It is also well-connected to all places of the State. The foundation stone at Baripada was laid by Hon’ble Sj. Giridhar Gamango, Chief Minister, Odisha on 13th July, 1999 and the present campus was inaugurated by His Excellency Dr A.P.J. Abdul Kalam, President of India on 15th May, 2003. The 2nd Campus is at Suleikhamar (13.05 acres) in Keonjhar since 6th November 2015 and became academically functional with effect from 2017-2018 academic session.

At present, the University provides Post-Graduate education in eight subjects at Baripada campus and five subjects at Keonjhar campus through respective regular departments. Besides, self financing courses in 15 subjects are imparted at its Baripada campus. In addition, the University offers M.Phil. and Ph.D. programmes in the regular departments. Meanwhile, administrative approval has been obtained for opening eight more new regular courses at its Baripada campus. Four of the regular P.G. Departments have been granted departmental research support from UGC and DST under Special Assistance Programme (SAP) and FIST programmes, respectively. Several individual projects have been funded by UGC, DST, DAE, CSIR, ICSSR and other agencies. The University also offers 17 general and professional courses at different levels through Directorate of Distance and Continuing Education (DDCE) of University. The University has adopted Choice Based Credit System (CBCS) with semester pattern examinations.
and grade point evaluation system in all courses. The mode of teaching in all courses is English except Language courses.

The University had its 1st Convocation in the year 2001 with Prof. Arun Nigavekar, Vice-Chairman, UGC as the Chief Guest. His Excellency Dr. A.P.J. Abdul Kalam, Ex-President of India; Prof. Damodar Acharya, Director, IIT, Kharagpur; Shri Arun Kumar Rath; Shri Lalit Mansingh; Dr. Justice Arijit Pasayat and Shri Gopal Krishna Gandhi, Governor, West Bengal, Dr. Amar Nath Rai, Director, National Assessment and Accreditation Council (NAAC); Prof. Sushanta Dattagupta, Vice-Chancellor, Calcutta University; Dr. Y.V.N. Krishnamurthy, Director, ISRO have graced the subsequent Convocations of North Orissa University as the Chief Guests.

VISION OF THE UNIVERSITY

North Orissa University, Baripada is dedicated to provide a high quality teaching-learning ambience in higher education in order to groom the students to be intellectually responsive, socially responsible, ethically sensitive and professionally competent, enabled to pursue basic and applied research in frontier areas of language & literature, science & technology, law and management. It is envisioned that the University emerges as a powerful agent of disseminating and advancing knowledge, fostering excellence, equity and expansion and establishing community linkage activities thereby contributing towards an enlightened and sustainable society. As nation building depends crucially upon human capital, North Orissa University aims at acting as a beacon to this region so as to pull up the underprivileged of the tribal dominated Mayurbhanj and Keonjhar districts youth to the national mainstream of arts, culture, science and technology.

MISSION OF THE UNIVERSITY

- Assuring a safe and functional space conducive to learning, working and conducting research by virtue of professionalism, excellence, teamwork, and environmental stewardship.
- Providing a clean, efficient and transparent system of governance, admission of students, conducting examinations, evaluation and publication of results, utilizing RUSA funds effectively for infrastructure development and student facilities, equipment repair & maintenance, automation of accounts etc.
- Enabling the University to exemplify the highest ideals of social equity, gender justice and compassion for the weak and disadvantaged.
- Promoting career progression of University/College teachers by continued updating of knowledge in cutting-edge areas of inter-disciplinary research, current trends in curricular shifts, policy paradigms and associated contemporary issues & challenges.
- Establishing a HRD centre whose activity will be focused on training programmes aimed at capacity building and motivation of University/Colleges teachers for accepting
challenges arising from exponential growth of new knowledge, international competitiveness and changing requirements of next generation learners.

- Developing adequate civil infrastructure (Academic blocks, Library, Hostels for boys & girls, administrative block, Guest House, etc.) at the 2\textsuperscript{nd} campus at Suleikhamar in Keonjhar district.
- Fostering academic linkage with national /international organizations/ Universities/ research institutes through MOUs for collaborative research, consultancy and extension services.
- Creating opportunity for students and teachers for higher academic exposure through organizing research scholars’ conclave, hand-on experimental programmes, workshops, National/International Seminars/Conference etc.
- Creating conditions for industry-University collaboration aiming at translating research into socially useful products.
- Promoting harmony among students, faculty, officers and the ministerial staff constituting an effective quadrangle to remain ceaselessly engaged in all-round constructive activities towards securing a superior NAAC accreditation Grade and a competitive NIRF-ranking for the University.
- Strengthening activities towards rendering community services in under-privileged tribal dominated villages through the NSS Bureau of the University.

## 2. POST-GRADUATE COUNCIL

The Post-Graduate Departments are managed by the Post-Graduate Council. It discharges the responsibilities as per section 252 of the Orissa Universities First Statute, 1990. The salient features of the Council are:

1. All the Heads of the Post-Graduate Departments of the University and the Warden of the Post-Graduate hostels are members of the Post-Graduate Council in their \textit{ex-officio} capacity.
2. The Chairperson of the P.G. Council is appointed for a period of two academic years by the Vice – Chancellor from amongst the Professors of the University on seniority-cum-rotation basis.
3. The Chairperson presides over the meeting of the Post-Graduate Council, and in his/her absence, the senior most Head of the Post-Graduate Department present in the meeting, shall preside over the meeting. S/he exercises such powers and performs such functions as may be determined by the Syndicate from time to time.
4. Subject to the powers and decision of the Syndicate, the Post-Graduate Council performs the functions and discharges the duties in relation to the matters of:
   a) Determination of general policy in regard to the Post-Graduate studies and research.
   b) Determination of principles for award of free studentship and S.S.G. grants.
   c) Students’ discipline and welfare.
   d) Publication of magazines and information brochure.
   e) Principles for selection of students for admission into different courses/departments and colleges subject to regulations, if any, framed by the Academic Council.
   f) Principles of admission of students to the hostels and the discipline.
g) Developing and sponsoring subjects/ projects which are interdisciplinary, interfacy in character in collaboration with Industries/ Departments and other organizations.

h) Taking steps for establishment of schools of studies in different inter-connected subjects and Departments.

i) Enforcement of the guidelines of the University Grants Commission issued from time to time on the subject of work and responsibility of teachers.

j) Performance of such other functions that are assigned to it by the Syndicate or the Academic Council form time to time.

5. The Post-Graduate Council may appoint Committees like —Admission Committee, Board of Residence and Discipline Committee, for each academic year.

RULES FOR DEPARTMENTAL TEACHERS’ COUNCIL

Each Post-Graduate regular teaching department of the University constitutes a Departmental Teachers' Council (DTC) to promote the academic activities and for the maintenance of discipline in the Department. The rules of the DTC are as follows:

1. Every P.G. teaching department shall have a Teachers' Council consisting of all the teachers in the Department.

2. There will be a Secretary to be nominated by the Teachers' Council who will be the Convener.

3. The Head of the Department shall preside over all such meetings.

4. The Teachers' Council shall meet as and when necessary except during vacations. Its decision shall be recorded by the Secretary in writing and shall be signed by all members of the Teachers' Council attending the meeting.

5. The DTC shall have the following functions:
   a) It shall co-ordinate the teaching and research activities of the Department.
   b) It shall decide on the books and journals, equipment and furniture to be purchased for the Department, as per University rules.
   c) It shall allocate curricular and extracurricular activities of the Department to the teachers of the Department.
   d) It shall prepare the Annual Budget and Annual Report of the Department.
   e) It shall prepare plans for the development of the Department and such plans shall be forwarded by the Head to the appropriate authorities.
   f) It shall decide the manner of utilization of funds of the Department.
   g) It shall attend to the problems of the students in the Department.

6. The Teachers' Council shall meet ordinarily once in a month besides meeting as and when necessary. Attendance is compulsory unless one is otherwise on duty outside or on leave.

7. In case of differences between the Head of Department and majority opinion in the Teachers' Council of a Department, the matter shall be referred to the Chairperson, P.G. Council, whose decision shall be final.

8. The Heads of Department shall report to the Chairperson, P.G. Council about the functioning of their respective Teachers’ Council periodically.
3. PROGRAMMES/COURSES OFFERED

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<td>M. Sc. in Chemistry</td>
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<td>Master of Computer Application (MCA) (from OJEE)</td>
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<td>M.A. in Economics</td>
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<td>M. Sc. in Physics</td>
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<td>M. Sc. in Zoology</td>
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<td>Chemistry</td>
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<td>Integrated B.Ed.-M.Ed. (Three years course -Semester Pattern)</td>
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<tr>
<td>Pre-Ph.D</td>
<td>Biotechnology, Botany, Chemistry, Computer Science and IT, Economics, Life Sciences, Physics, Zoology, Law, Santali</td>
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4. POST-GRADUATE DEPARTMENTS

1. BIOTECHNOLOGY (DST-FIST Supported Department)

Year of Establishment: 2002
Programmes Offered: M. Sc., M.Phil., Ph.D.
Intake: M. Sc.-30, M.Phil.-10
Head: Dr. Sukanta Kumar Nayak

Faculty with field of specialization

Professor
Prof. Hrudayanath Thatoi: Molecular Biology & Microbial Biotechnology

Readers
Dr. Biswajit. Rath: Microbial Biotechnology
Dr. Sukanta Kumar Nayak: Microbiology, Immunology

Assistant Professors
Dr. Santosh Kumar Sahu: Biochemistry
Dr. Gunanidhi Dhangdamajhi: Molecular Biology, Infectious Diseases

Courses Offered: M. Sc. (Semester Pattern)

Semester-I:
Theory: Cell Biology and Genetics, Biochemistry, Microbiology, Genetics, Physiology of Plants and Animals. Practical: Pertaining to theory papers

Semester-II:
Theory: Enzymology, Molecular Biology (supportive-I), Immunology, Biostatistics & Bioinformatics
Practical: Pertaining to theory papers

Semester-III:
Theory: Genetic Engineering (Supportive-II)
Practical: Pertaining to Theory Papers, Industrial visit Report from R & D Institution
Animal Biotechnology, Industrial Biotechnology, Plant Biotechnology

Semester-IV:
Theory Paper: Environmental Biotechnology, / Bioethics, IPR & Entrepreneurship
Practical: Pertaining to Theory Papers
Dissertation

M.Phil. (Semester Pattern)

Semester-I:
Theory: Research Methodology, General Theory
Practical: Pertaining to theory papers Elective-I, Elective-II

Semester-II:

Elective-I:
Genomics & Proteomics, Advanced Bioinformatics & Structural Biology, Advances in Biotechnology

Elective-II:
Bioprocess & Pharmaceutical Technology, Immunology & Enzyme technology, Microbial Biotechnology
2. **BOTANY (DST-FIST Supported Department)**

**Year of Establishment**: 2004  
**Programmes Offered**: M. Sc., M.Phil., Ph.D.  
**Intake**: M. Sc. – 20+10 (SFC), M.Phil. - 10  
**Head**: Prof. U. B. Mohapatra

**Faculty with field of specialization**

**Professor**  
Dr. Umaballava Mohapatra: Cytogenetics, Plant Biotechnology  
Dr. Anil Kumar Biswal: Biosystematics

**Assistant Professors**  
Dr. Kamal Lochan Barik: Plant Ecology, Environ. Mgmt.  
Dr. Bishnupriya Hansdah: Environmental Biotechnology  
Dr. Sudam Charan Sahu: Taxonomy and Ecology

**Courses Offered: M. Sc. (Semester Pattern)**

**Semester-I**  
**Theory**: Plant Diversity-I (Microbes and Algae), Genetics and Biostatistics, Plant Metabolism-I, Angiosperm Taxonomy and Plant Resource Utilization.  
**Practical**: Pertaining to theory papers.

**Semester-II**  
**Theory**: Biodiversity Conservation (Supportive-I), Plant Diversity-II (Fungi & Bryophyta), Cell and Molecular Biology, Ecology and Developmental Biology.  
**Practical**: Pertaining to theory papers.

**Semester-III**  
**Theory**: Environmental Biotechnology and Management (Supportive-II), Plant Diversity III (Pteridophyta & Gymnosperms), Plant Metabolism-II, Elective Paper-I  
**Practical**: Pertaining to theory papers.

**Semester-IV**  
**Theory**: Plant Biotechnology and Genetic Engineering, Elective Paper-II.  
**Practical**: Pertaining to elective theory papers.  
**Project work and Viva**

**Elective Papers**: Students have to option for any one of the following  
**Electives**: Biochemistry/ Biosystematics/ Environmental Pollution and Management / Industrial Microbiology.

The choice of Supportive-I, Supportive-II can be exercised amongst Botany/ Zoology/ Biotechnology/ WL&BC.

**M.Phil. (Semester Pattern)**

**Semester-I**  
**Paper-I**: Research Methodology,  
**Paper-II**: Tools and Techniques  
**Practical Paper**: Pertaining to theory papers

**Semester-II**  
Elective-I, Elective-II  
**Elective Papers**: The Student has to opt for anyone of the following electives:  
Biosystematics/Environmental Biology/ Microbial Biotechnology/ Physiology and Biochemistry of Stress/Plant Tissue Culture. **Dissertation**
3. CHEMISTRY (DST-FIST and UGC-SAP Supported Department)

Year of Establishment : 2004
Programmes Offered : M. Sc., M.Phil., Ph.D.
Intake : M. Sc.-20+10 (SFC), M.Phil.-10
Head : Prof. P.K. Satapathy

Faculty with field of specialization
Professor
Prof. Pramod Kumar Satapathy : Inorganic Chemistry
Associate Professor
Vacant (01)
Reader
Dr. Rajesh Kumar Singh : Organic Chemistry.
Assistant Professors
Dr. Lingaraj Behera : Polymer, Solid State Chem.
Dr. Amar Kumar Dora : Theoretical Molecular Chemistry/Physics
Dr. Ashis Kumar Jena : Organic Chemistry

Courses Offered: M. Sc. (Semester Pattern)

Semester-I

Semester-II
Practical: Physical General Practical

Semester-III
Theory: Environmental Chemistry (Supportive-II), Elective - I, Physical Chemistry-II, Spectroscopy-II.
Practical: Organic General Practical.

Semester-IV
Theory Papers: Computer for Chemists, Elective–II
Practical: (Elective)
Project work and viva
Elective Papers: The students can opt for any one of the electives.
Electives: Physical/ Organic/ Polymer/ Inorganic Chemistry groups.

The choice of Supportive–I, Supportive-II can be exercised amongst Chemistry/ Physics/ MCA/ Zoology/ Botany

M.Phil. (Semester Pattern)

Semester-I
Paper-I Research Methodology
Paper-II General Theory
Practical Paper: Practical pertaining to theory papers.

Semester-II
Elective-I, Elective-II
The Student has to opt for any one out of the following electives:
Dissertation.
4. **COMPUTER APPLICATION**

**Year of Establishment**: 2004

**Programmes Offered**: MCA, M.Phil., Ph.D.

**Intake**: MCA - 30, M.Phil. - 10

**Head**: Dr Sujata Dash

**Faculty with field of Specialization**

**Professor**

**Readers**

**Assistant Professors**
- Mr. Swarupananda Bissoyi: Data Mining, Recommender Systems, Natural Language Processing
- Vacant (01)

**Courses Offered: MCA (Semester Pattern)**

**Semester-I:**

**Semester-II:**

**Semester-III:**

**Semester-IV:**

**Semester-V:**
Internet & Web Technology, Object Oriented Analysis & Design, Data Science, Automata Theory, Lab X: Internet Technical Lab II, Project, Comprehensive Viva-Voce
Elective II: (Image Processing/ Artificial Intelligence/ Parallel Computing/ Mobile Computing/ Bioinformatics)

**Semester-VI:**
Project Work

The choice of Supportive –I, Supportive- II can be exercised amongst the students of Computer Application/Physics/ Mathematics/ MBA/ RS & GIS & Economics.
M.Phil. (Semester Pattern)

Semester-I:
Research Methodology, Mathematical Foundations to Computer Science, Practical based on Research Tools

Semester-II:
Advanced technologies in Computer Science, Elective, Dissertation


5. ECONOMICS

Year of Establishment: 2004
Programmes Offered: M. A., M.Phil., Ph.D.
Intake: M. A.-30+10 (SFC), M.Phil.-10
Head: Prof. Jagannath Lenka

Faculty with field of specialization

Professor
Dr. Jagannath Lenka: Mathematical Economics, Econometrics, Environmental Economics.

Reader
Dr. Aditya Kumar Patra: Mathematical Economics, Econometrics

Associate Professors
Dr.(Mrs.) Minati Mallick: Monetary Economics
Dr.(Mrs.) Kabita Kumari Sahu: Statistics
Dr. Pratap Kumar Jena: Econometrics, Financial Economics, Applied Econometrics

Courses Offered: M. A. (Semester Pattern)

Semester-I:

Semester-II:
Economics of Environment (Supportive-I), Micro Economic Analysis-II, Macro Economic Analysis-II, Statistics for Economists, Agricultural Economics

Semester-III:
Economics of Social Sector (Supportive-II) Economics of Growth and Development-I, International Trade & Finance- I, Elective (any two)

Elective Papers:
1. Mathematical Economics-I, 2.Econometrics-I, 3. Financial Institutions and Market-I,

Semester-IV:
Industrial Economics, Economics of Growth and Development-II, International Trade & Finance-II, Elective (any two)


The choice of Supportive–I, Supportive-II can be exercised from amongst Economics/ MBA/ MCA

M.Phil. (Semester Pattern)

Semester-I: Research Methodology, Advanced Economic Theory, Development Economics, Computer Application for Economic Analysis (Practical)
Semester-II:
Techniques of data Analysis,
Elective (any one) (Agricultural Economics, Industrial Economics, Financial Institutions and Markets).
Dissertation.

6. PHYSICS

Year of Establishment: 2004
Programmes Offered: M. Sc., M.Phil., Ph.D.
Intake: M. Sc.-20+10 (SFC), M.Phil.-10
Head: Prof. Susmita Kar

Faculty with field of specialization

Professor
Dr.(Miss) Susmita Kar: Particle Physics

Associate Professor
Vacant (01)

Reader
Dr.(Mrs.) Priyadarshini S. Sahu: Condensed Matter Physics, Electronics

Assistant Professor
Dr. Indrajit Naik: Condensed Matter Physics & Material Science
Dr. Pravanjan Mallick: Solid State Physics
Dr. Jyoti Ranjan Sahu: Solid State Physics

Courses Offered: M. Sc. (Semester Pattern)

Semester-I:
Mathematical Physics, Classical Mechanics, Quantum Mechanics-I, Computer application in Physics, Practical (Optics Modern Physics).

Semester-II:
Electronics (Supportive-I), Quantum Mechanics-II, Statistical Mechanics, Classical Electrodynamics, Practical (Electronics)

Semester-III:
Quantum Principle, Atomic & Molecular spectra (Supportive-II) Condensed Matter Physics, Advanced Quantum Mechanics, Elective -I, Practical (Computational Physics).

Semester-IV:
Basic Nuclear & Particle Physics, Elective -II, Practical (Elective), Project works.

Elective Papers: Solid State Physics, Particle Physics
The choice of Supportive-I, Supportive-II can be exercised amongst Physics/ Chemistry/ MCA/ Mathematics

M.Phil. (Semester Pattern)

Semester-I:
Research methodology, General theory-I Practical paper.

Semester-II:
General Theory-II, Elective, Dissertation
(Electives: Advanced Nuclear Physics, Advanced Quantum Theory and Advanced Condensed Matter Physics.)
7. **ZOOGOLOGY (DST-FIST and UGC-SAP supported Department)**

Year of Establishment: 2004  
Programmes Offered: M. Sc., M.Phil., Ph.D.  
Intake: M. Sc.-20+10 (SFC), M.Phil.-10  
HOD: Dr. (Mrs.) Puspanjali Parida

**Faculty with field of specialization**

**Professor**  : Vacant (01)  
Dr. Hemanta Kumar Sahu  : Developmental Biology, Wildlife Sciences and RS & GIS  
**Reader**  :  
Dr. (Mrs.) Puspanjali Parida  : Toxicology, Biochemistry  
**Assistant Professors**  
Dr. Priya Ranjan Debata  : Molecular Oncology, Molecular Biology of Aging  
Dr. (Mrs.) Cuckoo Mahapatra  : Cell and Developmental Biology  
Dr. (Mrs.) Gargee Mohanty  : Cytogenetics and Genotoxicology

**Courses Offered: M. Sc. (Semester Pattern)**

**Semester-I**

**Theory Papers**: Biosystematics and Biodiversity, Structure and Function in Non-chordates, Physiology and Endocrinology, Cell Biology and Genetics.  
**Practical Paper**: Practical pertaining to theory papers.

**Semester-II**

**Theory Papers**: Applied Zoology (Supportive-I), Developmental Biology, Biostatistics, Techniques and Tools in Biology, Environmental Biology and Toxicology.  
**Practical Paper**: Practical pertaining to theory papers.

**Semester-III:**

**Theory Papers**: Natural Resource Management and their conservation (Supportive-II) Biosystematics and Taxonomy (Elective-I-A), Cell and molecular Biology (Elective-I-B), Biochemistry, Microbiology and Immunology.  
**Practical Paper**: Practical pertaining to theory paper.

**Semester-IV:**

**Practical Paper**: Practical pertaining to theory papers.  
For supportive I, Supportive- II choice can be exercised amongst Zoology/ Botany/ Biotechnology/ WL&BC.

**M.Phil. (Semester Pattern)**

**Semester-I**

**Theory papers**: Research Methodology-I, General Theory  
**Practical paper**: Practical pertaining to theory papers.

**Semester-II**

**Theory Papers: Elective I**: Herpetology (A), Physiology, Biochemistry and Animal Biotechnology (B), Wildlife and Biology (C) ; Endocrinology and Reproductive and Wildlife and Conservation Biology.  
**Elective II**: Herpetology (A), Physiology, Biochemistry and Animal Biotechnology (B), Wildlife and Biology (C) ; Endocrinology and Reproductive and Wildlife and Conservation Biology.  
**Dissertation Work**
8. **ENGLISH**

Year of Establishment: 2012
Programmes Offered: M.A., M.Phil., Ph.D.
Intake
Main Campus: M.A.-40
Second Campus: M.A.-30+10(SFC), M.Phil-01

**Faculty with field of specialization**
Second Campus:
Assistant Professor
Mr. Shaswat Panda: Life writing, Eighteenth century English literature and translation

Main Campus
Assistant Professor
Dr. Shakti Sankar Danpat (American Literature)
Guest faculties are also engaged as per requirement

**Courses Offered: English (Semester pattern)**

Semester-I:
Poetry, Drama, Non-Fictional prose, Novel, Criticism

Semester-II:
Poetry-II (Supportive-I), Drama-II, Non-Fictional prose-II, Novel-II, Criticism-II

Semester-III:
Culture and Criticism Theory-I (Supportive-II), Post-colonial Literature, Elective-I, Research Methodology

Semester-IV:
Communication skills, Elective-II, Elective-III, Elective-IV, and Project work

Elective: Introducing world literature/Indian Literature/Linguistic, phonetics, Stylistics and ELT

The choice of Supportive-I, Supportive-II can be exercised amongst Sanskrit/Santali/Odia/English

**M.Phil. (Semester pattern)**

Semester-I:
Literary Criticism-I, Literary Criticism-II, Research Methodology-I, Research Methodology-II.

Semester-II:

9. **ODIA**

Year of Establishment: 2012
Programmes Offered: M.A., M.Phil., Ph.D.
Intake
Main Campus: M.A.-40
Second Campus: M.A.-40, M.Phil-06

**Faculty with Field of Specialization**
Second Campus
Professor: vacant
Associate Professor:
Dr. B. B. Mohapatra
Assistant Professor:
Dr. Sisir Behera

Main Campus
Dr. Bichitranath Sahoo : Religion
Ms. Ranjita Patra : Drama, Comparative Literature

Guest faculties are also engaged as per requirement

Courses Offered: Odia (Semester Pattern)
Semester-I: Vedic Language and Literature, Grammar, Systems of Indian Philosophy-I, Poetics & Dramaturgy-I, Prose and Poetry

Semester-II: Vedic Language and Literature (Supportive-I), Grammar, Systems of Indian Philosophy, Poetics & Dramaturgy, Prose and Poetry

Semester-III: Vedic Language and Literature (Supportive-II), Grammar, Prose and Poetry (Modern and Contemporary), Prose and Poetry (Modern and Contemporary), Modern Poetry: [Elective-I]- (b) Modern Language (b) Modern Language

Semester-IV: Vedic Language and Literature (Modern and Contemporary) [Elective-II]- (b) Modern Language (b) Modern Language, Modern Language, Modern Language

The choice of Supportive-I, Supportive-II can be exercised amongst Sanskrit/Santali/MCA/English

M.Phil. (Semester Pattern)
Semester-I : Sanskrit Language, Sanskrit Grammar, Sanskrit Literature
Semester-II : Sanskrit Language, Sanskrit Grammar, Sanskrit Literature, Sanskrit Literature, Sanskrit Literature, Sanskrit Language

10. SANSKRIT

Year of Establishment : 2014
Programmes Offered : M. A., M.Phil., Ph.D.
Intake Main Campus : M.A.-40
Second Campus : M.A.-30+10(SFC), M.Phil.-03

Faculty with Field of Specialization
Second Campus
Associate professor : Dr. Hiralal Dash
Assistant Professor : Dr. Nibedita Pati

Main Campus
Dr. Bholanath Dash
Ms Gyanadipti Bala
Guest faculties are also engaged as per requirement

Courses Offered: Education (Semester Pattern)
Semester-I:
Vedic Language and Literature, Grammar, Systems of Indian Philosophy-I, Poetics & Dramaturgy-I, Prose and Poetry
**Semester-II:**
Introduction to Grammar and Philology (Supportive-I), Ancillary Vedic Literature, Systems of Indian Philosophy, Sanskrit Plays, Vedic Mythology

**Semester-III:**
Indian Culture (Supportive-II), Kavya and Poetics-I, Kavya and Poetics-II, History of Vedic, Epic and Classical Sanskrit Literature, Kavya and Poetics-III

**Semester-IV:**
The choice of Supportive-I, Supportive-II can be exercised amongst Santali/ English / Odia

**M.Phil. (Semester Pattern)**

**Semester-I:**
Research Methodology, Manuscript logy and Translation Studies, Sanskrit Literary Critism, Cultural Trends of Ancient India

**Semester-II:**
**Electives:** Classical Sanskrit Literature, Modern Sanskrit Literature.

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**11. SANTALI**

**Year of Establishment**: 2012

**Programmes Offered**: M.A., M.Phil, Ph.D

**Intake Baripada Campus**: 40, M.Phil-01

**Faculty with field of Specialization**

**Assistant Professor**: Dr. Jatindranath Besra

Guest faculties are also engaged as per requirement Courses Offered: Santali (Semester Pattern)

**Semester-I**:
Oral and written tradition, Religion (Dharmiya-Sahitya) Essay (Gadhy-Sahithy), Epic (Kabya-Sahithya), Linguistic.

**Semester-II**:
Ancient Literature (Supportive-I), Fiction, Essay (Prabandha Sahithya), Drama & one act play, Linguistic.

**Semester-III**:
Ancient poetry (Supportive-II), Short story & Novel, Elective-I, Modern Poetry, Criticism and Journals

**Semester-IV**:
Village organization, Research methodology, Elective-II, Dissertation

The choice of Supportive-I, Supportive-II can be exercised amongst Santali/ ATS / Odia / Sanskrit

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**12. ANTHROPOLOGY AND TRIBAL STUDIES**

**Year of Establishment**: 2001

**Programmes Offered**: M.A./ M.Sc.

**Intake**: P.G. -30
Faculty with Specialization
Dr. Madhusmita Sahoo
Guest faculties are also engaged as per requirement

Courses Offered M.A./ M.Sc. (Semester pattern)
Semester: I
Social and Cultural Anthropology, Biological Anthropology: Human Evolution and Variation, Archaeological Anthropology and Museology, Research Methodology in Anthropology – I, General Practical: Prehistory, Museology and Forensic Science
Semester: II
Indian Society and Culture (Supportive-1), Biological Anthropology: Human Genetics, Theories of Society and Culture in Anthropology, Research Methodology in Anthropology- II, General Practical: Biological Anthropology.
Semester: III
Tribal Development in India (Supportive-II) Tribes and Forest, Tribal Culture and Its Transformation, Tribal Movement in India; Elective-I (Archeological Anthropology).
Semester: IV
The choice of Supportive –I, Supportive-II can be exercised amongst ATS/ Social Work / Economics / Santali

13. EDUCATION

Year of Establishment : 2012
Programmes Offered : M.A.
Intake : M.A.-40

Faculty with field of specialization
Principal
Dr. Samir Kumar Lenka
Assistant Professor:
Dr. Ramesh Parua
Mr. Rajkishore Roul
Guest faculties are also engaged as per requirement

Courses Offered: Education (Semester Pattern)
Semester-I
Philosophical Perspectives in Education, Sociological Perspectives in Education, Advanced Educational Psychology, Pedagogical Trend and Issues, Practicum-Seminar.

Semester-II

Semester-III

Semester-IV

**Elective:** The Student has to opt for any one out of the following electives: Educational Management, Teacher Education, Comparative Education, Economics of Education. The choice of Supportive –I, Supportive-II can be exercised amongst Education/ ATS/ MCA / MSW/ Economics

### 14. BUSINESS ADMINISTRATION

**Year of Establishment:** 2003  
**Programmes Offered:** MBA  
**Intake:** 40

**Faculty with field of specialization**  
Dr. Sitaram Das : Accounting, HR  
Dr. Kalpana Panigrahi : Marketing, HR  
Mr. Smruti Ranjan Das : Marketing, Finance  
Guest faculties are also engaged as per requirement

**Courses Offered:** MBA(Semester pattern)  
**Semester-I:**  
**Semester-II:**  
**Semester-III:**  
Business Communication (Supportive-II), Human Resource Management-II, Production and Operations Management-II, Business Law  
**Semester-III Elective: Marketing Management Group**  
Advertising and Public Relation, Consumer Behaviour and Marketing, Research, Product and Services Marketing  
**Semester-III Elective: Financial Management Group**  
Security Analysis and Portfolio Management, Management of Financial Services, Management Control System  
**Semester-III Elective: Human Resource Management Group**  
Human Resource Planning, Compensation Management, Industrial Relations  
**Semester-III Elective: Systems Management Group**  
Systems Analysis and Design, Software Engineering, C Programming and Object Oriented Programming

**Semester-IV:**  
**Semester-IV Elective: Marketing Management Group**  
Sales and Distribution Management, International Marketing, Industrial Marketing
**Semester-IV Elective: Financial Management Group**
Working Capital Management, International Finance, Corporate Tax planning and Management

**Semester-IV Elective: Human Resource Management Group**
Human Resource Development, Labour Legislation, Organizational Change and Development

**Semester-IV Elective: Systems Management Group**
Database Management, Decisions Support System, Networking and Internet Technology.

During Semester-III and Semester-IV each student has to take dual specialisations out of four special / elective groups. Again from each special / elective group, the student has to option two out of three papers.

For supportive I, Supportive-II choice can be exercised amongst MBA/MCA

**15. LIBRARY AND INFORMATION SCIENCE**

**Year of Establishment**: 2001  
**Programmes Offered**: MLIS  
**Intake**: 40

**Faculty with field of specialization**
Dr. Nabin Kumar Sahu : Information Technology & Research Methodology  
Ms Sasmita Nayak : Library cataloguing and Practice and IT Application in Libraries.

Guest faculties are also engaged as per requirement

**Courses Offered: M. Lib. & Inf. Sc.(Semester Pattern)**

**Semester-I:**  
Foundation of Library and Information Science, User Studies and User Education, Knowledge Organization and Processing (Classification), Knowledge Organization and Processing (Cataloguing), Knowledge Organization and Processing Practical

**Semester-II:**  
Information Sources and Services (Supportive-I), Library and Information Management-I, Library and Information Organization and Networks, Computer Application Theory, Records and Assignments

**Semester-III:**  
Research Methodology for Library and Information Science (Supportive-II), Library and Information Management-II, Information Processing and Retrieval, Computer application practical, Elective-I

**Semester-IV:**  
Quantitative Studies for Social research, Elective-II, Practical (Elective) Project Evaluation and viva

**Elective:** IT applications in libraries/Digital library system

The choice of Supportive –I, Supportive- II can be exercised amongst MLIS/ MSW/ ATS

**16. MATHEMATICS**

**Year of Establishment**: 2012  
**Programmes Offered**: M.A./ M.Sc., Ph.D.  
**Intake**: 30

**Faculty with field of specialization**
Dr. Sanjukta Mohanty : Operation Research, Real Analysis  
Ms Smrutilekha Das : Topology, Fuzzy Topology, Real Analysis  
Mr. Lambodar Mohanta

Guest faculty are also engaged as per requirement
Courses Offered: Mathematics (Semester Pattern)

Semester-I: Real Analysis, Complex Analysis, Graph theory, Differential equation, Computer Programming (C-Language)
Semester-II: Operation Research (Supportive-I), Topology, Measure theory and Integrals, Linear Algebra, Seminar Presentation
Semester-III: Numerical Analysis-II (Supportive-II), Functional Analysis, Abstract Algebra, Elective-I, Research Paper Review
Semester-IV: Probability and statistics, Number theory, Elective-II, Dissertation Presentation and Viva voce

The choice of Supportive –I, Supportive- II can be exercised amongst Mathematics/ MCA
Elective Paper: Design and Analysis of Algorithms (A), Fluid Dynamics (B), Lie Algebra (C), Fuzzy logic and Set Theory (D)

17. REMOTE SENSING AND GIS

Year of Establishment : 2004
Programmes Offered : M. Sc.
Intake : 30

Faculty with field of specialization
Mr. Debabrata Nandi : GIS Application in Ground Water
Ms Kalyani Das

Courses Offered: M. Sc. (Semester Pattern)

Semester-III: Geomorphology & Geo Information Science (Supportive-II) Geographic Information System (GIS) (Elective-I), Bioinformatics (Elective-II), Practical on Geographic Information System
Semester-IV: Dissertation

The choice of Supportive –I, Supportive- II should be exercised amongst RS & GIS/ Physics/ MCA/ WL&BC/ Zoology/ Botany

18. HINDI

Year of Establishment : 2016
Programmes Offered : M.A.
Intake : 40

Faculty with field of specialization
Mr Biswajit Pradhan :
Ms. Sasmita Pani : Premchand

Courses Offered: Education (Semester Pattern)
Semester-I: History of Hindi Language, Ancient Poetry, Kabya Shastra, Lingui Stic, Novels
Semester-3: Adhunik Gadya Bidhayen, Bhasa Bigyan, Hindi Morden EPIC, Hindi Gournalism
Semester-4: Hindi Aalochana, Proyajana Mulak Hindi, Hindi Translation, specialization Premchand

The Choice of Supportive-I, Supportive-II Can be exercised amongst English/Odia/Sanskrit

19. SOCIAL WORK (MSW)

Year of Establishment : 2010  
Programmes Offered : MSW  
Intake : 40

Faculty with field of specialization
Dr. Praharaj Dillip Mishra : Social Work Research
Mr. Suvendu Kumar Satapathy : Community Development
Ms. Rashmirekha Rout : Community Development

Courses Offered: MSW (Semester Pattern)
Semester-I: History Philosophy and Field of Social work, Indian Society and culture, Social Case Work, Social Group Work, Field work practical-I/ Internship-I
Semester-II: Civil Society & NGO Studies (Supportive-I), Social Defense and Correctional Service, Social Work Research, Social Work practice with Communities, Field work practical-II.
Semester-III: Elective-I, Social problem policy and legislation (Supportive-II), Tribal cultural development and social work, Social work administration, Industrial social work, Human growth and development
Semester-IV:
Human Growth and developments, Elective-II, Social Statistic, Social work person with disability, Field work and Dissertation

For supportive I- , Supportive- II, choice can be exercised amongst MSW/ATS /Economics
Elective: Community Development (A), Community health and Social Service (B)

20. WILDLIFE AND BIODIVERSITY CONSERVATION

Year of Establishment : 2002  
Programmes Offered : M. Sc.  
Intake : 30

Faculty with field of specialization
Dr Srustidhar Rout : Ethnobiology, Wildlife Conservation
Dr Rabindra K. Mishra : Ecology, Biodiversity Conservation

Courses Offered: M. Sc. (Semester Pattern)
Semester-I:
Semester-II:
Maintenance and Mapping of Biodiversity (Supportive-I), Biodiversity Conservation, Legal Aspects in
Wildlife Management, Wildlife conservation and management, Field and Laboratory Practical and Field Tour Report

Semester-III:
Traditional Ecological Knowledge (TEK) and Resource Management (Supportive-II), Animal behavior, Elective-I (climate change and sustainable development), Techniques in field studies & Wildlife monitoring, Field and Laboratory Practical and field tour report,

Semester-IV:
Elective-II (Environmental impact assessment and climate change), Biology of wildlife-II, Field and laboratory practical, Thesis Work

The choice of Supportive –I, Supportive-II can be exercised amongst WL&BC/ Zoology/ Botany/ATS/ RS&GIS

21. **YOGA AND NATUROPATHY**

Year of Establishment : 2015  
Programmes Offered : M. A./M.Sc.  
Intake : 30

Faculty with field of specialization
Mr Santosh Kumar Sahu  
Ms Poonam Gupta

Courses Offered: M.A./ M. Sc. (Semester Pattern)  
Semester- I: Patanjali Yoga Sutra and Hatha Yoga, Basics of Naturopathy, Sanskrit Language and Grammar, Human Anatomy, Practical- Asana, Pranayama, Bandha, Mudra and recitation of mantras, Kriyas and Viva-Voce; Meditation, relaxation and Viva-voce.

Semester- II: Patanjali Yoga Sutra and Hatha Yoga, Braches of Yoga, Research methodology and elementary statistics, Human Physiology, Practical- Fundamental of Computers (DOS); Asana, Pranayama, Steam Bath, Sauna Bath, Spinal Bath and Heat bath.

Semester-III: Yoga and Srimad Bhagawata Gita, Yoga and Psychology, Yoga Darshan and Indian Culture, Yoga Therapy and Naturopathy, Health and Naturopathy. Practical- Asana, Pranayama, Kriyas, Meditation; Naturopathic Visit and Environmental Course.


22. **COMPUTER SCIENCE**

Year of Establishment : 2016  
Programmes Offered : M. Sc.,  
Intake : 30

Faculty with field of specialization
Dr. Partha Sarathi Mishra : Data mining, Soft Computing, DBMS  
Mr. Santi Swarup Basa : Computer Organization & Architecture, Software Engineering  
Mrs. Meenakshi Sahu : Programming, Data Structure
Courses Offered: M. Sc. (Semester Pattern)
Semster-II: Object Oriented Software Engineering, Data Structure & algorithm, Object Oriented with C++, Numerical Methods, Computer Graphics, Data structure Lab, Graphics Lab with C++
Semester IV: Java Project, Project & Viva.

23. INTEGRATED B.Ed.- M.Ed.

Year of Establishment : 2016
Programmes Offered : Integrated B.Ed.-M.Ed. (3 years)
Intake : 50 (NCTE sanctioned)

Faculty with field of specialization
Principal
Dr. Samir Kumar Lenka
Assistant Professor:
Dr. Ramesh Parua
Mr. Rajkishore Roul

Courses Offered: B.Ed.-M.Ed. (Semester Pattern)
Semester-V: Contemporary Concerns in Education, Advanced Research Methods, Theme-based Specialization (a.P1) (b.P.1), Dissertation, SL-III Classroom Transaction and related activity(Contd.), Theme Area Practicum

24. MATERIAL SCIENCE

Year of Establishment : 2018
Programmes offered : M.Sc
Intake (Keonjhar Campus) : 30

Faculty with field of Specialization
Professor : Vacant (01)
Associate Professor : Vacant (01)
Assistant Professor: Dr. Muktikanta Panigrahi (Contractual)
: Dr Gopal Hansda (Contractual)

Courses Offered: M. Sc. (Semester Pattern)
Semester-I:
Mathematical Physics, Quantum Mechanics, Crystal structure and defect properties, Electronics, Material Science Laboratory – I
Semester-II:
Numerical methods and computer application, Electromagnetic theory, Physics of material-I, Synthesis of materials, Materials Science Lab-II
Semester-III:
Physics of material-II, Material Chemistry, Characterization techniques, Elective –I, Materials Science Lab-III
Semester-IV:
Nano Science and Technology, Elective -II, Practical (Elective), Project works

25. GEOLOGY

Year of Establishment : 2018
Programmes offered : M.Sc
Intake (Keonjhar Campus) : 30

Faculty with field of Specialization
Professor : Vacant (01)
Associate Professor : Vacant (01)
Assistant Professor : Vacant (01)
Ms Prayan Paramita Mohapatra (Contractual)

Courses Offered: M. Sc. (Semester Pattern)
Semester-I:
Physical Geology, Global Tectonics and Structural Geology, Advanced Mineralogy, Geochemistry, Lab: Mineralogy and Structural Geology
Semester-II:
Igneous and Metamorphic Petrology, sedimentary Geology, Stratigraphy and Quaternary geology, Energy resources and Climate Change; Lab: Petrology
Semester-III:
Geo-informatics, Hydrology and river engineering, Micropaleontology and Oceanography, Environmental Geology and natural hazards; Lab: Hydrology and remote sensing
Semester-IV:
Ore Geology, Isotope Geology and Instrumentation, Coal Geology, Petroleum Geology and Pipeline Engineering; Project work and Seminar presentation.
5. ADMISSION PROCEDURE

North Orissa University invites applications through open advertisement in Odia and English daily newspapers for admission into PG /M.Phil /Integrated B.Ed-M.Ed/Pre-Ph.D course from aspiring applicants who have passed/ appeared at the qualifying examination.

5.1 Online Application Procedure:

a) The candidate shall have to fill up online application form at www.nou.nic.in on or before 24.06.2019 for appearing at the Entrance Test. No other mode of application shall be considered.

b) The Application form (hard copy generated after filling up the form) along with relevant documents must reach the office of the chairman, P.G. council on or before 24.06.2019.

c) The hard copy of the same application of the candidates (for those whose results have not been declared) along with necessary documents must be submitted to the invigilator in the examination hall at the time of appearing at the Entrance Test.

d) Before proceeding to fill up the e-application form at www.nou.nic.in the candidate must read the (i) procedure of e-admission-2019 along with online submission of application fee, (ii) eligibility criteria for admission into different courses, reservation and weightage guidelines and other information available in the information brochure available in the website.

e) The applicant has to register himself/herself at the website by giving his/her full name, name of the department and course, mobile number, e-mail ID, date of birth and the password. After registration, the applicant shall receive the SMS and e-mail containing information on registration. The user ID and password should be noted for future use and reference.

f) The candidate shall download the admit card after receiving an SMS/E-mail after the last date of application and keep a copy of the same for reference. The admit card must be produced at the centre for Entrance Test.

5.2. Online submission of Application fee:

a) PG/ Integrated B.Ed-M.Ed Course: Rs 500/- (Rupees five hundred only).

b) M.Phil Course : Rs 600/- (Rupees Six hundred only).

c) Pre Ph.D Course : Rs 1000/- (Rupees one thousand only)

d) The application fee shall be paid separately for each application and for each different subject. If multiple applications are submitted with one application fee, all applications will be rejected and no admit card will be available for appearing at the Entrance Test for any course. Under no circumstances, the Application Fee is refundable.

e) Application Fee can be remitted by Debit card/Credit card of any nationalized bank or by e-payment through internet banking.

f) Candidate applying under Green passage scheme are exempted from paying online Application Fees as per Resolution No 23836/HE dated 29.10.2015 and No. 19226.HE-FE-1B. POL. 130/2016/HE dated 14.07.2016 of Higher Education Department. The District
Child Protection Unit (DCPU)s are required to identify enrolment of orphan students under their jurisdiction.

5.3 Documents to be submitted with the hard copy of the filled in application form:
   a) Application form generated after payment of Application Fee.
   b) Copies of mark sheets and certificates of all examinations.
   c) Copy of caste certificate (SC/ST) from the competent authority (Revenue officer/Tahasildar) for claim of the reservation.
   d) Copy of PH certificate of physically challenged students and ID card issued by District Welfare Officer/ Community Development Officer/ Social Welfare Department of state government for claim of the reservation.
   e) Copy of certificate on claim of reservation under Ex-service (ESM), Serving Defence Personal (SDP) quota issued from the Rajya /Zilla Sainik Board and Children of Martyrs (CoM)
   f) Copy of certificate of Kashmiri migrants to avail special reservation
   g) Copies of certificates of Sports and games participation from the competent authority for special weightage consideration.
   h) Copy of certificate of participation NSS/NCC/Rover & Ranger for special weightage consideration.
   i) Copy of the certificate to avail benefit under Green passage Scheme.

5.4 Eligibility criteria and Intake:

   (A) PG Courses:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Eligibility</th>
<th>Intake</th>
<th>Duration</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Qualification</td>
<td>Category</td>
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<tr>
<td>NOU Main Campus, Takatpur, Baripada</td>
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<tr>
<td><strong>Regular Courses</strong></td>
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<tr>
<td>1</td>
<td>Biotechnology</td>
<td>Honours in Biotechnology</td>
<td>I</td>
<td>30</td>
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<td></td>
<td>Honours Graduate in Biological Science</td>
<td>II</td>
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<td>Honours Graduate in Science with Biology as a subject at + 2 level</td>
<td>III</td>
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<td>2</td>
<td>Botany</td>
<td>Honours Graduate in Botany</td>
<td>I</td>
<td>30</td>
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<td>3</td>
<td>Chemistry</td>
<td>Honours Graduate in Chemistry</td>
<td>I</td>
<td>30</td>
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<td>4</td>
<td>Computer Application</td>
<td>Odisha Joint Entrance Examinations (OJEE) Merit List</td>
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<tr>
<td>5</td>
<td>Economics</td>
<td>Honours Graduate in Economics</td>
<td>I</td>
<td>40</td>
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<td>6</td>
<td>Physics</td>
<td>Honours Graduate in Physics</td>
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<td>Santali</td>
<td>Honours Graduate in Santali</td>
<td>I</td>
<td>40</td>
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<td></td>
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<td>Hons or Pass(with 45% marks in aggregate) in any discipline with Santali as subject</td>
<td>II</td>
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<td>8</td>
<td>Zoology</td>
<td>Honours Graduate in Zoology</td>
<td>I</td>
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### Self Financing Courses

<table>
<thead>
<tr>
<th>No.</th>
<th>Course</th>
<th>Qualification</th>
<th>Merit</th>
<th>Duration</th>
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<tbody>
<tr>
<td>1</td>
<td>Anthropology &amp; Tribal Studies</td>
<td>Honours Graduate in the concerned subject</td>
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<td>Honours Graduate in Social Sc./Humanities with Anthropology as pass or elective</td>
<td>II</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Honours Graduate in Life Sc./Botany /Zoology/Biotechnology/Microbiology/Geology</td>
<td>II</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Business Administration</td>
<td>Odisha Joint Entrance Examinations (OJEE) Merit List</td>
<td>-</td>
<td>40</td>
</tr>
<tr>
<td>3</td>
<td>Computer Science</td>
<td>Honours Graduate in Computer Science/BCA/50% mark having B.Tech in Computer Science/IT</td>
<td>I</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Honours Graduate (Physics/ Chemistry/Mathematics/Statistics/Electronics/Electronics/IST)</td>
<td>II</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Education</td>
<td>Honours Graduate in Education</td>
<td>I</td>
<td>40</td>
</tr>
<tr>
<td>5</td>
<td>English</td>
<td>Honours Graduate in English</td>
<td>I</td>
<td>40</td>
</tr>
<tr>
<td>6</td>
<td>Hindi</td>
<td>Honours Graduate in Hindi</td>
<td>I</td>
<td>40</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Hons or Pass (with 50% marks in aggregate) in any discipline with Hindi as subject</td>
<td>II</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Library &amp; Information Science(MLIS)</td>
<td>Honours Graduate in Library Science</td>
<td>I</td>
<td>40</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Honours Graduate with Library science as pass/elective OR Honours Graduate who have qualified one year B.Lib. Information Science</td>
<td>II</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Honours Graduate in any discipline</td>
<td>III</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Mathematics</td>
<td>Honours Graduate in Maths/ Statistics / Math and Computing</td>
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<tr>
<td>9</td>
<td>Odia</td>
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<td>40</td>
</tr>
<tr>
<td>10</td>
<td>Remote Sensing &amp; GIS</td>
<td>Honours Graduate in Science/ Arts with Geography as a subject</td>
<td>I</td>
<td>30</td>
</tr>
<tr>
<td>11</td>
<td>Sanskrit</td>
<td>Honours Graduate in Sanskrit</td>
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<td>40</td>
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<td>12</td>
<td>Social Work</td>
<td>Honours Graduate in any discipline</td>
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<td>40</td>
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<tr>
<td>13</td>
<td>Wild Life and Biodiversity Conservation</td>
<td>Honours Graduate in Biological Science</td>
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<tr>
<td></td>
<td></td>
<td>Honours Graduate in Science having Biology at +2 level only</td>
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<td></td>
</tr>
<tr>
<td>14</td>
<td>Yoga &amp; Naturopathy</td>
<td>Honours Graduate in any discipline/ Graduate from any Processional course</td>
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</tbody>
</table>

**NOU Second Campus, Suleikhamar, Keonjhar**

### Regular Courses

<table>
<thead>
<tr>
<th>No.</th>
<th>Course</th>
<th>Qualification</th>
<th>Merit</th>
<th>Duration</th>
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<tbody>
<tr>
<td>1</td>
<td>M.A. in English</td>
<td>Honours Graduate in English</td>
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</tr>
<tr>
<td>2</td>
<td>M.A. in Odia</td>
<td>Honours Graduate in Odia</td>
<td>I</td>
<td>40</td>
</tr>
<tr>
<td>3</td>
<td>M.A. in Sanskrit</td>
<td>Honours Graduate in Sanskrit</td>
<td>I</td>
<td>40</td>
</tr>
</tbody>
</table>
4. M.Sc. in Geology
   - Honours Graduate in Geology
   - Honours Graduate with Geology and combination of any two of the following Subjects: Physics/Chemistry/Maths/Botany/Zoology/Environmental Science

5. M.Sc. in Material Science
   - Honours Graduate in Physics/Chemistry
   - Honours Science Graduate with Physics/Chemistry as Elective/Pass

(B) Integrated B.Ed-M.Ed Course:
   a) North Orissa University offers three year (six semesters) Integrated B.Ed-M.Ed Course under self financing mode in main campus, Baripada.
   b) A Post Graduate Degree in Sciences/Social Sciences/Humanities from a recognized institution with a minimum of 55% marks or equivalent grade (as per NCTE norms 2014).
   c) Intake of the course is 50 (25 from Science stream and 25 from Arts stream).

(C) M. Phil. Courses:
   a) North Orissa University offers one year (two semesters) M.Phil in
      a. Biotechnology, Botany, Chemistry, Computer Science, Economics, Physics, Santal and Zoology in main campus, Baripada
      b. English, Odia, Sanskrit in 2nd campus, Suleikhamar, Keonjhar.
   b) Maximum intake of each M.Phil course is 10 (Ten). The intake may vary depending upon the availability of faculty positions as per the UGC guideline-2016.
   c) Candidates with good academic career securing not less than 55% (50% for SC/ST candidates) marks or equivalent grade at Master's Degree in the subject from any recognized university are eligible to apply for admission into the course provided they qualify written Entrance Test followed by an interview.
   d) For M.Phil.in Computer Science, the qualifying degree is Master's Degree in Comp. Sc./ IT / Electronics / Computer Application (MCA)/ Mathematics / Statistics.
   e) For M.Phil.in Biotechnology, the qualifying degree is Master's Degree in Biotechnology / Bioinformatics/ Microbiology/ Biochemistry/ Life Sciences/ Botany/ Zoology/ Marine Biology/ Biosciences/ Environmental Science/ Pharmaceutical Science.
   f) Candidates qualifying UGC-CSIR-NET/GATE /SLET test and awardees of Teacher Fellowship (TF) from UGC are exempted from the Entrance Test only and shall appear at the interview on the date of Entrance Test of the concerned subject as notified.
   g) An employed person cannot be admitted unless he/she has been duly relieved by the employer and produce a proof to that effect.
   h) Candidates who have already submitted Ph.D. thesis or been awarded Ph.D. degree are not eligible for admission into M.Phil.

(D) Pre-Ph.D Course
   a) North Orissa University offers one semester Pre-Ph.D course work in Biotechnology, Botany, Chemistry, Computer Science & IT, Economics, Life Science, Physics, Santali and Zoology in main campus at Baripada, Odia, Sanskrit in 2nd campus at Suleikhamar, Keonjhar and Law in Mayurbhanj Law College at Baripada.
   b) Intake of Science and Arts stream of this course is 10 (ten) and 20(twenty) respectively.
   c) Master Degree holders having secured at least 55% of marks or its equivalent grade points in the subject concerned of North Orissa University or any other state/central University are eligible to take admission into Pre- Ph.D. course work provided they qualify through a written Entrance Test followed by an interview.
d) A candidate belonging to SC/ ST / OBC (non-creamy layer)/ differently-abled category or those who had obtained their Master’s degree prior to 19th September, 1991 shall be given a relaxation of 5% (i.e., from 55% to 50%) of marks or its equivalent grade points at Master level.

e) The candidates qualifying UGC-CSIR-NET (including GRF)/ GATE/ SLET/ Teacher fellow are exempted from written Entrance Test only.

f) M. Phil./ M. Tech. Degree holders are exempted from written Entrance Test provided they have been admitted to M. Phil./ M. Tech. Programme through Entrance Test & Interview and have studied Research Methodology as one of the paper.

5.5 Ineligibility of students for admission

a) No admission shall be given to a candidate for any of the P.G. courses of this University for the second time (i.e., if the candidate has already completed a P.G Course in North Orissa University or any other University earlier)

b) A student having taken admission to any one of the courses of North Orissa University shall not be permitted to take admission further in any other P.G. Courses of this University. This is not applicable for students seeking admission into any other P.G. courses in the same year. The change in admission (if any) shall be allowed within the last date of admission.

c) If, any candidate completing P.G. Degree takes admission into any PG course providing wrong/false information, his/her admission will be cancelled when detected.

d) The applicant with criminal antecedents including moral turpitude shall not be admitted to any course. Suppression of facts in this regard shall make a candidate ineligible and admission of such candidates will be cancelled.

5.6 Selection Procedure

(A) PG Course:

Selection of candidates for admission shall be made on the basis of their Academic Career (50%) and performance in the written Entrance Test (50%).

(i) Entrance Test: There shall be 75 objective type questions (50 multiple choice type questions with 01(one) mark each. The remaining 25 questions will be of short answer type (fill in the blanks/True or false/ match the columns/ one word answer type) carrying 02(two) marks each. Questions will be set from course content of the respective subject at the graduation level. The candidate has to secure a minimum of 30% in the Entrance Test in order to be eligible for selection for admission. The duration of the written Entrance Test will be for 90 minutes.

(ii) Career marking

<table>
<thead>
<tr>
<th>Degree</th>
<th>Details of Career Marking</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1st Div</td>
</tr>
<tr>
<td>HSC or equivalent</td>
<td>7.5</td>
</tr>
<tr>
<td>+2 or equivalent</td>
<td>12.5</td>
</tr>
<tr>
<td>*+3 Category I</td>
<td>25</td>
</tr>
<tr>
<td>*+3 Category II</td>
<td>18</td>
</tr>
<tr>
<td>*+3 Category III</td>
<td>15</td>
</tr>
<tr>
<td>Distinction</td>
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<tr>
<td>Maximum</td>
<td>50</td>
</tr>
</tbody>
</table>

*See section 5.4 to know the category
(iii) **Merit List:**

a) Merit list of the candidates (after the Entrance Test) will be prepared by taking into account the marks in the entrance test (50%) and marks in career assessment (50%).

b) In case of discontinuity for each year of gap after +3 Degree examination, 2 (two) marks will be deducted from the total career marks for preparation of merit list.

(iv) **Tie breaking:**

In case of a tie, the position of the candidates on the merit list shall be determined on the basis of marks secured by them in the Entrance Test. In case, two candidates secure equal marks in the entrance test, their relative positions on the merit list shall be determined on the basis of their marks in graduation level in the Honours / pass subject. In the case of equality of marks in the Honours subject, the relative merit of candidates shall be determined on the basis of their aggregate marks in the degree examination excluding marks in Ancillary and Foundation subjects. In case of pass (Santali/Hindi) students the aggregate marks in the degree examination excluding the Ancillary and Foundation subjects shall be taken into account for merit list.

(B) **Integrated B.Ed-M.Ed Course:**

Selection of candidates for admission shall be made on the basis of their Academic career and performance in the Entrance Test.

(i) **Entrance Test:**

There will be 75 objective questions (50 multiple choice questions with 01(one) mark each. The remaining 25 questions will be of short answer type (fill in the blanks/True or false/match the columns/ one word answer type) each carrying 02(two) marks based on Teaching Aptitude and Basic General Knowledge on Science/Arts & Humanities. The candidate should secure a minimum of 30% marks in the Entrance Test in order to be eligible for selection for admission. The duration of the written Entrance Test will be for 90 minutes.

(ii) **Career marking:**

<table>
<thead>
<tr>
<th>Degree</th>
<th>1st Division</th>
<th>2nd Division</th>
<th>3rd Div/ Pass/ Compartmental</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSC or equivalent</td>
<td>5.0</td>
<td>3.0</td>
<td>2.0</td>
</tr>
<tr>
<td>+2 or equivalent</td>
<td>6.0</td>
<td>4.0</td>
<td>3.0</td>
</tr>
<tr>
<td>+3 Degree (Hons)</td>
<td>15.0</td>
<td>10.0</td>
<td>-</td>
</tr>
<tr>
<td>+3 Degree (Pass)</td>
<td>-</td>
<td>-</td>
<td>4.0</td>
</tr>
<tr>
<td>Distinction</td>
<td>4.0</td>
<td>4.0</td>
<td>4.0</td>
</tr>
<tr>
<td>PG Degree</td>
<td>20.0</td>
<td>15</td>
<td>-</td>
</tr>
<tr>
<td><strong>Maximum</strong></td>
<td><strong>50</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(iii) **Merit List:**

a) Merit list of the candidates (after the Entrance Test) shall be prepared by taking into account the marks in the Entrance Test (50%) and Academic Career assessment (50%).

b) In case of discontinuity for each year of gap after P.G. Degree examination, 2 (two) marks will be deducted from the total career marks for preparation of merit list.
(iv) **Tie breaking**
In case of a tie, the position of the candidates on the merit list shall be determined on the basis of marks secured by them in the Entrance Test. In case, two candidates secure equal marks in the Entrance Test, their relative positions on the merit list shall be determined on the basis of their marks in Post graduation level in their respective subject.

(C) **M.Phil Course:**
Selection shall be made on the basis of their performance in the Entrance Test and Interview.

(i) **Entrance Test:**
Written Entrance Test will be a qualifying test. There shall be 75 objective questions (50 multiple choice questions with 01(one) mark each. The remaining 25 questions will be of short answer type (fill in the blanks/True or false/ match the columns/ one word answer type) each carrying 02(two) marks. Question will be set from course content of the respective subject at the **post graduation level**. The candidate has to secure a minimum of **40%** in the entrance test in order to be eligible for selection for admission. The duration of the written Entrance Test will be for 90 minutes.

(ii) **Interview:**
All candidates including those exempted from the entrance test shall have to appear at the interview. The candidates who do not appear before the interview will not be considered for admission.

(iii) **Merit List:**
   a) The merit list shall be prepared based on the marks secured by the candidate in the viva-voce test only (i.e., out of 30 marks).
   b) In case of non-availability of candidates from any one of the reserved categories seats will be filled up by general candidates from the merit list.

(iv) **Tie breaking:**
In case of a tie, marks secured in Entrance Test will be taken into account to break the tie.

(D) **Pre-Ph. D Course Work**
Selection shall be made on the basis of their performance in the Entrance Test and Interview.

(i) **Entrance Test**
The written Entrance Test will be a qualifying test. There shall be 75 objective questions (50 multiple choice questions with 01(one) mark each. The remaining 25 questions will be of short answer type (fill in the blanks/True or false/ match the columns/ one word answer type) each carrying 02(two) marks. Question will be set from course content of the respective subject at the **post graduation level**. The candidate has to secure a minimum of **40%** in the entrance test in order to be eligible for selection for admission. The duration of the written Entrance Test will be for 90 minutes.

(ii) **Interview**
The candidates including those exempted from the Entrance Test have to appear for an interview. The candidates who do not appear before the interview will not be considered for admission.

(iii) **Merit List**
The merit list shall be prepared based on the marks secured by the candidate in the viva-voce test only (i.e., out of 30 marks).

(v) **Tie breaking:**
In case of a tie, marks secured in Entrance Test will be taken into account to break the tie.
5.7 Rules for Entrance Test:
   a) Entrance Test for admission into different subjects as applied by the candidates shall be held at respective campus of North Orissa University.
   b) All examinees shall enter into the examination hall at least 15 minutes before the commencement of the examination and take their seats according to their allotted roll numbers.
   c) No examinee shall be allowed to enter the examination hall 15 minutes after the commencement of the examination.
   d) Candidates shall bring their own pen/pencil/eraser/ruler as required. Royal Blue/Blue Black/Black ink is permissible.
   e) A candidate is required to submit his/her admit card for verification.
   f) Use of unfair means inside the examination hall and canvassing in any form shall disqualify the candidate.
   g) Mobile phones, pagers and electronic gadgets are not allowed inside the examination hall.
   h) Candidates shall not be allowed to leave the examination hall until the final bell is given.
   i) Candidates are required to verify the test booklet and ensure that the pages in the test booklet are continuous. Any discrepancy should be brought immediately to the notice of the invigilator.
   j) In all other matter, not provided under these rules, the Centre Superintendent is empowered to take necessary decisions for the smooth conduct of the examination.
   k) No separate intimation letter shall be issued for Entrance Test.
   l) The candidates shall not be allowed to sit in the Entrance Test without his/her photograph affixed to the Admit Card at the allotted space.

5.8 Reservation:
   As per the Government of Odisha notification No.HE-FE-III-Admn.-64/14/11710/HE, dated 01.06.2015, and the Odisha Gazette (No.632 dated 19th April, 2018) embodying Higher Education Department Notification dated 7th April, 2018, the reservation of seats shall be as follows
   a) ST-22.5%, SC-16.25%. The reserved seats are not interchangeable between SC and ST category. SC/ST applicants selected for admission on their merit shall not be counted against reserve seats.
   b) 5% of sanctioned seats shall be reserved for Persons with Disabilities (PWDs) with extent of disability not below 40% (blindness and low vision, hard of hearing, locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy, autism, intellectual disability, specific learning disability and mental illness).
   c) 1% of the sanctioned seats shall be reserved for Self/Children/Wife/ Husband of ex-serviceman Serving (ESM) defence personnel and the Children of Martyrs (CoM).
   d) For Kashmiri migrants relaxations shall be as follows:
      (i) Such student can be admitted over and above the sanctioned strength (total number of seats in the department), to the extent of 2 seats.
      (ii) Such candidates can be given an extension in the date of admission up to 30 days.
(iii) Relaxation will be given in cut-off percentage up to 10% subject to minimum eligibility requirement.
(iv) Domicile requirements shall be waived.
(v) Migration in second and subsequent years shall be allowed subject to the condition given in d(i) above.

5.9 Weightage

As per the Odisha Gazette (No.632, dated 19th April, 2018) embodying Notification of Higher Education Department dated 7th April, 2018, the weightage of seats for admission shall be as follows:

(a) Those who have represented the state during last three years at National level sports shall get 10% weightage of marks over and above the aggregate career marks.
(b) Those who have represented North Orissa University sports during last three years shall get 5% weightage of marks over and above the aggregate career marks.

(c) NCC:
   (i) Applicants holding B certificate shall be given weightage of additional 5% of marks over and above the aggregate marks secured at the Higher secondary (+2) or equivalent examination.
   (ii) Applicants who have represented the State or the Central School/Sainik School at the All India level NCC Camps/Course/Activities shall be given weightage of additional 3% of marks over and above the aggregate marks secured at the Higher secondary (+2) or equivalent examination.

(d) NSS:
   (i) Applicants who have represented the State at National level camp shall be given weightage of additional 5% of marks over and above the aggregate marks secured at CHSE/ equivalent examination.
   (ii) Applicants who have represented the inter State category camp shall be given weightage of additional 3% of marks over and above the aggregate marks secured at CHSE/ equivalent examination.
   (iii) Applicants who have got the best NSS volunteer award in University shall be given weightage of additional 2% of marks over and above the aggregate marks secured at CHSE/ equivalent examination.

(e) Rover and Ranger
   (i) Rover and Ranger possessing and producing the original certificate signed by President of India shall be given weightage of additional 5% of marks over and above the aggregate marks secured at the Higher Secondary (+2)/ equivalent examination.
   (ii) Rover and Ranger possessing and producing the original certificate signed by Governor/ PATRON/ President of the state Association shall be given weightage of additional 2% of marks over and above the aggregate marks secured at the Higher Secondary (+2)/ equivalent examination.

(f) Reservation for Odias leaving in neighboring states (OLNS) and Outside State Applicants (OSA) is abolished from the academic session 2018-19 as per the Govt. of Odisha Higher Education office order.
(g) The weightage as mentioned above will be applicable for admission at the Post Graduation level.

### 5.10 Documents required at the time of admission

1. Demand Draft(s)
2. All Original Certificates and Mark Sheets from HSC onwards (to be returned after verification).
3. Original College Leaving and Conduct Certificates.
4. Original Migration Certificate with requisite fee of Rs.65/- in the form challen.
5. Photocopy of ‘Aadhaar Card’
6. Six Stamp size photographs (if not attached to the application form).
7. Original Certificates in support of any special claim, such as SC/ST/PWD/Ex-Serviceman / NCC/ NSS/ Green Passage scheme (to be returned after verification).
9. Original Relive order from the employer in case of service holder.
10. Original Affidavit by the Student and Parents/Guardian from the Oath Commissioner.
## (A) Fee structure of Post Graduate Courses per annum for the session 2019-20 of North Orissa University

### NOU Main Campus, Takatpur, Baripada

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Name of the Course</th>
<th>Adm Fee</th>
<th>Tuition Fee</th>
<th>SC/ST</th>
<th>DSA/NRS</th>
<th>SSG/SAF</th>
<th>Corpsus fee</th>
<th>Magazine fee</th>
<th>PHI fee</th>
<th>ULC/ conduct fee</th>
<th>Computer fee</th>
<th>Fee for communicative skill</th>
<th>Social service fee</th>
<th>Union fee</th>
<th>Total Course fee (Rs.)</th>
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</thead>
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</table>

### Self Financing Courses

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Name of the Course</th>
<th>Adm Fee</th>
<th>Tuition Fee</th>
<th>SC/ST</th>
<th>DSA/NRS</th>
<th>SSG/SAF</th>
<th>Corpsus fee</th>
<th>Magazine fee</th>
<th>PHI fee</th>
<th>ULC/ conduct fee</th>
<th>Computer fee</th>
<th>Fee for communicative skill</th>
<th>Social service fee</th>
<th>Union fee</th>
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### NOU Second Campus, Keonjhar

<table>
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<tr>
<th>Sl No</th>
<th>Name of the Course</th>
<th>Adm Fee</th>
<th>Tuition Fee</th>
<th>SC/ST</th>
<th>DSA/NRS</th>
<th>SSG/SAF</th>
<th>Corpsus fee</th>
<th>Magazine fee</th>
<th>PHI fee</th>
<th>ULC/ conduct fee</th>
<th>Computer fee</th>
<th>Fee for communicative skill</th>
<th>Social service fee</th>
<th>Union fee</th>
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</tbody>
</table>
### Regular Course (PG Course)
1. Apart from the above fee Rs.5000/- (Project fee Rs.3000 + Lab. Fee Rs.2000/-) will be collected by the HsOD of Science departments (Biotechnology, Botany, Chemistry, MCA, Geology, Material Science, Physics, Zoology) along with the admission fee separately.
2. **Rs3000/-** shall be collected as project fee for other departments as applicable.
3. **Project Fee:** Field work & Project, dissertation related expenses including purchase of chemicals, glassware etc.
   Lab. Fee: day today Lab expenses (chemicals, glassware, Lab. specimen, etc.)

### Self Financing Course (PG Course)
1. Apart from the above course fee, **Rs.3,000/-** shall be collected separately by the Director, SFC from the students of Self Financing courses in addition to the other fees, to enable Seminar/Field work/Chemicals etc. at the time of admission.
2. **Rs.5,000/-** shall be collected separately by the Director, SFC from each student admitted Int. B.Ed-M.Ed. for Project work and Study Tour at the time of admission.

- Fee for communicative skill will not be collected at the time of re-admission.

(B) **Fee structure of M.PHIL. Courses for the session 2019-20 of North Orissa University**

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Name of the Course</th>
<th>Adm Fee</th>
<th>Tuition Fee</th>
<th>Athletics Fee</th>
<th>Library Fee</th>
<th>Smart Card</th>
<th>Dev. Fee</th>
<th>DSA/NRS</th>
<th>SSG/SAF</th>
<th>Corpus fee</th>
<th>Magazine Fee</th>
<th>PHI fee</th>
<th>ULC/Conduct fee</th>
<th>Computer/Internet fee</th>
<th>Social Service fee</th>
<th>Total Course Fee (Rs.)</th>
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</table>

1. Apart from the above fee Rs.2500/-towards Lab. Fee will be collected by the HsOD of Science departments (Biotechnology, Botany, Chemistry, Computer Science, Physics, Zoology) along with the admission fee separately.
2. **Rs. 5,000/-** will be collected by the HsOD towards Dissertation/Project fee at the time of admission.
   Lab. Fee: Day today Lab expenses (Chemicals, glassware, Lab. Specimens etc.)

(C) **Pre-Ph.D Course (PPC)**

All candidates including exempted candidates are required to deposit requisite fee of ₹10000/- in the form of account payee bank draft drawn in favour of Comptroller of Finance, North Orissa University, payable at Baripada at the time of admission into PPC.
6. Ph. D. PROGRAMME

6.1 Subject: English, Biotechnology, Botany, Chemistry, Computer Science and IT, Economics, Life Science, Law, Physics, Odia, Sanskrit, Santali, Zoology.

6.2 Eligibility Criteria for Admission into Ph.D. Programme

a) Master’s Degree holders having secured at least 55% of marks in aggregate or its equivalent grade ‘B’ in UGC-7-point scale and above in any disciplines of North Orissa University or any other State/Central University recognized as equivalent thereto by North Orissa University are eligible for Ph.D Registration. Relaxation up to 5% (i.e., from 55% to 50%) or equivalent relaxation of grade for SC/ST/OBC (non-creamy layer)/differently-abled students or those who had obtained their Master’s degree prior to 19th September, 1991 can be granted.

b) For admission into Ph.D. programme, the candidate should have successfully completed the Pre-Ph.D. course work conducted by North Orissa University or any State/ Central University and obtained the certificate of course completion. Further, the successful candidates of Pre-Ph.D. course work shall be eligible for Ph.D. registration in their subjects concerned. Registration in Allied/ Inter disciplinary subjects other than his/her subject at the Master’s level will be decided by the Subject Research Committee (SRC).

OR

c) A candidate who has passed M. Phil./M. Tech. programme and studied “Research Methodology” (minimum of 4 credit) as one of the paper from any UGC recognized University is exempted from Pre-Ph.D. Course work (PPC). This is subjected to the condition that she/he had been admitted to the M. Phil./M. Tech. programme through Entrance Test and Interview (ET & I).

6.3 Procedure for Registration

a) An eligible candidate, after successful completion of the Pre-Ph.D. Coursework from North Orissa University, shall apply ordinarily within one month from the date of publication of results, for presentation of the synopsis in the prescribed form, which shall be available from the office of the COE or can be downloaded from the University website www.nou.nic.in. The completed application must be submitted to the office of the Controller of Examination (COE) by registered post or by hand, along with the requisite fee in the form of bank draft (demand draft) drawn in favour of the Comptroller of Finance, North Orissa University, payable at Baripada.

b) Applications for Ph.D. registration shall be placed before the Subject Research Committee (SRC) convened by COE. A candidate has to give a presentation in support of her/his proposed work. The presentation shall include Objective of the work, Review of literature, Materials and methods to be used, Possible outcome of the proposed work and tentative time frame.

c) An eligible candidate, after successful presentation of the synopsis, shall apply for Ph.D. registration in the prescribed form of Ph.D guideline-2016, which can be downloaded from the University website www.nou.nic.in.
7. HOSTELS

Separate hostels are available for boys and girls in the University campus. Hostel facilities for both ladies ‘and gents’ can be provided subject to availability of seats and position of the applicant in the merit list. At present, the University has four ladies hostels and one gents’ hostel very near to the main campus. Every hostel has a common room where boarders are provided with newspapers, indoor games, television etc. Common mess facility exists in all hostels. A list of all the hostels accommodation capacity, respective Superintendents and Assistant Superintendents is provided below:

<table>
<thead>
<tr>
<th>Hostel</th>
<th>Capacity</th>
<th>Superintendent</th>
<th>Assistant Superintendent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ladies Hostel-I</td>
<td>60</td>
<td>Dr. P. Sanghamitra Sahoo</td>
<td>Dr. Gargee Mohanty</td>
</tr>
<tr>
<td>Ladies Hostel-II</td>
<td>150</td>
<td>Dr. Sujata Dash</td>
<td>Dr. Gargee Mohanty</td>
</tr>
<tr>
<td>Ladies Hostel-III</td>
<td>60</td>
<td>Dr. Kabita Kumari Sahu</td>
<td>Dr. B. Hansda</td>
</tr>
<tr>
<td>Ladies Hostel-IV</td>
<td>200</td>
<td>Dr. Minati Mallick</td>
<td>Dr. Cuckoo Mohaptra</td>
</tr>
<tr>
<td>Gents Hostel-I</td>
<td>100</td>
<td>Dr. J. K. Mantri</td>
<td>Dr. G. Dhangadamajhi</td>
</tr>
<tr>
<td>Gents Hostel-II (M.Phil Hostel)</td>
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<td>Dr. P. Mallick</td>
<td>Dr. A. K. Dora</td>
</tr>
</tbody>
</table>

7.1 Rules for Admission

The following rules are applicable for admission to the hostel:

1. The Warden, depending on the vacancies, will allot hostel seats to each department as per the decision of Residential Committee.
2. The Heads of the Departments have to send a panel of names in order of merit-cum-distance for admission in the hostels as per the guidelines and rules framed by the Residence Committee.
3. Selected students & their guardian have to give an undertaking in duplicate in prescribed pro-forma at the time of taking admission into a hostel. One copy of the said pro-forma will be returned to the boarder for his/her reference.
4. At the time of admission the parents have to introduce the local guardian to hostel Superintendent

7.2 Important Hostel Rules

1. The boarders are not allowed to remain outside the hostel after 7 P.M. (in case of Gents) and 6 P.M. (in case of Ladies) without the permission of the Superintendent.
2. Boarders should in all cases obtain the permission of the Vice-Chancellor by applying through the Superintendent concerned and the Warden before joining any non-academic association/society outside the University campus.
3. Holding of meetings or circulation of notices and other papers in the hostel shall be done only with the prior permission of the Superintendent.
4. The management of the hostels rests with the Warden and the Superintendents concerned.
5. Irrespective of months of Admission the boarders have to pay dues for one year.
6. The working hours of the Hostel Office will be between 7 PM to 9 PM during April-October and between 6.30 P.M. to 8.30 PM during November-March unless otherwise notified by the Superintendent.
7. **The following shall constitute breach of discipline:**
   a. Absence from the hostel without permission.
   b. Misbehaviour towards employees/ in-mate/Warden of Hostels/ Superintendents/Asst. Superintendents, of the hostel and mess.
   c. Tampering with or damage of electrical fittings.
   d. Use of heaters or other electrical appliances.
   e. Cooking inside rooms.
   f. Taking meals in the hostel mess without payment.
   g. Singing or playing on musical instruments or listening to wireless sets during study hours.
   h. Writing on doors and windows of the buildings or in any other way disfiguring or damaging walls.
   i. Holding of any meeting in the hostel without the prior approval of the Superintendent.
   j. Taking alcoholic drinks/ or other intoxicants and drugs inside the hostel or staying in the hostel in an intoxicated and drugged condition.
   k. Shouting and otherwise creating disturbances.
   l. Misconduct of any other kind.
   m. Unauthorized shifting of hostel properties, i.e., furniture, light etc. to their rooms.
   n. Damage of hostel properties in any manner.
   o. Allowing guests to stay in the room without obtaining prior written permission of the superintendent.
   p. Subletting rooms to others.
   q. Allowing friends and others to use one’s room in his/her absence.
   r. Entry of lady guests/ visitors into the gents’ hostel and vice versa is strictly prohibited.
   s. Playing using video cassettes, CDs, DVDs, Mobiles, hard disks, pen drives.

8. The guest of the boarders can stay in the hostel for a maximum period of four days in a month on payment of Rs.20/- per day for which the boarder has to take permission from the concerned Hostel Superintendent as per rules.

9. Ragging in the hostels is strictly forbidden. Boarders indulging in it will make themselves liable to removal from the hostel. In extreme case, they may even be expelled from the University.

10. Boarder’s certificate will be issued by Superintendent, if necessary, subject to clearance of all outstanding dues by the boarder.

11. Boarders should observe the rules and regulations of the hostels and the mess as enforced by the Superintendent from time to time.

12. A boarder is required to pay all dues as per rules for the period of overstay after the end of academic session (31st May) as a result of the examination not being completed within the session.

13. After the examinations are over, a boarder will be allowed to overstay in the hostel maximum for a period of three days subject to payment of all fee as per Hostel rules.

14. No interchange of hostel shall be allowed after admission is over. Once the admission is taken in the respective hostels no fee will be returned except caution money as per rules.
15. Whenever boarders leave the hostel for any vacation or holiday or for any private purpose, they have to apply to the superintendent for leave and obtain permission.

16. Boarders who remain absent for Departmental Study Tour/ Project & Field Tour have to take prior permission from the Superintendent by producing a certificate from the concerned HOD.

17. Boarders who shall remain outside the Hostel for their Project work beyond the time allowed to them have to take permission from the concerned Superintendent on the prescribed Proforma (available with the Superintendent) and in such cases, the concerned department shall ensure their safe arrival in the Hostel.

18. Boarders have to pay seat rent and other dues by 10th of every month failing which a fine of Rs.10/- (Rupees ten) only be charged for late payment for each month.

19. Boarders have to submit no dues certificate at the time of filling up of Forms for examination and be allowed to leave the hostel on production of clearance certificate obtained from the Warden’s office.

20. No financial help/ assistance can be given to the boarders from the hostel fund towards medical purpose. No extra amount will be paid over and above the total amount collected on Common Room, Puja, Annual Functions etc, heads to the boarders for the purpose of the same.

21. Persons coming from outside for academic purpose can be provided accommodation in the hostels for a period of two weeks at a time subject to availability of seats with seat rent of Rs. 20/- per day. A member of teaching faculty of the University shall have to clearly mention his/her name and designation and Department while introducing such person(s) for accommodation in Hostel, if not accommodated in the University Guest House, to the Superintendent in writing clearly stating the name and the department and the purpose of visit of such persons.

22. Superintendent shall maintain a confidential conduct register in which names of the boarders will be entered. In case of serious misconduct, students may be debarred from the hostel. Such cases shall be referred to Disciplinary Committee consisting of Head of the Department, Warden and Chairperson, P.G. Council for necessary action.

23. Hostel accommodation shall be allowed to bona fide Ph.D. scholars for a maximum period of 03 years.

24. Under no circumstances, a student can apply for accommodation in the Hostel to Vice-Chancellor, NOU. The HoD/Teachers are requested not to forward this type of application.

25. Wi-Fi inside the hostel premises is chargeable as per rules.

### 7.3 Hostel Mess

1. Mess is compulsory for all boarders.

2. The mess is to be run by a Mess Committee under the supervision and control of the Asst. Superintendent. Each boarder has to pay a sum of Rs.2000/- (Rupees two thousand) only towards mess security at the time of admission into Hostel, that will be refundable/adjusted at the time of leaving the hostel.

3. All the mess dues of the previous month are to be paid by 10th of current month failing which their meals will be stopped forthwith. Late payment of dues after 10th will be charged at Rs.5/- per day.

4. Minimum meals per month is 44, failing which the boarders has to pay the total cost of that number of meals of the month. However, in the case of those boarders, who are going
outside from the University to pursue project work as per requirement of the course curriculum for a period 3-6 months, minimum 44 meals per month is not applicable to them. They shall have to pay the Mess fee of Rs.150/- per month. The boarder has to submit in writing from the concerned HoD/Teacher of the department (the name of the Head or Teacher and Department should be clearly written) to the concerned Superintendent.

5. The Mess advance collected be utilized by the Superintendent concerned in case of exigency other than mess expenses. The same may be deposit the advance it within a month not later 03 months.

6. Rent collected in the Hostel from all sources by the concerned Superintendent be deposited in the appropriate account (A/c No. SFC-02 through NOU Challan).

7. In the Hostel, Head-wise collection and expenditure should be reflected in Cash Register properly.

8. Boarders are required to pay Rs1000/- as advance within 10th day of every month for smooth functioning of the mess. The advance will be adjusted during the final payment of mess dues of that month.

9. Meals are not allowed in absentia.

### 7.4 Hostel Fees:

The following fees are to be paid at the time admission

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Purpose</th>
<th>Fee (Rs.)</th>
<th>Remark</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Hostel admission</td>
<td>100/-</td>
<td>Seat rent, water and electricity charges and Establishment, development fee etc. will be collected for 12 months at the time of admission and also yearly for subsequent years.</td>
</tr>
<tr>
<td>2</td>
<td>Establishment*</td>
<td>250/-</td>
<td>(P.G.)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>300/-</td>
<td>(M.Phil., Pre-Ph.D., B.Ed.-M.Ed.)</td>
</tr>
<tr>
<td>3</td>
<td>Seat rent*</td>
<td>70/-</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Water &amp; electricity*</td>
<td>160/-</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Development fee</td>
<td>500/-</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>I. card</td>
<td>20/-</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Common room fee including Games/sports, Magazine etc.</td>
<td>250/-</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Miscellaneous (Puja, Annual Day function etc.)</td>
<td>300/-</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Caution money</td>
<td>500/-</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Internet Fee</td>
<td>200/-</td>
<td>Not collected as of now</td>
</tr>
</tbody>
</table>

*Charges per month. Rest all are for per annum. Rs. 200/- of the caution money will deducted from each student and Rs. 300/- will be refundable at the time leaving the University Hostel permanently.
8. CENTRAL LIBRARY

The Central Library of the University is situated adjacent to the administrative building inside the Baripada campus. The library committee, constituted as per statutes of University, to deal with the general administration of the library and frame relevant rules subject to approval of the authorities of the University. The Assistant librarian looks after the day to day affairs under overall supervision of Professor in charge, Central Library. The library has more than 51000 text and reference books in different subjects besides books of common interest. At present the library is subscribing for 85 journals and 24 magazines. E-journals powered ProQuest via Odisha University Consortium are accessible at http://search.proquest.com.

The Central Library of North Orissa University, Baripada Campus is first among all the state Universities of Odisha to be a fully automated library. The automation is done by use of RFID, Smart Cards, Check-in Checkout Kiosk and Gate Antenna Systems.

8.1. General Rules for Library Users

1. A Library card* will be issued to each bonafide student of North Orissa University on production of money receipt and valid identity card.
2. E-journals can be accessed from the link http://search.proquest.com. Note that this link will work only when accessed via NOU LAN/Wifi.
3. Library books are not transferable. Books will not be issued on behalf of another student.
4. No student should ordinarily enter the library without showing the identity card and signing in the visitor’s register at the entrance.
5. Students are required produce their Identity Card, Library Card at the time of library transaction
6. If the Library Card is lost, duplicate card can be reissued after deposit of Rs.10/- (Rupees Ten only) at the office collection counter.
7. In case a Smart Library Card is lost, duplicate Smart card can be reissued after deposit of Rs.100/- (Rupees One hundred only) at the office collection counter.
8. Perfect silence should be maintained at the time of library transactions.
9. Any other articles such as personal books, bags and umbrella should not be brought into the library.
10. Spitting, smoking, shouting and sleeping, use of mobile telephones, laptop etc inside the library are strictly forbidden.
11. Students should return the general library books, borrowed by them, before filling up their forms for each semester examination. This rule is applicable for all categories of examinees and examinations.
12. Open access system is available to the users of library. Students of Baripada campus can make prior search of books at the Library Website currently running at http://192.168.60.127/WepOPAC.
13. Each borrower must examine the condition of the books before they are issued. Otherwise, in case of mutilation discovered later the presumption will be against the borrower.
14. Students are not allowed to keep books with them during summer vacation.
15. A book once issued to a borrower may be reissued to her/him only if nobody wants to take the book. Current issue of periodicals, courses of studies and rare books shall not be issued out of the Library without special permission of the Prof. in-Charge, Central Library. Students/Faculty members are to borrow books on Library Card issued to them. However, the non teaching staff can issue books from the library on signing in the issue register at Keonjhar campus. For Baripada campus, non-teaching staff must use Smart Library card.

16. The following privileges are applicable for users under different categories.

- All Students: 3 books for 15 days.
- Teaching Faculty: 5 books for 15 days
- Staff (Story/Novel): 1 book for 15 days

A fine of Rs.1.00 (One Rupee only) per book will be charged for each day of delay of maximum period of 15 days. Thereafter for each day for each book a fine of Rs. 10.00 (Ten Rupees only) will be levied till the books return in order to ensure wide circulation of particular book.

17. If a book is lost or damaged by a borrower, he/she has to pay ten times the price of the book or replace/returned it with a new edition of the book. In case the prices of the lost books are not ascertained, the borrower must pay compensation of an amount fixed (up to 10 times the catalogue price of the book) by the Prof. in-Charge, Central Library or as decided by the Library committee.

18. The time for transaction of books for the library is from 10:30 a.m. to 1.00 p.m. and 1.30 p.m. to 4.30 p.m and daily issue of books for reading inside the library is done from 10.30 a.m. to 4.30 p.m.

19. All the users are required to abide by the library rules.

*Smart Library Card for Baripada Campus, Books can be borrowed at the Kiosk only by using Smart Library Card. To return the books Smart Library card is not required at the Kiosk. Members must borrow and return books at the Kiosk. No other manual method of issue/return is allowed in the library.

8.2. Rules for Reading Room

1. Ordinarily one book or journal is issued to every student for the reading room on a call slip. The librarian may issue more than one book if necessary. All such books and journals must be returned to the librarian at least 15 minutes before the library closes for the day. If a student fails to return the books or journals, a fine of Rs.10/- per day will be imposed.

2. A student who wants to take or return books must present the Smart Library Card before the librarian.

8.3. Facilities at Central Library

1. Photocopy facility is available to the students and teachers inside the Library.
2. Limited internet facility is available only for teachers inside the library.
3. Separate reading spaces are available in the Central Library for the students and staff.
4. E-Book making facility is available to the students and teachers inside the Library.
9. GENERAL DISCIPLINE

As per the Orissa Universities First Statutes 1990 (150,151 and 152) the students admitted to different courses of the University shall be governed by the following general discipline.

1. A Student admitted to any course in a Post-Graduate Department of the University shall be under the direct disciplinary control of the Head of the Department and general administrative control of the Chairperson, Post-Graduate Council. An undertaking shall be given by the student at the time of admission to abide by the rules of the Post-Graduate Departments of the University, as the case may be, and if admitted to a hostel, by the rules of the hostel and that s/he shall withdraw himself from the University Post-Graduate Departments or the hostel should the appropriate authority decide that such withdrawal is necessary in the interest of the Institution.

2. It shall be competent for the Syndicate to make, from time to time, rules controlling the discipline of the Students in the Post-Graduate Departments of the University.

3. The following punishments may, for good and sufficient reasons, be imposed on a student of a Post-Graduate Department of the University after giving reasonable opportunity of hearing, namely:
   a) Fine:
   b) Detention in a class
   c) Rustication:
   d) Expulsion

provided that where the punishment to be imposed is expulsion from the Post-Graduate Departments of the University, the disciplinary authority shall make a report to the Syndicate who shall have power to rescind or modify the said punishment.

4. The Vice-Chancellor may impose any of the punishments specified above.

5. Any of the punishments specified in items 3 (i) and (ii) above may also be imposed by-
   a) The Chairperson, Post-Graduate Council in respect of the students of all Post-Graduate Departments of University.
   b) The Heads of Post-Graduate Departments in respect of the students and their Departments; and
   c) The Principal of the constituent College in respect of the students and boarder of the college.

6. The punishment of fine may also be imposed on boarders of hostels by-
   a) The Warden of Post-Graduate hostels in respect of all the boarders of Post-Graduate Hostels;
   b) The Superintendent of the Post-Graduate Hostels in respect of boarders of their Hostels.

7. The students are advised not to meet directly the Chairperson, Post Graduate Council without the prior permission of the respective HsOD. They can meet the Vice-Chancellor only in the
presence of the Chairperson and HOD. They can meet the authority directly only on the grievance days and timings.

8. **Dress code:** For male students black full trousers and cream-coloured shirt; for female students black salwar, cream colour kamiz with brown stripes and black chunri. The uniform is deemed to be compulsory and non-compliance shall impose a fine of Rs 50/-.

## 10. STUDENTS’ WELFARE

The Director, Students’ Welfare looks into the welfare and well being of the students in day-to-day basis.

**Director, Students Welfare** : Prof. U. B. Mohapatra, Dept. of Botany  
**Deputy Director** : Dr. B. Rath, Dept. of Biotechnology

Following are the students’ welfare program undertaken in the University

### 10.1 Health Care

There’s a dispensary inside the University campus in front of the Central Library with the required medical facilities. The University has engaged two part time doctors for providing health care facilities to the students, teachers and employees. The students and employees take the benefit of consulting him on any day as per their need. However, the doctor attends the University health care centre twice a week and provides medical aid to students and employees (2.30 P.M. to 5.00 P.M.).

### 10.2 Grievance Cell

The students, teachers and employees can meet the Vice-Chancellor or the Registrar of the university to redress their grievance in the grievance cell, which meets once in a week. The Vice-Chancellor has his grievance cell meeting on Wednesdays (3.00-5.00 P.M.) and the Registrar has his grievance cell meeting on Fridays (3.00-5.00 P.M).

### 10.3 University Canteen

There is a canteen in the university campus located near Central Library for refreshment of the staff and students.

### 10.4 Sports and Games

The University Sports Council was established in the year 2000. Since then, various activities are being undertaken at regular intervals to popularize games and sports. The University Sports Council promotes sports and games keeping in view the integrated personality development of the students. The sports council has been organizing inter-college tournaments competitions in various sports and games. University also represents various inter-University completions every year.

### 10.5 Gym Facility

The University has got a Gym with all the modern gym equipments such as Multi-Gym, Trade-Mills, Massage chair, Rowing machine, Crazy-fit machine, Cycling, weight plates, dumbbells and all modern accessories. One professional gym trainer is also engaged during the working hours of the Gym.  

Gym Timing: 5:00 am – 7:00 am, 5:00 pm – 8:00 pm : Contant: Mr. Pradipta Ranjan Dash, P.E.T.
10.6 Open Air Gym
One open air gym is located in the ladies hostel compound. This gym is exclusively for female boarders and staff family members. Male students are not allowed to use this Gym.

10.7 Banking Facility
The Bank of India has its branch in the University campus for undertaking banking transactions by the students, teachers and employees of the University. The Bank functions for 6 days in a week. It provides study loans to students who are in need of it.

10.8 Students’ Union
The Students’ Union is formed by way of election to be held as per Lyngdoh Commission guidelines and Govt. Notification/ Circulars from the academic sessions 2013-14. The students of P.G. Courses (2 years course or above) both in regular mode and Self Finance Mode be eligible to participate in the election subject to other eligibility criteria specified in the Govt. guidelines. See section 14 for more.

10.9 Student Mentoring System
Students of various departments are under the advisory responsibility of the teachers. Each teacher of the concerned department takes the responsibility of 3 to 5 students of the department and keeps a vigilant eye on the students allotted to him/her and guides such students in all situations, including health care and personal problems.

10.10 ST/SC Cell
There is a ST/SC cell in the University which provides Remedial coaching at P.G. level, coaching for entry into services of state and central governments, coaching for National Eligibility Tests for ST/SC and OBC/minorities students as per guidelines and fund provided by the UGC.

10.11 Career & Counseling Cell
Career & Counseling Cell was established in the University in the year 2018 by the grant of Dept. of Higher Education, Govt. of Odisha (No.1324/HE-FE-1B-POL-0112/2015/H.E. dated 12-01-2018) in order to formally counsel the students towards orienting them towards market needed career opportunities and address social disparities. The objectives of the Cell are: To provide career guidance to students, counsel students regarding their career path, provide training required for the current job market and facilitate expert coaching by professionals from industry and academia. The Cell will liaison with the recruiting agencies, HR personel of reputed firms, University alumni associations to provide vocational guidance, conduct campus based interviews and undertake affordable training programme to acquaint the students with the high demand market areas and invoke industry institution linkages. Currently the Cell is actively engaged in providing UGC/CSIR NET/GATE Coaching in Life Science, Computer Science & Applications, Physical Science, Chemical Science. Also the cell is providing coaching for Written Test Related studies such as General Knowledge, Arithmetic, Verbal & Non-verbal reasoning and English. Also from this year Spoken English classes will be conducted by the Cell.
Career & Counseling Cell Website: http://c3nou.github.io.
10.12 **Training and Placement Cell**
The University has set up a Training and Placement Cell for training and creating opportunity for on and off campus recruitments in various organizations. Our students have been sent to different reputed research organizations/companies for vocational training /project works in their respective fields for work experience and future absorption there itself or elsewhere. The list includes TCS, Wipro, NISER, Bhubaneswar, Institute of Mineral & Material Technology, Bhubaneswar, National Metallurgical Laboratory, Jamshedpur; Regional plant Resource Center, Bhubaneswar; Regional Medical Research Center, Bhubaneswar; Central Rice Research Institute, Cuttack; Vivekananda Institute of Biotechnology, West Bengal; Coca Cola, Khurda; Central institute of Fresh Water Aquaculture, Bhubaneswar; Indian Council of Medical Research, New Delhi; NALCO Corporate office, Bhubaneswar; PPL Corporate Office, Bhubaneswar; Rourkela Steel Plant, Rourkela; SAIL, Bokaro Steel City; OgivyMathur Pvt. Ltd, Mumbai; Reliance Infocom, Bhubaneswar; Tata-TIG Company, Institute of physics, Bhubaneswar, Jadavpur University, Kolkata etc. A number of our students have already been absorbed in different capacities in Institutions/Organizations like Wild life society of Orissa; SBI-Life; Vinay Construction Company; SODA and Gram Swaraj (NGOs), Baripada, BHU, Varanasi, IIT, Hyderabad, IIT, Guahati, IIT, Bhubaneswar etc. based on our recommendations and timely information.

10.13 **Scholarships**
The students of the University enjoy various types of scholarships awarded by the State Government on the result of +2 and +3 examinations in Arts, Science and Commerce. Besides, students pursuing Post-Graduate courses in Colleges and University P.G. Departments are eligible to receive P.G. Merit Scholarship and Loan Stipend awarded by the State Government. Also students can apply for various National scholarships and fellowships.

10.14 **Internal Complaint Committee**
The members of Internal Complaint Committee are:

1. Dr. Sujata Dash, Dept. of Computer Application, Chairperson
2. Dr. P. S. Sahoo, Dept. of Physics, Member
3. Dr. G. Mohanty, Dept. of Zoology, Member
4. Dr. C. Mahapatra, Dept. of Zoology, Member
5. Dr. B. P. Hansdah, Dept. of Botany, Member
6. Dr. R. K. Singh, Dept. of Chemistry, Member
7. Dr. Binodini Rath, External Member

10.15 **Sexual Harassment Cell**
The members of Sexual Harassment Cell are:

1. Prof. M. Himabindu, Dept. of Computer Application, Chairperson
2. Dr. Puspanjali Parida, Dept. of Zoology, Member
3. Dr. Minati Mallick, Dept. of Economics, Member
4. Dr. C. Mahapatra, Dept. of Zoology, Member
A Web page has been exclusively designed for understanding the purview of sexual harassment, the related Act and a complaint lodging form. Also, to facilitate students, a Drop Box has been placed in the central library, i.e. kept locked. Also, in case of emergency, Help Line no.s have been well circulated/publicized.

10.16 Parent-Teacher Contact Programme
A relationship between the parents and the teachers established through the parents teachers interactive programs, where they can communicate their grievances, regarding welfare of the Students. Feedback is also collected from them, considering them as important stakeholders of the education system.

10.17 Anti-ragging Cell
The University constituted its Anti Ragging Cell with the following members to curb the menace of ragging in the University campus.

- Nodal Office: Chairman, P.G. Council
- Warden of P.G. Hostels
- Director, 2nd Campus Keonjhar
- All HODs
- Superintendent of all Hostels
- NSS Programme Officer, Male Unit
- NSS Programme Officer, Female Unit

During the admission process, all the students are required to submit an affidavit of abstaining from Ragging on campus and also are bound to fill up and sign the online form.

10.18 University Publications
The University publishes the following magazines and journals to its credit -

1. Newsletter
2. The Banani
3. Information Brochure
4. North Orissa University Journal of Science & Technology
5. North Orissa University Journal of Social Sciences

10.19 IQAC
Internal Quality Assurance Cell (IQAC) has been constituted as per UGC guidelines to monitor and maintain the academic standard of the University. As a part of its activities, the students evaluate the teachers’ at the end of each semester.

10.20 Central Computing Facility
There is a Central Computing Facility located in the ground floor of Science block-I (Department of MCA). The Computer Centre of the North Orissa University has been planned and set up since 2002 for the benefit of the teachers and students, to cater to their Internet and also high-end programming needs. The centre has been equipped with Xeon Quad Core Servers loaded with SQL, Visual Studio, Embacardo XE C++, Oracle, and MATLAB with on line UPS. The centre would very soon facilitate
the users with Web services, Examination, E-resources and 1 GBPS internet connectivity enabled by Optical Fibre spread across the total University campus. Presently, there are 50 Desktop Computers (Dell Optiplex 980, I3 processor, 9.93GHz) inside the centre and around 250 Computers in various labs of the University departments that would be served by the 6 (six) exclusive servers. Each and every faculty member is connected and arrangements have been made for enough facility to students also, with cent percent uptime, because of the ring topology of the Optical Fiber connection.

In future, the University aims to make this centre a Media Centre – with Multimedia creation and a studio room with high end display mechanisms and associated software.

11. NATIONAL SERVICE SCHEME

National Service Scheme (NSS), a part of the Youth Progamme of Ministry of Youth Affairs and Sports, Govt. of India is a noble experiment aiming at —Personality Development through Community Services. They are the backbone of the country. With right and proper guidance, their energy can be channelised by involving them in social, humanitarian and Nation building works. The National Service Scheme provides golden opportunity to the students to render social service while they are young. Besides their academic progress, the fivefold personality, i.e. physical, mental, spiritual, intellectual and emotional development can also be enriched through NSS. Therefore NSS is a wide concept of rendering service to the nation in the educational level. National Service Scheme (NSS) was formally launched on September 24, 1969 in 37 Universities with 40,000 volunteers to mark the centenary celebration of Mahatma Gandhi’s birth. Today it is spread over 178 Universities with a total strength of nearly 2 million student volunteers in the age group of 15 to 25. It is the largest voluntary students youth organization of the world. In Odisha, NSS was launched in 1969-70 with only six hundred volunteers in 3 Universities. At present, the strength has increased to 90,000 and allocated among 9 Universities and the Council of Higher Secondary Education.

The motto or watchword of the National Service Scheme is ‘NOT ME BUT YOU’. This reflects the essence of democratic living and upholds the need for selfless service and appreciation of the other person’s point of view and also to show consideration for fellow human beings. It underlines that the welfare of an individual is ultimately dependent on the welfare of society on the whole. The symbol of the National Service Scheme is based on the ‘Rath’ wheel of the Konarak Sun Temple situated in Orissa. These giant wheels of the Sun Temple portray the cycle of creation, preservation and release, and signify the movement in life across time and space. The design of the symbol, a simplified form of the Sun-chariot wheel primarily depicts movement. The wheel signifies the progressive cycle of life. It stands for continuity as well as change and implies the continuous striving of NSS for social transformation and upliftment.
The NSS was started in North Orissa University in June 2000. North Orissa University has been allocated for 205 Units of 10250 NSS Volunteers. Now there are 8850 volunteers in 177 units of 81 Colleges and P.G. Department of NOU. Various Social activities and Awareness Programmes are being carried out by NSS volunteers of different colleges under Jurisdiction of Mayurbhanj and Keonjhar like Blood donation camp, Plantation, Health and Hygiene Camp, Swachta Abhiyan etc. Many NSS Volunteers and Programme Officers has been awarded with IG NSS award, State level NSS award and University level NSS award for their notable contribution towards Social Services. North Orissa University has Received NSS Award for Best University-2nd Prize (2016-17) from His Excellency Shri Ram Nath Kovind, Hon’ble President of India at Durbar Hall, Rastrapati Bhawan on 21.12.2017.

**NSS Units of Post-graduate Departments**

On the auspicious day of NSS on 24 September 2005, P.G. NSS Units were inaugurated by the Vice Chancellor, North Orissa University; two units having 100 volunteers are functioning successfully. The NSS volunteers undertake both regular and special camping programmes including environment enrichment, health awareness, blood donation, personality development and literacy programme on regularly basis. Many NSS Volunteers of PG Units has been awarded with IG NSS award, State level NSS award and University level NSS award for their contribution towards Social Services through NSS.

The NSS units have implemented “Gyanalok” literacy programme in the tribal village “Ziani” in Mayurbhanj district on 15-11-2008. The “Gyanalok” is an innovative programme introduced by his Excellency, the Hon’ble Chancellor and the Governor of Odisha for expanding the literacy programme.

**12. POST-GRADUATE ATHLETIC CLUB**

The P.G Athletic Club of North Orissa University was established in the year 2004-05 to look after the games and sports activities of P.G. Departments. The Chairperson, P.G. Council shall be the Ex-officio President the Athletic club. The Vice– president (Teacher-in-charge of sports) and P.E.T assist the President in organizing and promoting games and sports in the University. The P.G athletic club has been participating in various events as well as organizing various inter college meets since the day of its inception. In addition, Annual athletic meet is being organized regularly since 2012-13 in which students of the University are participating in different indoor and outdoor events. Funds from UGC and other sources have been utilized regularly to strengthen the infrastructural facilities.
13. EXAMINATION

The University regulations are strictly followed for all Post-Graduate examinations (Two/Three year semester courses under Choice Based Credit System) and M.Phil. Examinations (as per UGC regulation-2009). The important rules are as follows.

13.1. Attendance

a) A candidate shall be required to attend at least 75% of the lectures and practical classes taken separately and condonation in exceptional cases may be granted by the Head of the Department to the extent of 15% on production of medical certificate.

b) The Syndicate may grant further condonation of shortage in attendance to the extent of 10% in respect of candidates who represent the University or State for inter-University or National Camp, Competitions, Games and Sports.

13.2 P.G. Examinations

a) The theory examinations shall be conducted by means of written tests and the same question papers be used at every place (in case there is more than one centre) at which the examination is held.

b) There shall be practical examination(s) in subjects as prescribed by the Board of Studies. The durations of the practical examination shall be 6 hours.

c) The duration of examination for 5 credit course theory papers shall be 3 hours and for more than 5 credit course shall be 4 hours.

d) The laboratory notebook and/or fieldwork notebook of each candidate who offers a subject, in which there is practical examination, shall be evaluated by one internal and one external examiner. Every notebook shall contain the date of the experiment, signature of the student and the initial of the teacher with date under whom the experiment was performed.

e) A candidate has to submit a Project report/Dissertation for evaluation (by both internal and external examiners) after completion of Semester-IV/VI theory examination wherever necessary. The project shall carry 100/300 marks consisting of both dissertation and viva. For dissertation work outside the University (including under exchange programme) prior permission is required from the authority.

f) The question paper for the semester examination shall contain alternative questions from each unit based on the courses of studies prescribed for that academic session.

g) In CBCS University examination shall be held for 80 marks and one Internal Assessment Examinations (IAE) of 20 marks per each theory paper having full marks as 100 or in the same ratio depending on the full marks.

h) IAE shall be held in the month of September &October (Sem. I, III and V) and February & March (Sem. II, IV and VI*), respectively during the said academic session. (* If theory paper is there).
i) For IAE, question shall be asked at least from any two units of a paper covered and will be of one hour duration. The questions shall be of unit pattern with two alternatives from each unit.

j) A student has to appear the IAE in the concerned semester on the dates notified by the Chairperson, P.G. Council and no chance shall be given for repeat/improvement. However, if a student fails to appear IAE on the scheduled date due to unavoidable reasons, he/she may be allowed to appear the IAE on a date to be notified by the Chairperson, P.G. Council with the recommendation of HOD/Director, SFC. In case a student fails to appear the IAE of a particular paper in both the scheduled dates, the mark of IAE on that paper be awarded zero. There is no pass mark for IAE.

k) 8.2.11The answer scripts of IAE shall be kept with concerned HOD/Director, SFC confidentially at least for the period as per University Rule (for 9 months from the date of publication of result of that semester). There shall be no remuneration for IAE.

l) Provided further that in no case a candidate shall be allowed to appear any Semester Examination after twice the duration of course period.

13.3 Application for Admission to Examination

a) Candidates for admission to the Semester Examination shall specify the subjects/papers as the case may be and Paper Code in which he/she desires to be examined in the form of application prescribed for the purpose.

b) The following certificates shall have to be produced by at the time of admission into Semester-IV/VI Examination for P.G. Students and Semester-II for M.Phil. students.
   i. Library clearance certificate.
   ii. Tuition fee and other dues clearance certificate.
   iii. Hostel clearance certificate (for boarders).
   iv. The office bearers of Students’ Union and other Societies; and N.S.S. Volunteers etc. shall have to produce clearance certificate from the authority concerned, i.e., Advisor Students’ Union, Vice-President of the concerned Society, Programme Officer N.S.S. etc. respectively.

c) A student can reappear the examination of any paper(s) for improvement only once within twice the duration of course period, if he/she has got P or higher grade and the better grade will be treated as final grade. However, if a student having F grade in any paper can reappear any number of times within stipulated period of twice the duration course period until he/she gets at least P grade. A candidate securing O grade in any paper is not allowed for improvement in those paper(s).

d) If a student is reappearing with F grade for one semester and at the same time also appearing the other semester examination for the first time (fresh), he/she shall have to appear all the F grade paper(s) of the former semester examination but the number of paper(s) he/she shall appear in the latter semester examination is to be decided by the concerned Head of the Department.
13.4 M.Phil. Examinations

a) The Candidate for admission to M.Phil Examination shall specify the subjects/papers as the case may be and the paper code in which he/she desires to be examined in the form of application prescribed for the purpose. Filling up of form for Semester-I is compulsory.

b) The mode of examination for theory shall include written examination at the end of each semester. Duration of examination for each theory paper (05 credits) shall be 3 hours.

c) The practical examination shall be conducted before/after the completion of theory examinations on the dates fixed by the University and the duration of practical examination shall be 6 hours.

d) The dissertation shall be submitted (3 copies, 4 copies in case co-supervisor) along with a CD containing the soft copy of dissertation through concerned HOD to the Controller of Examinations within seven days of completion of theory examination. The dissertation shall be submitted only when the supervisor concerned is satisfied that it is worthy of consideration in partial fulfillment of M.Phil. Degree. Evaluation of dissertation shall be made on the basis of presentation in the presence of both internal and external examiners as recommended by Board of Studies or be evaluated by both internal and external examiners.

13.5 Pre-Ph.D Examination

a) On completion of Pre-Ph.D course (PPC) work, there shall be a written examination.

b) The duration of written examination for each theory paper (05 credits) shall be of 3 hours. The candidates shall have to answer 5 questions one from each unit. Duration of the practical examinations shall be of 6 hours.

c) Course Structure

<table>
<thead>
<tr>
<th>Paper</th>
<th>Name of the Paper</th>
<th>Credit</th>
<th>Mark</th>
</tr>
</thead>
<tbody>
<tr>
<td>801</td>
<td>Research Methodology-I</td>
<td>05</td>
<td>50</td>
</tr>
<tr>
<td>802</td>
<td>Research Methodology-II/Advance Research Course</td>
<td>05</td>
<td>50</td>
</tr>
<tr>
<td>803</td>
<td>Dissertation/Review with Seminar Presentation</td>
<td>10</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>20</td>
<td>200</td>
</tr>
</tbody>
</table>

d) The Research Methodology could cover areas such as quantitative methods, computer applications, research ethics, and review of published research in the relevant field, training, field work etc.

e) The pass mark of individual paper for the Pre-Ph.D. course work should be 40% and 55% marks in aggregate or its equivalent grade.

f) Admission to Ph.D. course work does not guarantee the candidates for undertaking Ph.D. in North Orissa University with course completion certificate.
13.6 Publication of Results

a) Students shall be assigned grade points instead of marks. A student securing cumulative Grade Point Average (CGPA) 5.5 or more (for P.G.) and CGPA 6.0 or more (for M.Phil.) shall be declared as pass. The equivalent grade point for pass mark in each paper shall be 5.0 (Five). For Pre-Ph.D. course work, a student has to secure at least 50% marks in aggregate.

b) A candidate who is otherwise eligible to appear in the examination but fails in the same or fails to appear in the examination shall be required to reappear the same as an ex-student not more than twice within stipulated period of his/her admission into the said course.

c) Hard Case (For theory only): A maximum of 1% total marks (theory) shall be awarded as grace mark in one or more theory paper(s) in order to enable a student to achieve pass grade point in a semester/semesters taken together.

d) The results shall be published as soon as possible (preferably within 30 days after completion of the examination) after being approved by the appropriate authority. The certificates (Provisional /Original) and Grade sheet shall be provided by the University after publication of the results.

e) The successful candidates shall receive their result from the Controller of Examinations/ Head of the Department of the concerned subject within 7 days from the publication of the final result.

13.7 Cumulative Grade Point Average (CGPA)

Grades shall be awarded as follows:

<table>
<thead>
<tr>
<th>% of Marks</th>
<th>Grade</th>
<th>Grade Point per credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>M ≥ 90</td>
<td>O</td>
<td>10</td>
</tr>
<tr>
<td>80 ≤ M &lt; 90</td>
<td>A+</td>
<td>09</td>
</tr>
<tr>
<td>70 ≤ M &lt; 80</td>
<td>A</td>
<td>08</td>
</tr>
<tr>
<td>60 ≤ M &lt; 70</td>
<td>B+</td>
<td>07</td>
</tr>
<tr>
<td>50 ≤ M &lt; 60</td>
<td>B</td>
<td>06</td>
</tr>
<tr>
<td>40 ≤ M &lt; 50</td>
<td>C</td>
<td>05</td>
</tr>
<tr>
<td>30 ≤ M &lt; 40</td>
<td>P</td>
<td>04</td>
</tr>
<tr>
<td>M &lt; 30</td>
<td>F</td>
<td>00</td>
</tr>
</tbody>
</table>

a) Calculation of Semester Grade Point Average (SGPA):

SGPA for each semester shall be calculated as follows:

$$SGPA = \frac{\sum_{i=1}^{n} C_i G_i}{\sum_{i=1}^{n} C_i}$$

Where n= number of paper, $C_i$ = number of credit and $G_i$ = Grade point per credit.
b) Calculation of Cumulative Grade Point Average (CGPA):

CGPA for subsequent semesters shall be calculated as follows.

\[
CGPA = \frac{\sum_{j=1}^{m} C_j G_j}{\sum_{j=1}^{m} C_j}
\]

Where, \( m \) = number of semesters, \( C_j \) = total number of credits in the \( j \)th semester and \( G_j \) = Semester Grade Point Average in the \( j \)th semester.

c) If a candidate is marked absent in any sitting(s) of an examination, such a candidate shall have to reappear in that paper(s) in order that his/her results are declared.

d) Calculation of percentage of mark from CGPA

\[
(\text{CGPA} - 0.75) \times 10 = \text{Percentage of mark}
\]

Example: \( (7.85 \text{ (CGPA)} - 0.75) \times 10 = 7.10 \times 10 = 71.0\% \)

e) A candidate securing at least 6.75 CGPA (minimum 60% marks in aggregate) shall be declared as First Class. The First Class First student shall receive the University Gold Medal in the concerned regular P.G. Course provided that he/she has cleared all the papers of the semester examinations in one chance.

14. GUIDELINES FOR STUDENTS’ UNION AND CLUBS

WHEREAS it is expedient to provide a constitution to facilitate the function and discharge of duties of P.G. Council in relation to the matters stated in the Statute 252(4) (b) (c) (d) of the Orissa Universities First Statutes1990 and to bring about a healthy interaction between the administration and the students, P. G. Council in its meeting held on 25.06.2013 approved the following constitution of the University Students’ Union and Clubs for the P.G. Departments of North Orissa University. As per approval of the Syndicate in its meeting held on 10.05.2013 (Item 20), the Lyngdoh Commission guidelines (as directed by the Supreme Court in SLP(C) No.24295/2004) and government notifications/circulars have been adopted as far as practicable for the formation of Students’ Union by way of election. This guideline, named as the "Constitution of the University Students' Union", will be effective from the academic session 2013-14.

CONSTITUTION FOR THE UNIVERSITY STUDENTS’ UNION AND CLUBS

1. Objectives of the University Students’ Union

a) To organize discussions on the social, cultural, academic, national/international problems and affairs.

b) To organize debates on academic issues.

c) To invite eminent persons to address the students of the P.G. Departments of the University.
d) To aid and assist the Chairperson of the P.G. Council as and when necessary in Students’ Welfare, Social welfare activities and in enforcing discipline among the students.

2. Membership of the Students’ Union

a) Each Post-Graduate student (2 years course or above), both in regular and self-financing Post-Graduate Departments/Course of the North Orissa University, Takatpur, is a member of the Students' Union. No one is a member of the Students' Union if:

(i) he/she admitted in any research degree programme (Integrated B.Ed-M.Ed/M.Phil./Ph.D./ D.Sc./D.Litt.),
(ii) his/her name is not in the rolls of the Department and/or
(iii) he/she has not paid his/her tuition and annual fees.
(iv) A student admitted in sponsored/distance education courses, conducted by North Orissa University shall NOT be a member of the Students’Union.

b) Every student of the Post-Graduate Department of the North Orissa University shall pay an annual subscription as may be determined by the P.G Council from time to time for the activities of the Students'Union.

3. The Executive Committee

The members of the Students’ Union shall elect from amongst themselves the following office bearers of the Students’ Union:

   (i) The President,
   (ii) The Vice-President,
   (iii) The General Secretary,
   (iv) The Assistant General Secretary,
   (v) The Secretary, Cultural Club,
   (vi) The Secretary, Social Service Guild
   (vii) The Editor, The Banani

These office bearers along with ONE "Class Representative" from each department/course shall constitute the "Executive Committee" of the Students’ Union. The "Class Representative" of the Executive Committee shall be elected from amongst the members of the Students’ Union in each Department/course. If in that election there will be a tie the result shall be declared by means of lottery. The Head of the Department/Director or Coordinator, SFC will function as Electoral Officer and conduct the election of "Class Representative" in the Department. The voting will be by secret ballot.

Note 1: The Head of the Department/Director or Coordinator, SFC will send the name of the Class Representative so elected of his/her department in the Executive Committee to the Chairperson, P.G. Council along with the undertaking regarding criminal record. However, the Class Representative shall not contest for different offices of the Students' Union {Viz., Nos. (i) to (vii) as well as Secretary/Assistant Secretary, Athletic Club} simultaneously.
Note 2: The candidate shall have required percentage of attendance (75% or as decided by the University authority) and no academic arrears in the year of election.

Note 3: The candidate shall have to give an undertaking that he/she has no criminal record and also not have been subject to any disciplinary action by the University authorities in the prescribed format.

Tenure:
The elected office bearers of the Students' Union shall hold office till the end of the academic session, i.e. 31st May of every year.

4. Functions of the Executive Committee
The functions of the Executive Committee shall be:
(i) To draw up the programme of the Students' Union activities for the session.
(ii) To adopt the Students’ Union Budget for the session in a meeting of the Executive Committee where the Advisor, the Vice-President of Social Service Guild, the Vice-President of Cultural Club, the Chief Editor, and the Associate Advisor(s) shall remain present. A copy of the budget shall be submitted to the Chairperson, P.G. Council through the Advisor and respective Vice-Presidents/Chief Editor.
(iii) To undertake such other activities as are consistent with the objectives of the Students' Union.

5. Meeting of the Executive Committee
(i) The General Secretary in consultation with the Advisor shall convene an ordinary meeting of the Executive Committee. Notice for such meeting with date, time, place and agenda shall be given to the members of the Executive Committee at least 3 days prior to the meeting.
(ii) The Advisor can convene an extraordinary meeting of the Executive Committee at any time with the approval of Chairperson, P.G. Council.
(iii) A meeting of the Executive Committee shall be presided over by the President or in his/her absence by the Vice-President, or in the absence of both, by any member of the Executive Committee elected at the meeting.
(iv) No meeting of the Executive Committee can be conducted without the presence of the Advisor or one of the Associate Advisors acting as the Advisor.
(v) Fifty percent of the members of the Executive Committee shall constitute the quorum.
(vi) The General Secretary shall maintain the minutes of the meeting and submit a copy thereof to Chairperson, P.G. Council through the Advisor.

6. The Advisor and Associate Advisor(s)
The Advisor and Associate Advisor(s) are appointed by the Chairperson, P.G. Council from among the teachers.

(a) The Advisor shall be present at the meeting of the Executive Committee. He/she will assist by helpful suggestions whenever necessary in the proper conduction of the meetings, interpretation of any Rule(s) and the decision of the Advisor thereon shall be final.
(b) The Advisor may, at any time, during a meeting explain the scope and effect of a motion of amendment.
(c) The Advisor may, if he/she is unable to be present at a meeting, request an Associate Advisor to take up his/her place to discharge all the functions of the Advisor.

7. The President
   (a) Any member of the Students' Union is eligible for election as the President of the Students' Union subject to the provisions of the Constitution.
   (b) The President shall preside over all the meetings of the Executive Committee and over the meetings held under the auspices of the Students' Union.
   (c) The President shall be responsible for maintaining order in all meetings in which he/she presides and his/her ruling shall be final except where the Advisor interprets the rules, in which case, the Advisor's interpretation shall be binding on the members.
   (d) The President shall jointly with the General Secretary render full and complete accounts in respect of the expenditure for the different activities of the Students' Union during his/her term of office in accordance with the budget prepared under Rule 4 (ii). In case of default, the Chairperson, P.G. Council or the University authority may take such actions as they deem fit.

8. The Vice-President
   (a) Any member of the Students' Union is eligible for election as the Vice-President of the Students' Union subject to the provisions of the Constitution.
   (b) In the absence of President, the Vice-President shall assume all the functions and discharge the duties of the President.

9. The General Secretary
   (a) Any member of the Students' Union is eligible for election as the General Secretary of the Students' Union subject to the provisions of the Constitution.
   (b) The General Secretary shall arrange debates, give notice for all ordinary meetings and record the minutes of the meetings whether annual, ordinary or extraordinary.
   (c) The General Secretary shall apply to the Chairperson, P.G. Council through the Advisor from time to time for the grant of the funds for the purpose of the Students' Union expenditure as per the budget passed by the Executive Committee. Ordinarily, no further advance shall be given unless vouchers for the previous advances are submitted through the Advisor. When V.I.P.'s are invited, approval of the Vice-Chancellor is to be obtained before the release of the grants by the Chairperson, P.G. Council or the office for that purpose.
   (d) The General Secretary shall be responsible for expenditure and accounts of the Students' Union funds as per the provisions of rule 7 (d).
   (e) In no case shall it be competent of the General Secretary and the President to spend more than the funds allocated to the Students 'Union for one academic session.
   (f) Notwithstanding other provisions of the Constitution, specific power of expenditure as per the provision of the budget may be given by the Executive Committee to any of its members subject to the approval by the Advisor.

10. The Assistant General Secretary
    Any member of the Students' Union is eligible for election as the Assistant General Secretary of the Students' Union. He/she shall assist the General Secretary, in the discharge of his/her duties and in his/her absence shall perform all his/her duties and functions.
11. Secretary, Cultural Club
   (a) Subject to the provisions of the Constitution, any member of the Students' Union is
       eligible for election as the Secretary, Cultural Club.
   (b) The Secretary, Cultural Club shall arrange such dramatic and cultural activities as may
       be decided by the Executive Committee. He/she shall act under the guidance of the Vice-
       President/Associate Vice-President, Cultural Club appointed by the Chairperson, P.G.
       Council from among the teachers. The Chairperson, P.G Council will be the ex-officio
       President of Cultural Club.
   (c) The Secretary, Cultural Club shall apply to the Chairperson, P.G. Council through the
       Vice-President, Cultural Club for release of funds as per the budget prepared by the
       Secretary, Cultural Club in consultation with the Vice-President, Cultural Club and
       approved by the Executive Committee. The Secretary, Cultural Club shall be responsible
       for rendering full and complete accounts of the funds received for expenditure by
       him/her as per the approved budget and in case of default, the Chairperson, P. G. Council
       or the University authority may take such actions as they deem fit.
   (d) In no case the Secretary, Cultural Club shall spend more than the funds allocated in the
       budget for the Cultural Club as approved by the Executive Committee.

12. The Secretary, Social Service Guild
   (a) Subject to the provisions of the constitution, any member of the Students’ Union is
       eligible for election as the Secretary, Social Service Guild (SSG).
   (b) The Secretary, Social Service Guild shall be responsible for organising social and
       voluntary activities and such other activities as may be approved by the Executive
       Committee, and shall act under the guidance of the Vice-President/Associate Vice-
       President, Social Service Guild appointed by the Chairperson, P.G. Council from among
       the teachers. The Chairperson, P.G Council will be the ex-officio President of SSG.
   (c) The Secretary, Social Service Guild shall apply to the Chairperson, P.G. Council through
       the Vice-President, Social Service Guild for release of funds as per the budget prepared
       by the Secretary, Social Service Guild in consultation with the Vice-President, Social
       Service Guild and approved by the Executive Committee. The Secretary, Social Service
       Guild shall be responsible for rendering full and complete accounts of the funds received
       for expenditure by him/her as per the approved budget and in case of default, the
       Chairperson, P.G Council or the University authority may take such action as they deem
       fit.
   (d) In no case the Secretary, Social Service Guild shall spend more than the funds allocated
       in the budget for the SSG as approved by the Executive Committee.

13. The Editor, The ‘Banani’ (Annual Magazine)
   (a) Subject to the provisions of the Constitution, any member of the Students’ Union is
       eligible for election as the Editor, The Banani.
   (b) The Editor, The Banani shall be responsible for publication of the magazine the Banani
       and shall conduct such other activities as may be decided by the Editorial Board. The
       Editor shall act under the guidance of the Chief Editor and the Editorial Board appointed
       by the Chairperson, P.G. Council from among the teachers.
   (c) The Editor, The Banani, shall apply to the Chairperson, P.G Council through the Chief
       Editor for release of funds as per the budget prepared by the Editorial Board and
       approved by the Executive Committee. However, the bulk expenses towards the cost of
       printing and paper maybe made directly through the office of the Chairperson, P.G.
Council as per the decisions of the Editorial Board. The Editor shall be responsible for rendering full and complete accounts of the funds received for expenditure by him/her as per the approved budget and in case of default, the Chairperson, P.G Council or the University authority may take such action as they deem fit.

(d) In no case the Editor, the Banani shall spend more than the funds allocated in the approved budget.

14. Editorial Board
There shall be an Editorial Board appointed by the Chairperson, P.G. Council under the recommendation of the P.G. Council and shall consist of:

(a) Chief Editor
(b) Four members from among the teachers.

The functions of the Editorial Board shall be to monitor the publication of (i) the Banani, (ii) Newsletter and such other publications as may be decided from time to time by the P.G. Council and to frame rules for the different printing and publication activities as above and to prepare the budget for the above.

Guidelines for the Publication of the Banani
(a) The elected student Editor of the Banani shall work in consultation with the Editorial Board.
(b) The decision taken on the comparative statements of quotations from the Printing Press should have the approval of the Editorial Board.
(c)
(i) The student Editor shall draw the amount necessary for purchase of stationery and printing of letter heads etc.
(ii) Payment shall be made to the press in three different installments through cheques depending upon the progress in printing and money shall be drawn accordingly.
(iii) The second installment of money shall not be released until and unless the press acknowledges receipt of the first installment of payment after printing and proof correction is done. The third installment shall be released only after the press acknowledges the receipt of the second installment and delivers the bound copies of the magazine.
(d) A panel of competent scholars chosen by the Editorial Board should select the articles submitted for the publication.
(e) In the event of inordinate delay in the selection of the student Editor of the Banani, the Editorial Board shall invite articles from the students in order to ensure the publication of the Banani from time to time.
(f) In addition to articles from the students, which will constitute the majority of the articles to be published, a few articles, interviews etc. shall be invited from the eminent people associated with North Orissa University in the past.

15. Election
15. A. Model of Election and Other Criteria
15.A.1 Model of Election
A system of direct election of the office bearers of the Students’ Union as well as Secretary and Assistant Secretary of the Athletic Club (A.C.) shall be held whereby all the students
(regular/self financing as per Rule 2) of P.G. Departments of Masters' Degree Programme shall vote directly for the office bearers as per the directives of the Hon'ble Supreme Court in SLP(C) NO.24295/2004 and decision of the P.G. Council held on 25.06.2013.

15. A.2 Disassociation of Student Elections and Student Representation from Political Parties

2.1 During the period of the elections no person, who is not a student on the rolls of the University, shall be permitted to take part in the election process in any capacity. Any person, candidates, or member of the Students' Union, violating this rule shall be subject to disciplinary proceedings, in addition to the candidature, as the case may be being revoked.

15. A.3 Frequency and Duration of Election Process

3.1 It is recommended that the entire process of elections, commencing from the date of filing of nomination papers to the date of declaration of results, including the campaign period, should not exceed 10 days.

3.2 It is further recommended that elections be held on a yearly basis and that the same should be held between 6 to 8 weeks from the date of commencement of the academic session or as per the Government directives from time to time.

15.A.4 Eligibility Criteria for Candidates.

4.1 For Post-Graduate students the maximum age limit to legitimately contest for election would be 25 years or less than 25 years (as on the date of filing the nomination).

4.2 Although, the P.G. Council or Election Committee would refrain from prescribing any particular minimum marks to be obtained by candidate, the candidate should in no event have any academic arrears in the year of contesting the election.

4.3 The candidate should have attained the minimum percentage of attendance as prescribed by the University or 75% attendance, whichever is higher.

4.4 The candidate shall have one opportunity to contest for the post of office bearer (i.e. for the same post/office) and two opportunities to contest for the post of an executive member, i.e. Class Representative during his/her study period.

4.5 The candidate shall not have a previous criminal record, that is to say he/she should not have been tried and/or convicted of any criminal offence or misdemeanor. The candidate shall also not have been subject to any disciplinary action by the University authorities. The candidate has to submit an undertaking in the prescribed proforma to that effect at the time of nomination failing which his/her nomination will be declared invalid.

4.6 The candidate must be a regular (both regular and self-financing), full time (2 years or above) student of a P.G. Department of Masters' Degree Programme/P.G. courses of the University and should not be a student of distance/proximate, sponsored education programmes.

15.A.5 Election Related Expenditure and Financial Accountability

5.1 The maximum permitted expenditure per candidate shall be ₹ 5000/- or as decided by the Authority from time to time.

5.2 Each candidate shall within two weeks of the declaration of the election result, submit complete and certified (to be certified by the candidate) accounts to the Chairperson, P.G. Council and such certified accounts within 2 days of its submission be displayed in the notice board of P.G. Central office for information of all concerned.
5.3 The election of the candidate will be nullified in the event of any non-compliance or in the event of any excessive expenditure or violation of above rules.

5.4 With the view to prevent the inflow of funds from political parties into the student election process, the candidates are specially barred from utilising funds from any other sources.

15.A.6 Code of Conduct for the Candidates and Election Administrators

6.1 The Students’ Union and other Clubs of North Orissa University shall be completely apolitical.

6.2 No candidate shall indulge in nor shall abet any activity, which may aggravate existing difference or create mutual hatred or cause tension between different castes and communities, religious or linguistic, or between any group(s) of students.

6.3 Criticism of other candidates, when made, shall be confined to their policies and programmes, past record and work. Candidates shall refrain from criticism of all aspects of private life, not connected with the public activities of the other candidates or supporters of such other candidates. Criticism of other candidates, or their supporters based on unverified allegations or distortion shall be avoided.

6.4 There shall be no appeal to caste or communal feelings for securing votes. Places of worship, within or outside the campus, shall not be used for election propaganda.

6.5 All candidates shall be prohibited from indulging or abetting all activities which are considered to be "corrupt practices' and offences, such as bribing of voters, intimidation of voters, impersonation of voters, canvassing or the use of propaganda within 100 meters of polling stations, holding public meeting during the period of 24 hours ending with the hour fixed for the close of the poll and the transport and conveyance of voters to and from polling station/booths.

6.6 No candidate shall be permitted to make use of printed posters, printed pamphlets or any other printed materials for the purpose of canvassing. Candidates may only utilise hand-made posters for the purpose of canvassing, provided that such hand-made posters are procured within the expenditure limit set out herein above (Rule 15.A.5.1).

6.7 Candidates may only utilise hand-made posters at certain place in the campus, which shall be notified in advance by the Chairperson, P.G. Council or University Authority.

6.8 No candidate shall be permitted to carry out processions or public meetings or in any way canvass or distribute propaganda outside the university campus.

6.9 No candidate shall nor shall, his/her supporter, deface or cause any destruction to any property of the university campus, for any purpose whatsoever, without the prior written permission of the University authorities. All candidates shall be held jointly and severally liable for any destruction/defacing of any university property.

6.10 During the election period the candidates may hold processions and/or public meeting provided that such processions and/or public meetings do not, in any manner, disturb the classes and other academic and co-curricular activities of the University. Further, such procession/public meeting may not be held without the prior written permission of the University authorities.

6.11 The use of loudspeakers, vehicles and animals for the purpose of canvassing shall be prohibited.

6.12 On the day of polling student organisations and candidates shall:
(i) co-operate with the officers on election duty to ensure peaceful and orderly polling and complete freedom to the voters to exercise their franchise without being subjected to any annoyance or obstruction.

(ii) not serve or distribute any stables or other solid or liquid consumables except water on the polling day.

(iii) not hand out any propaganda on the polling day.

6.13 Excepting the voters with valid identity cards, no one without a valid pass/letters of authority from the election committee or from the University authorities shall enter the polling booths.

6.14 The Election Committee/University authorities shall appoint impartial observers. If the candidates have any specific complaint or problem regarding the conduct of the elections they may bring the same to the notice of the observer(s). Observers may also be appointed to oversee the process of nomination of students in Institution that are following the nominations model of student representation.

6.15 All candidates shall be jointly responsible for ensuring the cleaning up of the polling area within 48 hours of the conclusion of polling.

6.16 Contravention of any of the above recommendations may make the candidate liable to be stripped of his candidature, or his elected post, as the case may be. The Election Committee/University authorities may also take appropriate disciplinary action against such a violator.

6.17 In addition to the above mentioned code of conduct, it is also recommended that certain provisions of the Indian Penal Code, 1860 (Section 153-A and Chapter IX-A” Offences Relating to Election”) may also be made applicable to student elections.

15.A.7 Grievances Redressal Mechanism

7.1 There should be a Grievances Redressal Cell (GRC) with the Director (Students’ Welfare)/Teacher in Charge of student affairs as its Chairperson. In addition, one senior faculty member, one senior Administrative Officer and two final year students, one boy and one girl (till the election results declared, students can be nominated on the basis of merit and/or participation in the co-curricular activities in the previous year). The GRC shall be mandated with the redressal of election related grievance, including, but not limited to breaches of the code of conduct of elections and complaints relating to election related expenditure. This cell would be the regular unit of the institution.

7.2 In pursuit of its duties, the GRC may prosecute violators of any aspect of the code of conduct or the rulings of the GRC. The GRC shall serve as the court of original jurisdiction. The institutional head shall have appellate jurisdiction over issues of law and fact in all cases or controversies arising out of the conduct of the elections in which the GRC has taken the decision.

7.3 In carrying out the duties of the office, the GRC shall conduct proceedings and hearing necessary to fulfill those duties. In executing those duties they shall have the authority:
(i) to issue a write of subpoena to compel candidates, agents, and workers, and to request students to appear and give testimony, as well as produce necessary records; and
(ii) to inspect the financial report(s) of any candidate and make these records available for public scrutiny upon request.

7.4 Members of the GRC are prohibited from filing complaints. Any other student may file a complaint with the GRC within a period of 15 days from the date of declaration of results. All complaints must be filed under the name of the student filing the complaint. The GRC shall act on all complaints within 24 hours after they are received by either dismissing them or calling a hearing.

7.5 The GRC may dismiss a complaint if:
   (i) the complaint was not filed within the time frame prescribed in recommendation 7.4 above;
   (ii) the complaint fails to state a cause of action for which relief may be granted; and
   (iii) the complaint has not and/or likely will not suffer injury or damage.

7.6 If a complaint is not dismissed, then a hearing must be held. The GRC shall inform, in writing or via e-mail, the complaining party and individuals or groups named in the complaint of the date, time and place of the hearing. The parties are not considered notified until they have received a copy of the complaint.

7.7 The hearing shall be held at the earliest possible time, but not within 24 hours after receipt of the notice; described above, unless all parties agrees to wave the 24 hours time constraint.

7.8 At the time of notice of hearing is issued, the GRC, by majority vote, may issue a temporary restraining order, if it determines that such action is necessary to prevent undue or adverse effects on any individual or entity. Any restraining order, once issued, will remain in effect until a decision of the GRC is announced after the hearing or until recommended by the GRC.

7.9 All GRC hearing proceedings and meetings must be open to the public.

7.10 All parties of the GRC hearing shall present them at the hearing may be accompanied by any other student from which they can receive counsel and have the option to be represented by that counsel.

7.11 For any hearing, a majority of sitting GRC members must be in attendance with the Chair of the GRC presiding. In the absence of the Chair, the responsibility to preside shall fall to a GRC member designated by the Chair.

7.12 The GRC determine the format for the hearing, but must require that both the complaining and responding parties appear physically before the board to discuss the issues through a complaint, answered, rebuttal, and rejoinder format. The purpose of the hearing is to gather the information necessary to make a decision, order, or ruling that will resolve an election dispute. To effectuate this purpose, the following rules should prevail at all hearings:

- Complaining parties shall be allowed not more than two witnesses, however, the GRC may call witnesses as required. If said witnesses are unable to appear at the hearing, signed affidavits may be submitted to the GRC Chair for the purpose of testifying by proxy.
- All questions and discussions by the parties in dispute shall be directed to the GRC.
- There shall be no direct or cross-examination of any party or witness by complaining or responding parties during hearings.
• Reasonable time limits may be set by the GRC provided they give fair and equal treatment to both sides. The complaining party shall bear the burden of proof.

• Decisions, orders and rulings of the GRC must be concurred to by a majority of the GRC present and shall be announced as soon as possible after the hearing. The GRC shall issue a written opinion of the ruling within 12 hours of announcement of the decision.

The written opinion must set forth the findings of fact by the GRC and the conclusions of law in support of it. Written opinions shall set a precedent for a time period of three election cycles for GRC ruling, and shall guide the GRC in its proceedings. Upon consideration of prior written opinion, the GRC may negate the decision, but must provide written documentation of reasons for doing so.

• If the decision of the GRC is appealed to the institutional head, the GRC must immediately submit its ruling to the Election Committee.

• The GRC shall select the remedy of sanction most appropriate to both the type and acerbity of the infraction, as well as the stand of mind or intent of the violator as determined by the GRC. Possible remedies and sanctions include, but are not limited to, fines, suspension of campaigning privileges, and disqualification from the election.

• Any fine or total amount of fines against a candidate in an election cycle may not exceed the spending limit as defined herein above (Rule 15.A. 5.1).

• If, after a hearing, the GRC finds that provisions of this code were violated by a candidate, or a candidate's agents or workers, the GRC may restrict the candidate or the candidate's agents or workers from engaging in some or all campaign activities for some or all of the remainder of the campaign. If an order is issued covering only part of the remaining period, it shall take effect immediately so that after its termination, the candidate will have an opportunity to resume campaigning during the days immediately prior to and including the election day.

• If, after a hearing, the GRC finds that provisions of this code or decisions, opinion, orders or ruling of the GRC have been wilfully and blatantly violated by a candidate, or a candidate's agents or workers, the GRC may disqualify the candidate.

• Any party adversely affected by a decision of the GRC may file an appeal with the institutional head within 24 hours after the adverse decision is announced. The institutional head shall have discretionary appellate jurisdiction over the GRC in all cases in which error on the part of the GRC is charged.

• The decision of the GRC shall stand and shall have full effect until the appeal is heard and decided by the institutional head.

• The institutional head shall hear appeals of GRC rulings as soon as possible, but not within 24 hours after the GRC delivers to the Appellant and the institutional head a copy of its written opinion in the case. Appeal may be heard prior to this
time, but only if the Appellant waives the right to a written opinion and the institutional head agrees to accept the waiver.

- The institutional head can issue suitable orders to suspend or halt the operation of the ruling issued by the GRC until the appeals are decided.

- The institutional head shall review findings of the GRC when appealed. The institutional head may affirm or overturn the decision of the GRC, or modify the sanctions imposed.

**15.A.8 Maintaining Law and Order on the Campus during the Election Process**

8.1 Any instance of acute lawlessness or the commission of a criminal offence shall be reported to the police by the university authorities as soon as possible, but not later than 12 hours after the alleged commission of the offence.

**15.B Election Process**

(a) Once in the beginning of each academic session, on such dates as the Chairperson, P.G. Council may fix ordinarily between six to eight weeks from the date of commencement of the academic session or as per government directives from time to time, the election to different offices of the Students' Union and Athletic Club, as mentioned in the Rule-3, shall be held provided that normal conditions prevail.

(b) The election, stated above, shall be held in the manner as follows: Every Head of the P.G. Department of the University and Director/Coordinator, SFC courses, after receiving the notification from the Chairperson, P.G. Council, shall prepare and send the names of the members of the Students' Union (Regular students of the P.G. Department of Masters' Degree Programmes) to the Chairperson.

(c) After the preparation of consolidated list, as above, the P.G. Council, Chairperson shall fix the date and time of filing of nomination, withdrawal of nomination and election to different offices (viz, nos.(i) to (vii) of Rule 3 as well as Secretary/Assistant Secretary of Athletic Club) of the Students' Union. The HOD or his/her nominee and Director/Coordinator, SFC or his/her nominee or from among the teachers shall function as the Electoral Officer and conduct the election in his/her or other department segments for office bearers of the Students' Union as per the rules provided by the Chairperson, P.G. Council.

(d) The member of the Students' Union shall file nominations in the prescribed proforma, on the date and time decided for the purpose, for different offices of the Students' Union and Athletic Club (A.C.) before the Advisor or his/her nominee, after duly proposed and seconded by the members of the Students' Union with one member to propose and one member to second for each nomination along with the certificate(s) from the competent authority with regard to the eligibility criteria for candidates stated in Rule 15.A.4. The proposer and seconder should necessarily be the members of the Students' Union (Rule 2a). The nomination papers shall be duly scrutinized by the Advisor or such officials nominated by him/her or Chairperson, P.G. Council. The Chairperson, P.G. Council shall declare/notify the names of the valid nominations for different offices.
Note: A proposer/seconder cannot propose or second for more than one candidate for the same post/office.

(e) No member of the Students' Union shall be eligible to contest for more than one post.
(f) Every member of the Students' Union has the right to vote in the election of the office bearers of the Students' Union and A.C. and shall not cast more than one vote for each office to be filled in.
(g) The election shall be conducted by secret ballot on the date fixed by the Chairperson, P.G. Council or on the date fixed by Government and votes shall be recorded and attested in such a manner as the Chairperson, P.G. Council shall determine.
(h) At the time of counting of the ballot papers, the candidates or his/her authorized agent can remain present; the agent authorized by the Advisor should be a member of the Students’ Union.
   (i) Any objection raised by the candidate or the agent at the time of counting has to be given in writing to the Chairperson, P.G. Council whose decision thereon shall be final.
   (ii) The candidate obtaining the largest number of votes against a post shall be declared elected.
   (iii) In case two or more candidates obtain equal number of votes, the election of the successful candidates shall be determined by lottery.
   (iv) The Advisor may make an informal announcement of the result of the election before the final declaration of the result by the Chairperson, P.G. Council. Where there is a difference of not more than three votes between the winning candidate and next candidate and if a request is made in writing by the concerned candidate within one hour of the informal announcement, the representation be placed before the Grievance Redressal Cell as stated in Rule-15.A.7 for adjudication.
   (v) After the objections are cleared off and recounting is completed as per the rule 15 (i), the results shall be finalized by the persons in charge of counting, and on that basis the final result shall be announced by the Chairperson, P.G. Council, on receipt of necessary documents from the Advisor.
   (vi) The declaration of the results by the Chairperson, P.G. Council shall be final, and there shall be no recounting thereafter.
   (vii) Ordinarily, oath taking shall be held on the next working day after the declaration of the result and the elected Executive Committee shall arrange for this.

16. Vacancies of Offices

   (a) The office bearers shall hold office for the entire academic session unless they:
      (i) ceased to be students of the University P.G. Department,
      (ii) voluntarily resign in writing addressed to the Chairperson, P.G. Council through the Advisor, and are removed as per the provisions of Rule 17;

   (b) In case of the vacancy in the office of the President and/or the General Secretary, the Vice-President and the Assistant General Secretary shall act and discharge the duties of the President and the General Secretary, respectively till the end of the term of the Executive Committee, which is for one academic session.
17. Removal from Office
An office bearer who fails in proper discharge of his/her duties can be removed by a vote of no confidence passed by at least 75% of the members of the Executive Committee present and voting in an extraordinary meeting convened for the purpose as per the provisions of the Rule 20.

18. Annual Meeting
The Chairperson, P.G. Council shall fix a date and time for the annual meeting of the Students' Union where he/she shall preside. In his/her absence the Advisor shall preside.

19. Advisor
In case a provision is not laid down; herein above, the Advisor or his/her nominee shall give rulings. In the Executive Committee meeting as to the procedures or principles to be followed, and his/her rulings shall be final.

20. Extraordinary Meeting
An extraordinary meeting of the Executive Committee may be convened:
(a) At the Chairman's/Chairperson's or Advisor's direction.
(b) On a written request, with clearly stated agenda, addressed to the Chairperson, P.G. Council through the Advisor and signed by at least one-third of the Executive Committee.
(c) On request of the President or the Executive Committee of the Students' Union to the Chairperson, P.G. Council and with the latter's approval.

21. Chairing Extraordinary Meeting
The Chairperson, P.G. Council or any other person nominated by him/her shall preside over an extraordinary meeting convened under the Rules above.

22. Amendments to Rules
Amendments to the Rules of the Constitution may be suggested by the Executive Committee of the Students' Union or by the P.G. Council.

23. Approval of Amendment
All suggested amendments shall be discussed in the P.G. Council and shall come into effect on the recommendation of the P.G. Council and formal approval of the same by the Chairperson, P.G. Council.

24. Participation by Teachers
The meeting of the Executive Committee of Students' Union shall be open to all members of the teaching staff who, if they so desire, can take part in the proceedings of the meeting.

25. Final Authority
A committee consisting of the Chairperson, P. G. Council, Warden of Hostels and the Advisor shall be the final authority in all matters of the Students' Union and Clubs.
15. THE ATHLETIC CLUB

The Athletic Club (A.C.) shall look after the games and sports activities of the P.G. Teaching Departments. All members of the teaching staff and the members of the Students’ Union shall be the members of the Athletic Club. The Chairperson, P.G. Council shall be ex-officio President of the Athletic Club. He/she shall monitor the activities of the A.C. through the Vice-President/Associate Vice-President appointed by him/her on the advice of the P.G. Council. The Club shall function under the guidance and direction of the Vice-President in consultation with the Executive Committee of the A.C.

1. The Executive Committee

There shall be an Executive Committee of the Athletic Club comprising of:

i. The Vice-President and Associate Vice-President
ii. The Secretary, Sports Council of the University
iii. The Director, Students’ Welfare
iv. One member of the Teaching Staff to serve as Games and Sports Adviser(s) nominated by the Chairperson on recommendation of the Vice-President and approval of the P.G. Council.
v. The Physical Education Officer/Teacher
vi. The Secretary
vii. The Assistant Secretary
viii. The Departmental Athletic Representatives
ix. One lady representative (in case there is no lady class representative) from among the members of Students’ Union to be nominated by the Vice-President.

2. The Departmental Athletic Representative

The Head of the P.G. Regular Department/ Director or Coordinator, SFC shall select or conduct election to elect ONE Departmental Athletic Representative to the Executive Committee of the A.C. who should be ordinarily from amongst the students admitted under sports quota or with weightage for sports activities. In the absence of any such student, the Head of the Department/Director or Coordinator, SFC shall chose any other student interested in sports. The representatives shall hold the offices for one academic session only.

Note: Such representative sent from the Department shall be known as Departmental Athletic Representative and his/her name shall be forwarded to the Chairperson, P.G. Council by the respective Head of the Department/Director or Coordinator, SFC along with list of the Class Representatives as required by Rules of the Constitution of the Students’ Union.

3. The Functions of the Executive Committee

i. The meetings of the Executive Committee shall be presided over by the Vice-President or in his/her absence by the Associate Vice-President or by the senior most teacher member of the Executive Committee.
ii. The Executive Committee shall consider and approve, after necessary modifications, the budget of the A.C. prepared by the Committee consisting of the Secretary of A.C., Vice-president, the Physical Education Officer/Teacher and the Assistant Secretary of A.C.

iii. In the absence of the students' representatives, the official members shall constitute the Executive Committee.

iv. It shall look after the expenditure of students' contribution to the A.C.

v. It shall decide the nature of Athletic activities of the Club during an academic session.

vi. It shall decide the dates of various inter-departmental and other indoor/outdoor competitions after Puja Vacation or as per directive of the authority from time to time.

vii. It shall fix a date for annual Athletic Meet preferably in the month of January/February, in an academic session.

viii. It shall carry out such other activities as are necessary for furthering athletic excellence and as are directed by the Chairman/ Chairperson.

ix. The proceedings of the Executive Committee meeting shall be maintained by the Physical Education Officer/Teacher and a copy of the same shall be forwarded by him/her through Vice-President to the Chairperson, P.G. Council.

4. The Vice-President

i. The Vice-President shall be in-charge of overall supervision of the A.C. and all correspondences regarding the Club shall be routed through him.

ii. The Vice-President may delegate part of his functions to Associate Vice-President or any of the teacher members of the Executive Committee in his absence or in the interest of the Club.

iii. The Vice-President shall direct the Secretary and the Physical Education Officer/Teacher to take necessary steps to execute the decision of the Executive Committee.

iv. The Vice-President can remove the Secretary and/ or the Assistant Secretary on grounds of misdemeanour or misuse/misappropriation of funds after such a proposal is accepted by 75% members of the Executive Committee present.

v. The Vice-President can remove any Captain on grounds of misconduct and can nominate any other student as Captain.

5. The Physical Education Officer/Teacher

i. The Physical Education Officer/Teacher shall be the custodian of the properties of the Athletic Club including the Gymnasium building and the playground etc.
ii. He/she shall maintain the stock register, the account and the proceedings of the meetings of the Executive Committee and shall produce these for verification by the President, Vice-President.

iii. He/she shall supervise the proceedings of the games and sports organized under the aegis of the Executive Committee of the A.C.

iv. He/she shall convene the meetings of the Executive Committee after consulting the Vice-President.

v. He/she shall be directly responsible for the expenditure of funds and for supervising the expenditure of the student’s contribution to the Athletic Club as per the approved budget provisions under the directives of the Vice-President.

vi. He/she or Vice-President shall draw funds for expenditure from the office/P.G. Central office on written request to the Chairperson through the Vice-President.

6. The Secretary, Athletic Club

i. Any member of the Students’ Union is eligible for election as Secretary, A.C.

ii. The Secretary shall take steps to prepare the budget for specifying the manner of expenditure of the funds comprising of the student’s contribution in consultation with the Vice-President, the Physical Education Officer/Teacher and the Assistant Secretary and place the same before the Executive Committee for approval.

iii. The Secretary shall oversee the implementation of the decisions of the Executive Committee and shall take necessary steps to stimulate interest in the athletic activities of the students.

iv. The Secretary shall receive funds coming under the student’s contribution head and as per the provisions of the approved budget from the Physical Education Officer/Teacher or Vice-President for expenditure necessary to implement the decisions of the Executive Committee.

v. The Secretary shall be responsible to render full and complete accounts in respect of the funds received to the Physical Education Officer/Teacher or Vice-President and in case of default, the Chairperson, P.G. Council or the University authority may take such action as they deem fit.

7. The Assistant Secretary

i. Any member of the Students’ Union is eligible for election as Assistant Secretary, A.C.

ii. The Assistant Secretary shall carry out such functions as are prescribed in the rules of the A.C. and as may be assigned to him/her by the Vice-President of the Executive Committee.
iii. In the absence of the Secretary, the Assistant Secretary shall assume all the functions and discharge the duties and responsibilities of the Secretary.

8. Election

The Secretary and the Assistant Secretary, A.C. shall be directly elected from amongst the members of the University Students’ Union following the procedures and limitations mentioned in the Constitution for the Students’ Union. A Departmental Athletic Representative shall not contest for the office of either Secretary or Assistant Secretary of the A.C. They shall hold the offices for one academic session only.

9. The Captains

i. The Captains for various games and sports shall be selected by the Vice-President who may consult the Executive Committee on such selection.

ii. The Captains shall be responsible for the general wellbeing of the players and their proper conduct in the field in all matches and practice activities.

iii. The Captains shall draw funds from the Physical Education Officer/Teacher on approval by the Vice-President and shall submit vouchers within three days of the end of the engagement in the sports and games activities failing which the Chairperson, P.G. Council or the University authority may take such action as they deem fit.

10. The Blues and All-round Cup Winners Committee

i. A Committee consisting of the Vice-President/Associate Vice-President, the Games and Sports Advisors and the Physical Education Officer/Teacher shall decide on blues and on the award of all-round cup to the athletes.

ii. The decisions of the Committee shall be final.

16. ODIA WALL MAGAZINE “MAYURI”

Whereas it is expedient to provide a constitution to facilitate the publication of the Wall Magazine in Odia to bring about exposure/ expression of inherent quality of students on this language, it is decided by the authority of the university that the said wall magazine shall be named as —MAYURI. The guidelines, hereafter called as —Constitution of the University Odia Wall Magazine- Mayuril shall be effective from the academic session 2013-14.

CONSTITUTION OF THE UNIVERSITY ODIA WALL MAGAZINE-MAYURI

i. Objectives of the Wall Magazine
   a) To publish short manuscripts/ articles in odia language.
b) To encourage the spirit of writing on this language.
c) To invite constructive criticism/suggestion on the published manuscripts/articles that helps the budding talents into expert writers/poets in future.

ii. Authors/Contributors of the Manuscripts/Articles
   a) The students of post-Graduate/ M.Phil./ M. Tech./ Ph.D., faculty members, employees & officers of the university can submit their manuscripts/articles for publication.
   b) Articles may be invited for publication from eminent personalities in this language, the name(s) duly approved by the Editorial Board of wall magazine.
   c) Odia newspaper cuttings be displayed bearing the name and publication date of the newspaper, and also name and address of the complier duly approved by the Editorial Board of the wall magazine.

iii. The Editor, The ”Mayuri” (Odia Wall Magazine)
   a) The student Editor of the university magazine—Banani shall be the Editor of the —Mayuri.
   b) The Chief Editor and the members of the Editorial Board for —Banani shall also be the Chief Editor and members of the Editorial Board of —Mayuri

iv. Instructions to authors/contributors
   a) The manuscripts/articles be composed either In The form of prose (Gadya) or poetry (padya).
   b) The manuscript/articles shall have to be written within 500 words and shall be original writing. It shall be neatly typed or hand written.
   c) The manuscript/articles shall not hurt the sentiment of any community/caste/class/gender/religion.
   d) The style of writing the manuscripts/articles for submission to the Editor/Chief Editor for publication shall be as per the following format.
      i. Heading/title of the manuscript/article,
      ii. Content, and
      iii. Name, Class, Department (Name and Address) shall be at the right lower end of the manuscript/article.

v. Acceptance of manuscript/Article and Periodicity of Publication
   a) The data for submission of manuscripts/articles be notified by the Editor countersigned by the Chief Editor or the Chief Editor as applicable.
   b) The manuscripts/articles for publication be selected with the approval of the Editorial Board.
   c) The wall magazine shall be published at the entrance of Central Library of the University till further place is notified.
   d) The publication of the wall magazine shall be quarterly, i.e., once in every three months duration and four times in a year.

vi. Financial Provision
   a) The Editor (or the Chief Editor as applicable), the Mayuri, shall apply to the Chairman/Chairperson, P.G. Council through the Chief Editor for release of funds as
per the budget prepared by the Editorial Board and duly approved by the Chairman/Chairperson, P.G. Council.

b) The expenditure incurred for the publication of the wall magazine be met from the magazine fee collected for that session.

vii. Final Authority

All disputes arising out of the publication shall be decided by the Chairman/Chairpersons, P.G. Council and his/her decision shall be final and binding.

17. UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009

(Under Section 26 (1) (g) of the University Grants Commission Act, 1956) New Delhi-110002, the 17th June 2009 F.1-16/2007(CPP-II)

PREAMBLE

In view of the directions of the Hon’ble Supreme Court in the matter of —University of Kerala v/s. Council, Principles, Colleges and others in SLP no. 24295 of 2006 dated 16.05.2007 and that dated 08.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the University Grants Commission, in consultation with the Councils, brings forth this Regulation. In exercise of the powers conferred by Clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely;

1. Title, commencement and applicability:

   a) These regulations shall be called the —UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.
b) They shall come into force from the date of their publication in the Official Gazette.

c) They shall apply to all the institutions coming within the definition of an University under sub–section (f) of section (2) of the University Grants Commission Act, 1956, and to all institutions deemed to be a university under Section 3 of the University Grants Commission Act, 1956 to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises, whether being academic, residential, playgrounds, canteen, or other such premises of such universities, deemed universities and higher educational institutions, whether located within the campus or outside, and to all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such universities, deemed universities and higher educational institutions.

2. Objectives:
   To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or
   a) —Act means, the University Grants Commission Act, 1956 (3 of 1956);
   b) —Academic year means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
   c) —Anti-Ragging Helpline means the Helpline established under clause (a) of Regulation 8.1 of these Regulations.
   d) —Commission means the University Grants Commission;
   council means a body so constituted by an Act of Parliament or an Act of any State Legislature for setting, or coordinating or indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulation and the appropriate law in force.

3. What constitutes Ragging:
   Ragging constitutes one or more of any of the following acts:
   a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other students;
b) Indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;

c) Asking any student to do any which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;

d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;

e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of student.

f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;

g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;

h) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;

i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

4. Definitions:

4.1 In these regulations unless the context otherwise requires, maintaining standards in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), The Dental Council of India (DCI), the Distance Education Council (DEC), the Indian Council of Agricultural Research (ICAR), the Indian Nursing Council (INC), the Medical Council of India (MCI), the National Council for Teacher Education (NCTE), the Pharmacy Council of India (PCI), etc. and the State Higher Education Councils.

a) —District Level Anti-Ragging Committee means the Committee, headed by the District Magistrate, constituted by the State Government, for the control and elimination of ragging in institutions within the jurisdiction of the district.

b) —Head of the institutions means the Vice-Chancellor in case of a university or a deemed to be university, the Principle or the Director or such other designation as the executive head of the institution or the college is referred.

c) —Fresher means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution.

d) —Institution means a higher educational institution including, but not limited to an university, a deemed to be university, a college, an institute, an institution of national
importance set up by an Act of Parliament or a constituent unit of such institution, imparting higher education beyond of 12 years of schooling leading to, but not necessarily culminating in, a degree (graduate, postgraduate and/or higher level) and/or to a university diploma.

e) ―NAAC means the National Academic and Accreditation Council established by the Commission under Section 12 (ccc) of the Act;
f) ―State Level Monitoring Cell‖ means the body constituted by the 
g) State Government for the control and elimination of ragging in institutions within the jurisdiction of the State, established under a State Law or on the advice of the Central Government, as the case may be.

4.2 Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act, 1897, shall have the meanings respectively assigned to them in the Act or in the General clauses Act, 1897, as the case may be.

5. Measures for prohibition of ragging at the institution level:
   (a) No institution or any part of it thereof, including its elements, including, but not limited to, the departments, constituent units, colleges, centers of studies and all its premises, whether academic, residential, playgrounds, or canteen, whether located within the campus or outside, and in all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such institutions, shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside.
   (b) All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

6. Measures for prevention of ragging at the institution level:
   6.1 An institution shall take the following steps in regard to admission or registration of students; namely,

   a) Every public declaration of intent by any institution, in any electronic, audiovisual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution and anyone found guilty of ragging and/or abetting, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.

   b) The brochure of admission/instruction booklet or the prospectus, whether in print or electronic format, shall prominently print these Regulations in full.
i. Provided that the institution shall also draw attention to any law concerning ragging and its consequences, as many be applicable to the institution publishing such brochure of admission/instruction booklet or the prospectus.

ii. Provided further that the telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.

c) Where an institution is affiliated to a University and publishes a brochure of admission/instruction booklet or a prospectus, the affiliating University shall ensure that the affiliated institution shall comply with the provisions of clause (a) and clause (b) of Regulation 6.1 of these Regulations.

d) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the applicant to the effect that he/she had read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that he/she has not been expelled and/or debarred by any institution and further aver that he/she would he/she would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of such student.

e) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the parents/guardians of the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the parents/guardians of the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that his/her ward has not been expelled and/or debarred by any institution and further aver that his/her ward would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging his/her ward is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of his/her ward.

f) The application for admission shall be accompanied by a document in the form of, or annexed to, the School Leaving Certificate/Transfer Certificate/Migration
Certificate/Character Certificate reporting on the inter – personal/social behavioral pattern of the applicant, to be issued by the school or institution last attended by the applicant, so that the institution can thereafter keep watch on the applicant, if admitted, whose behavior has been commented in such document.

g) A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits countersigned by his/her parents/guardians in the from prescribed in Annexure I and Annexure II to these Regulations respectively along with his/her application.

h) Before the commencement of the academic session in any institution, the Head of the Institution shall convene and address a meeting of various functionaries/agencies, such as Hostel Wardens, representatives of students parents/guardians, faculty district administration including the police, to discuss the measures to be taken to prevent ragging in the institution and steps to be taken to identify those indulging in or abetting ragging and punish them.

i) The institution shall, to make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, prominently display posters depicting the provisions of penal law applicable to incidents of ragging, and the provisions of these Regulations and also any other law for the time being in force, and the punishments thereof, shall be prominently displayed on Notice-Boards of all departments, hostels and other buildings as well as at places, where students normally gather and at places, known to be vulnerable to occurrences of ragging incidents.

j) The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution’s resolve to ban ragging and punish those found guilty without fear or favour.

k) The institution shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.

l) The institution shall tighten security in its premises, especially at vulnerable places and intense policing by Anti-Ragging Squad, referred to in these-Regulations volunteers, if any, and shall be resorted to at such points at odd hours during the first few months of the academic session.

m) The institution shall utilize the vacation period before the start of the new academic year to launch a publicity campaign against ragging through posters, leaflets and such other means, as may be desirable or required, to promote the objectives of these Regulations.
n) The faculties/departments/units of the institution shall have induction arrangements, including those which anticipate, identify and plan to meet any special need of any specific section of students, in place well in advance of the beginning of the academic year with an aim to promote the objectives of this Regulation.

o) Every institution shall engage or seek the assistance of professional counselors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counseling to fresher and to other students after the commencement of the academic year.

p) The head of the institution shall provide information to the local police and local authorities, the details of every privately commercially managed hostels or lodges used for residential purposes by students enrolled in the institution and the head of the institution shall also ensure that the Anti–Ragging Squad shall ensure vigil in such locations to prevent the occurrences of ragging therein.

6.2 An institution shall, on admission or enrolment or registration of students, take the following steps, namely:

a) Every fresh student admitted to institution shall be given a printed leaflet detailing to whom he/she has to turn to for help and guidance for various purposes including addresses and telephone number, so as to enable the student to contact the concerned person at any time, if and when required, of the Anti-Ragging Helpline referred to in these Regulations, Wardens, Head of the institution, all members of the Anti-Ragging Squads and Committees, relevant district and police authorities.

b) The institution, through the leaflet specified in clause (a) of Regulation 6.2 of these Regulation shall explain to the fresher's, the arrangements made for their induction and orientation which promote efficient and effective means of integrating them fully as students with those already admitted the institution in earlier years.

c) The leaflet specified in clause (a) of Regulations 6.2 of these Regulations shall inform the fresher's about their rights as bona fide students of the institution and clearly instructing them that they should desist from doing anything, with or against their will, even if ordered to by the seniors students, and that any attempt of ragging shall be promptly reported to the Anti-ragging Squad or to the Warden or to the Head of the institution, as the case may be.

d) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall contain a calendar of events and activates laid down by institution to facilitate and complement familiarization of fresher’s with the academic environments of the institution.
e) The institution shall, on the arrival of senior students after the first week or after the second week, as the case may be, schedule orientation programmers as follows, namely;
   a. joint sensitization programme and counseling of both fresher's and senior students by a professional counselor, referred to in clause (o) of Regulation 6.1 of these Regulations;
   b. joint orientation programme of fresher's and seniors to be addressed by the Head of the institution and the anti-ragging committee;
   c. organization on a large scale of cultural, sports and other activities to provide a platform for the fresher's and seniors to interact in the presence of faculty members;
   d. in the hostel, the warden should address all students; and may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration.
   e. as far as possible faculty members should dine with the hostel residents in their respective hostels to instill a feeling of confidence among the fresher's.

f) The institution shall set up appropriate committees, including the course-in-charge, student advisor, Wardens and some senior students as its members, to actively monitor, promote and regulate healthy interaction between the fresher's, junior students and senior students.

g) Fresher's or any other student(s), whether being victims, or witnesses, in any incident of ragging, shall be encouraged to report such occurrence, and the identity of such informants shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.

h) Each batch of fresher’s, on arrival at the institution, shall be divided into small groups and each such group shall be assigned to a member of the faculty, who shall interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.

i) It shall be the responsibility of the member of the faculty assigned to the group of fresher’s, to coordinate with the Wardens of the hostels and to make surprise visits to the rooms in such hostels, where a member or members of the group are lodged; and such member of faculty shall maintain a diary of his/her interaction with the fresher's under his/her charge.

j) Fresher's shall be lodged, as far as many be, in a separate block, and where such facilities are not available, the institution shall ensure that access of seniors to accommodation allotted to fresher's is strictly monitored by wardens, security guards and other staff of the institution.

k) A round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.

l) It shall be the responsibility of the parents/guardians of freshers to promptly bring any instance of ragging to the notice of the Head of the Institution.

m) Every student studying in the institution and his/her parents/guardians shall provide the specific affidavits required under clauses (d), (e) and (g) of Regulation 6.1 of these Regulations at the time of admission or registration, as the case may be, during each academic year.
n) Every institution shall obtain the affidavit from every student as referred to above in clause (m) of Regulation 6.2 and maintain a proper record of the same and to ensure its safe upkeep thereof, including maintaining the copies of the affidavit in an electronic form, to be accessed easily when required either by the Commission or any of the Councils or by the institution or by the affiliating University or by any other person or organization authorized to do so.

o) Every student at the time of his/her registration shall inform the institution about his/her place of residence while pursuing the course of study, and in case the student has not decided his/her place of residence or intends to change the same, the details of his place of residence shall be provided immediately on deciding the same; and specifically in regard to a private commercially managed lodge or hostel where he/she has taken up residence.

p) The Head of the institution shall, on the basis of the information provided by the student under clause (o) of Regulation 6.2, apportion sectors to be assigned to members of the faculty, so that such member of faculty can maintain vigil and report any incident of ragging outside the campus or enroute while commuting to the institution using any means of transportation of students, whether public or private.

q) The Head of institution shall, at the end of each academic year, send a letter to the parents/guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishment thereof as well as punishment prescribed under the penal laws, and appealing to them to impress upon their wards to desist from indulging in ragging on their return to the institution at the beginning of the academic session next.

6.3 Every institution shall constitute the following bodies; namely:

a) Every institution shall constitute a Committee to be known as the Anti-Ragging Committee to be nominated and headed by the Head of the institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parent, representatives of students belonging to the fresher’s category as well as senior student, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender.

b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.

c) Every institution shall also constitute a smaller body to be known as the Anti-Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigilant, oversight and patrolling functions and shall remain mobile, alert and active at all times- Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.
d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.

e) It shall be the duty of the Anti–Ragging Squad to conduct an on the spot enquiry into any incident of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clause (a) of Regulation 9.1.--Provided that the Anti–Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witness to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.

f) Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulation, constitute a Mentoring cell consisting of students volunteering to be Mentors for fresher’s, in the succeeding academic year; and there shall be as many levels or tiers of Mentor as the number of batches in the institution, at the rate of one Mentor for six fresher’s and one Mentor of a higher level for six Mentors of the lower level.

g) Every University shall constitute a body to be known as Monitoring cell on Ragging, which shall coordinate with the affiliated colleges and institutions under the domain of the University to achieve the objectives of these Regulations; and the Monitoring cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti-Ragging squads, and the Mentoring cells at the institutions, and it shall also keep itself abreast of the decisions of the District level Anti-Ragging Committee headed by the District Magistrate.

h) The Monitoring cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violations; and shall function as the prime mover for initiating action on the part of the appropriate authorities of the University for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.

6.4 Every institution shall take the following other measures, namely;

a) Each hostel or a place where groups of students reside, forming part of the institution, shall have a full-time Warden, to be appointed by the institution as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline and preventing incidents of ragging within the hostel, as well as the softer skills of counseling and communicating with the youth outside the class-room situation; and who shall reside within the hostel, or at the very least, in the close vicinity thereof.
b) The Warden shall be accessible at all hours and be available on telephone and other modes of communication, and for the purpose the Warden shall be provided with a mobile phone by the institution, the number of which shall be publicized among all students residing in the hostel.

c) The institution shall review and suitably enhance the powers of Warden; and the security personnel posted in hostels shall be under the direct control of the Warden and their performance shall be assessed by them.

d) The professional counselors referred to under clause (o) of Regulation 6.1 of these Regulation shall, at the time of admission, counsel fresher's and /or any other student(s) desiring counseling, in order to prepare them for the life ahead, particularly in regard to the life in hostels and to the extent possible, also involve parents and teacher in the counseling sessions.

e) The institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, counseling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.

f) In order to enable a student or any person to communicate with the Anti-Ragging Helpline, every institution shall permit unrestricted access to mobile phones and public phones in hostels and campuses, other than in classrooms, seminar halls, library, and in such other places that the institution may deem it necessary to restrict the use of phones.

g) The faculty of the institution and its non-teaching staff, which includes but is not limited to the administrative staff, contract employees, security guards and employees of service providers providing services within the institution, shall be sensitized towards the ills of ragging, its prevention and the consequences there of.

h) The institution shall obtain an undertaking from every employee of the institution including all teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns and employees of service providers providing services within the institution, that he/she would report promptly any case of ragging which comes to his/her notice.

i) The institution shall make a provision in the service rules of its employees for issuing certificates of appreciation to such members of the staff who report incidents of ragging, which will form part of their service record.

j) The institution shall give necessary instructions to employees of the canteens and messing, whether that of the institution or that of a service provider providing this services, or their employers, as the case may be, to keep a strict vigil in the area of their work and to report
the incidents of ragging to the Head of the institution or members of the Anti-Ragging Squad or members of the /anti-Ragging Committee or the Wardens, as may be required.

k) All Universities awarding a degree in education at any level shall be required to ensure that institutions imparting instruction in such courses or conducting training programme for teachers include inputs relating to antiragging and the appreciation of the relevant human rights, as well as inputs on topics regarding sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counseling approach.

l) Discreet random surveys shall be conducted amongst the fresher every fortnight during the first three months of the academic year to verify and cross-check whether the institution is indeed free of ragging or not and for the purpose the institution may design its own methodology of conducting such surveys.

m) The institution shall cause to have an entry, apart from those relating to general conduct and behavior, made in the Migration /Transfer Certificate issued to the student while leaving the institution, as to whether the student has been punished for committing or abetting an act of ragging, as also whether the student has displayed persistent violent or aggressive behavior or any inclination to harm others, during his course of study in the institution.

n) Notwithstanding anything contained in these Regulations with regard to obligations and responsibilities pertaining to the authorities or members of bodies prescribed above, it shall be the general collective responsibility of all levels and sections of authorities or functionaries including members of the faculty and employees of the institution, whether regular or temporary, and employees of service providers providing service within the institution, to prevent or to act promptly against the occurrence of ragging or any incident of ragging which comes to their notice.

o) The Heads of institutions affiliated to a University or a constituent of the University, as the case may be, shall, during the first three months of an academic year, submit a weekly report on the status of compliance with Anti-Ragging measures under these Regulations, and a monthly report on such status thereafter, to the Vice-Chancellor of the University to which the institution is affiliated to or recognized by.

p) The Vice-Chancellor of each University shall submit fortnightly reports of the University, including those of the Monitoring cell on Ragging in case of an affiliating university, to the State Level Monitoring cell.

7. **Action to be taken by the Head of the institution:**

On receipt of the recommendation of the Anti Ragging squad or on receipt of any information concerning any reported incident of ragging , the Head of institution shall immediately determine if
a case under the penal laws is mad out and if so, either on his own or through a member of the Anti-
Ragging Committee authorized by him in this behalf, proceed to file a first Information Report
(FIR), within twenty four hours of receipt of such information or recommendation, with the police
and local authorities , under the appropriate penal provisions relating to one or more of the
following , namely;

i. Abetment to ragging;

ii. Criminal conspiracy to rag;

iii. Unlawful assembly and rioting while ragging;

iv. Public nuisance created during ragging;

v. Violation of decency and morals through ragging;

vi. Injury to body, causing hurt or grievous hurt;

vii. Wrongful Restraint;

viii. Wrongful confinement;

ix. Use of criminal force;

x. Assault as well as sexual offences or unnatural offences;

xi. Extortion;

xii. Criminal trespass;

xiii. Offences against property;

xiv. Criminal intimidation;

xv. Attempts to commit any or all of the above mentioned offences against the victim(s);

xvi. Threat to commit any or all of the above mentioned offences against the victim(s);

xvii. Physical or psychological humiliation;

xviii. All other offences following from the definition of —Ragging.

Provided that the Head of the institution shall forthwith report the occurrence of the incident
of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the
affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under
clause 9 of these Regulations and other measures without waiting for action on the part of the
police/local authorities and such remedial action shall be initiated and completed
immediately and in no case later than a period of seven days of the reported occurrence of the
incident of ragging.

8. Duties and Responsibilities of the Commission and the Councils:

8.1 The Commission shall, with regard to providing facilitating communication of information
regarding incidents of ragging in any institution, take the following steps, namely;

a) The Commission shall establish, fund and operate, a toll-free Anti-Ragging Helpline,
operational round the clock, which could be accessed by students in distress owing to ragging
related incidents.

b) Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed
to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating
University, if the incident reported has taken place in an institution affiliated to a University,
the concerned District authorities and if so required, the District Magistrate, and the
Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.

c) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-Clause (b) of this clause.

d) The telephone numbers of the Anti – Ragging Helpline and all the important functionaries in every institution Heads of institutions, faculty members, members of the anti-ragging committees and anti-ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.

e) The Commission shall maintain an appropriate data base to be created out of affidavits affirmed by each student and his/her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.

f) The Commission shall make available the database to a non-governmental agency to be nominated by the Central Government, to build confidence in the public and also to provide information of non compliance with these Regulations to the Councils and to such bodies as may be authorized by the Commission or by the Central Government.

8.2 The Commission shall take the following regulatory steps, namely:

a) The Commission shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging, and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.

b) The Commission shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.

c) The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission that the institution has complied with the anti-ragging measures.

d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorized accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
e) The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemishless record in terms of there being no reported incident of ragging.

f) The Commission shall constitute an Inter-Council Committee, consisting of representatives of the various Councils, the Non-Governmental agency responsible for monitoring the database maintained by the Commission under clause (g) of Regulation 8.1 and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year.

g) The Commission shall institute an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring Cell and University level Committees for effective implementation of anti-ragging measures, and the Cell shall also coordinate with the Non-Governmental agency responsible for monitoring the database maintained by the Commission appointed under clause (g) of Regulation 8.1.

9. Administrative action in the event of ragging:

9.1 The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

a) The Anti-Ragging Committee of the institution shall take an appropriated decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.

b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
   i. Suspension from attending classes and academic privileges.
   ii. Withholding/Withdrawing scholarship/ fellowship and other benefits.
   iii. Debarring from appearing in any test/examination or other evaluation process.
   iv. Withholding results.
   v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
   vi. Suspension/expulsion from the hostel.
   vii. Cancellation of admission.
   viii. Rustication from the institution for period ranging from one to four semesters.
   ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period. Provided that where the persons committing or abetting the act of ragging are not identify the institution shall resort to collective punishment.
c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
   i. in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
   ii. in case of an order of a University, to its Chancellor.
   iii. in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

9.2 Where an institution being constituent of, affiliated to or recognized by a University, fails to comply with any of the provisions of these Regulations or fails to curb ragging effectively, such University may take any one or more of the following actions, namely;
   i. Withdrawal of affiliation/recognition or other privileges conferred
   ii. Prohibiting such institution from presenting any student or student then undergoing any programme of study therein for the award of any degree/diploma of the university. Provided that where an institution is prohibited from presenting its student or students, the Commission shall make suitable arrangements for the other students so as to ensure that such students are able to pursue their academic studies.
   iii. Withholding grants allocated to it by the university, if any
   iv. Withholding any grants channelized through the university the university to the institution.
   v. Any other appropriate penalty within the powers of the university.

9.3 Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff.

Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that may be taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.

9.4 The Commission shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one of more of the following measures, namely;
   i. Withdrawal of declaration of fitness to receive grants under section 12B of the Act.
   ii. Withholding any grant allocated.
   iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Commission.
iii. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum academic standards.

iv. Taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations.

Provided that the action taken under this clause by the Commission against any institution shall be shared with all Councils.

Sd/- (Dr R. K. Chauhan)
Secretary
ANNEXURE I

AFFIDAVIT BY THE STUDENT

1. I, ____________________________________ (Full name of student with admission/registration/enrolment number) s/o d/o Mr./Mrs./Ms __________________________, having been admitted to ______________________________ (name of the institution), have received a copy of the UGC Regulations on curbing the menace of Ragging in Higher Educational institutions, 2009, (hereinafter called the —Regulations), carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that
   a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
   b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
   c) I hereby affirm that, if found guilty of ragging, I am liable for Punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law for the time being in force.
   d) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declare this______dayof__________monthof______year.

Signature of deponent

Name:

Verification

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _________(Place) on this the ______(day) of _______(month), ______year.

Signature of deponent

Solemnly affirmed and signed in my presence on this the___________(day) of___________(month),___________(year) after reading the contents of this affidavit.

OATH COMMISSIONER
ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN

1. Mr. / Mrs. / Ms _______________________________________ (Full name of Parent/ guardian) father/
mother/guardian of, _____________________________ (Full name of student with admission/registration/enrolment number), having been admitted to _______________________ (name of the institution), have received a copy of the UGC Regulations on curbing the menace of Ragging in Higher Educational institutions, 2009, (hereinafter called the ―Regulations‖), carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that
   a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
   b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, my ward is liable for Punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declare this______day of____________month of_______year.

Signature of deponent
Name:

Address:
Telephone/Mobile No:

Verification
Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at __________ (Place) on this the ____(day) of ______ (month), ______(year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the__________ (day) of_________ (month), _______ (year) after reading the contents of this affidavit.

OATH COMMISSION
## 18. ACADEMIC CALENDAR

### (i) PG

<table>
<thead>
<tr>
<th>Semester</th>
<th>Date of Commencement of Classes</th>
<th>Internal Exam.</th>
<th>Examination</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>1(^{st}) August, 2019</td>
<td>3(^{rd}) Week of October 2019</td>
<td>1(^{st}) week of December, 2019</td>
</tr>
<tr>
<td>III/V</td>
<td>8(^{th}) July, 2019</td>
<td>3(^{rd}) Week of October 2019</td>
<td>4(^{th}) week of November, 2019</td>
</tr>
<tr>
<td>II/IV/VI</td>
<td>2(^{nd}) January, 2020</td>
<td>Feb/March, 2020</td>
<td>3(^{rd}) week of April 2020</td>
</tr>
</tbody>
</table>

### (ii) M.Phil.

<table>
<thead>
<tr>
<th>Semester</th>
<th>Date of Commencement of Classes</th>
<th>Examination</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>1(^{st}) August, 2019</td>
<td>3(^{rd}) week of December, 2019</td>
</tr>
<tr>
<td>II</td>
<td>2(^{nd}) January, 2020</td>
<td>4(^{th}) week of April, 2020</td>
</tr>
</tbody>
</table>

### (iii) Pre-Ph.D.

<table>
<thead>
<tr>
<th>Semester</th>
<th>Date of Commencement of Classes</th>
<th>Examination</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>1(^{st}) August, 2019</td>
<td>3(^{rd}) week of December, 2019</td>
</tr>
</tbody>
</table>
Online Applications are invited for the following P.G./M.Phil./Pre-Ph.D. & Integrated B.Ed.-M.Ed. courses for the Academic session 2019-20:

<table>
<thead>
<tr>
<th>Courses</th>
<th>Regular Courses</th>
<th>Self-Finance Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>M.Phil.</td>
<td>Biotechnology, Botany, Chemistry, Computer Science, Economics, Physics, Zoology, Santali</td>
<td>Integrated B.Ed.-M.Ed. (Three years course -Semester Pattern)</td>
</tr>
<tr>
<td>Int. B.Ed.- M.Ed.</td>
<td>Biotechnology, Botany, Chemistry, Computer Science and IT, Economics, Life Sciences, Physics, Zoology, Law, Santali</td>
<td></td>
</tr>
<tr>
<td>Pre-Ph.D</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Courses offered at NOU Second Campus, Suleikhamar, Keonjhar

| P.G. | M.A. in English, M.A. in Odia, M.A. in Sanskrit, M.Sc. in Geology, M.Sc. in Material Science |
| M. Phil. | English, Odia, Sanskrit |
| Pre-Ph.D/Ph.D. | Odia, Sanskrit |

For subjects available at both the campus a candidate has to apply separately and can appear for Entrance Test in any one campus (as the date of the Entrance Test is same).

NB: For further details regarding Online Admission, Eligibility, Date of Entrance, Application Form and other details, please log on to the website: www.nou.nic.in. SFC courses shall run only if the minimum number of students admitted is 10 for PG.

**Important Dates:**
- Availability of Application Forms (Online) 22.05.2019
- Closing Date of Application Forms (Online) 24.06.2019
- Date of Entrance (Regular and SFC) 01.07.2019 to 11.07.2019
- Date of Publication of Result 15.07.19
- Date of Admission 22.07.2019 to 31.07.2019
- Commencement of Classes 01.08.2019

The Application Form (hard copy generated after filling up the form) along with relevant documents must reach the office of the Chairman, P.G. Council on or before 24.06.2019. The candidates awaiting results of the respective qualifying Examinations can also apply, but they have to submit the mark sheets and certificates on or before the date of Entrance Test of the concerned programme. The Information Brochure can be downloaded from the University website www.nou.nic.in. Applicants shall appear at the Entrance Test as per the date and time mentioned in the Information Brochure. No separate Admit card shall be issued by the University for the Entrance Test.

Sd/-Chairman, P.G.Council, NOU
Entrance Test Schedule at Main campus, Takatpur, Baripada

<table>
<thead>
<tr>
<th>Subject(s)</th>
<th>Date of Entrance Test</th>
<th>Time (Written Test)</th>
<th>Venue of Entrance Test</th>
</tr>
</thead>
<tbody>
<tr>
<td>P.G.</td>
<td>M.Phil. **</td>
<td></td>
<td>Academic Block of NOU</td>
</tr>
<tr>
<td>Education</td>
<td>Physics &amp; Santali</td>
<td>01.07.2019</td>
<td>10.30 A.M. to 12.00 Noon</td>
</tr>
<tr>
<td>Integrated B.Ed./M.Ed.</td>
<td></td>
<td>01.07.2019</td>
<td>12.30 P.M. to 02.00 P.M.</td>
</tr>
<tr>
<td>Sanskrit</td>
<td></td>
<td>01.07.2019</td>
<td>03.00 P.M. to 04.30 P.M.</td>
</tr>
<tr>
<td>Physics</td>
<td>Economics &amp; Zoology</td>
<td>02.07.2019</td>
<td>10.30 A.M. to 12.00 Noon</td>
</tr>
<tr>
<td>Chemistry</td>
<td></td>
<td>02.07.2019</td>
<td>12.30 P.M. to 02.00 P.M.</td>
</tr>
<tr>
<td>Mathematics</td>
<td></td>
<td>02.07.2019</td>
<td>03.00 P.M. to 04.30 P.M.</td>
</tr>
<tr>
<td>Biotechnology</td>
<td>Computer Science &amp; Chemistry</td>
<td>03.07.2019</td>
<td>10.30 A.M. to 12.00 Noon</td>
</tr>
<tr>
<td>Botany</td>
<td></td>
<td>03.07.2019</td>
<td>12.30 P.M. to 02.00 P.M.</td>
</tr>
<tr>
<td>Zoology</td>
<td></td>
<td>03.07.2019</td>
<td>03.00 P.M. to 04.30 P.M.</td>
</tr>
<tr>
<td>Economics/WLBC</td>
<td>Botany &amp; Biotechnology</td>
<td>06.07.2019</td>
<td>10.30 A.M. to 12.00 Noon</td>
</tr>
<tr>
<td>Odia</td>
<td></td>
<td>06.07.2019</td>
<td>12.30 P.M. to 02.00 P.M.</td>
</tr>
<tr>
<td>English</td>
<td></td>
<td>06.07.2019</td>
<td>03.00 P.M. to 04.30 P.M.</td>
</tr>
<tr>
<td>Santali/ATS</td>
<td></td>
<td>08.07.2019</td>
<td>10.30 A.M. to 12.00 Noon</td>
</tr>
<tr>
<td>RS &amp; GIS</td>
<td></td>
<td>08.07.2019</td>
<td>12.30 P.M. to 02.00 P.M.</td>
</tr>
<tr>
<td>MSW</td>
<td></td>
<td>08.07.2019</td>
<td>03.00 P.M. to 04.30 P.M.</td>
</tr>
<tr>
<td>Computer Science</td>
<td></td>
<td>09.07.2019</td>
<td>10.30 A.M. to 12.00 Noon</td>
</tr>
<tr>
<td>MLIS</td>
<td></td>
<td>09.07.2019</td>
<td>12.30 P.M. to 02.00 P.M.</td>
</tr>
<tr>
<td>Yoga &amp; Naturopathy/Hindi</td>
<td></td>
<td>09.07.2019</td>
<td>03.00 P.M. to 04.30 P.M.</td>
</tr>
<tr>
<td>Pre-Ph.D.</td>
<td>Biotechnology/Botany/Chemistry/Computer Sc. &amp; IT/ Economics/Law/ Life Sciences/ Physics/Zoology</td>
<td>11.07.2019</td>
<td>Written Test: 11.00 A.M. to 12.00 Noon Viva-Voce: 01.00 P.M. onwards</td>
</tr>
</tbody>
</table>

**Interview for admission to M.Phil. programme will be conducted on the same date of entrance test from 02.00 PM onwards at the concerned department**

Entrance Test Schedule at 2nd campus, Keonjhar

<table>
<thead>
<tr>
<th>Subject</th>
<th>Date of Entrance Test</th>
<th>Time (Written Test)</th>
<th>Venue of Entrance Test</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sanskrit</td>
<td>01.07.2019</td>
<td>03.00 P.M. to 04.30 P.M.</td>
<td>Govt. Women’s College, Keonjhar</td>
</tr>
<tr>
<td>Odia</td>
<td>06.07.2019</td>
<td>12.30 P.M. to 02.00 P.M.</td>
<td></td>
</tr>
<tr>
<td>English</td>
<td>06.07.2019</td>
<td>03.00 P.M. to 04.30 P.M.</td>
<td></td>
</tr>
<tr>
<td>Geology</td>
<td>08.07.2019</td>
<td>10.30 A.M. to 12.00 Noon</td>
<td></td>
</tr>
<tr>
<td>Material Science</td>
<td>08.07.2019</td>
<td>12.30 P.M. to 02.00 P.M.</td>
<td></td>
</tr>
<tr>
<td>M.Phil.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>English/ Odia/ Sanskrit</td>
<td>01.07.2019</td>
<td>10.30 A.M. to 12.00 Noon</td>
<td>Viva-Voce: 01.00 P.M. onwards</td>
</tr>
<tr>
<td>Pre-Ph.D.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Odia/Sanskrit</td>
<td>11.07.2019</td>
<td>Written Test: 10.30 A.M. to 12.00 Noon Viva-Voce: 01.00 P.M. onwards</td>
<td></td>
</tr>
</tbody>
</table>

Admit card can be downloaded from NOU website from the 26.06.2019.
Application for Admission

For Office Use Only
Sl. No.: ___________________  Date: ___________________

HOSTEL: YES / NO
Campus: Main [ ] Second [ ]

(Carefully read the instructions printed in the prospectus before filling up the application form) Separate applications should be submitted for applying to more than one subject

<table>
<thead>
<tr>
<th>Draft No.</th>
<th>Amount</th>
<th>Name of the Bank</th>
<th>Date of Issue</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Name of the Course & Subject Applied for:
P.G./M.Phil/Pre.Ph.D Course in _________________________

1. Name in full (in block letters) ........................................................................................................

2. Name of Parents: (Mother) ........................................ (Father) ..................................................

3. Mailing Address (in block letters) ......................................................................................................

...................................................................................................................................................... PIN  _____________
Mobile/Telephone No. ............................................ E-mail ................................................................

3. Permanent Address (in block letters) ..............................................................................................

...................................................................................................................................................... PIN  
Telephone No / Fax (if any) ..........................................................

4. Date of Birth as per H.S.C. Examination: [ ] Day [ ] Month [ ] Year

5. Nationality / Religion ..........................................................................................................................

6. Sex : M / F / Transgender

7. Category: GEN [ ] OBC [ ] ST [ ] SC [ ] DA [ ] Ex-Serviceman/SDP/COM [ ] Green Passage [ ] PMSSS [ ]

8. Area: RURAL [ ] URBAN [ ]
9. Educational Qualifications: (H.S.C. onwards)

<table>
<thead>
<tr>
<th>Name of the Examination</th>
<th>Board/University</th>
<th>Year of Passing</th>
<th>Marks Obtained (Hons mark for +3)</th>
<th>Total Marks (Hons total mark for +3)</th>
<th>Division with % of marks</th>
<th>Subjects taken</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

10. Have you passed any P.G. Course from North Orissa University?
   If yes then from ☐ Main Campus at Baripada or ☐ Second campus at Keonjhar.

11. Record of Employment:

<table>
<thead>
<tr>
<th>Designation</th>
<th>Organization</th>
<th>Nature of work</th>
<th>Period</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

12. Do you want to reside in the hostel? (Yes/No)
   If yes, Parents’/Guardian’s Name and Address .................................................................
   ...........................................................................................................................
   ...........................................................................................................................
   ........................................................... ..........................................................
   E-mail............................................................. Telephone No ..........................Mobile .............................................

13. Whether already you have PG degree in any subject:: Yes/No (If yes mention the name of the subject, Name of the University, Year of Passing with supporting documents)

  * Strike out that is not applicable.

  **DECLARATION**

  I do, hereby, declare that the information given above is true and correct to the best of my knowledge and belief. No part of it is false and nothing had been concealed therein. I note that my admission to the course and my continuance on roll are subject to the provisions of the Course/ Rules and I shall abide by the rules and conduct myself properly during the course. Any false information furnished, shall cancel my admission at any stage.

  PLACE:
  DATE:  
  Signature of the Candidate in full

  **FOR INSERVICE CANDIDATES**

  This is to certify that Sri/Miss/Smt…………………………………… is an employee of this establishment. The undersigned has no objection for his enrolment in the course applied for. Required leave will be granted to him to attend the contact classes and to appear in the examinations.

  Signature with Seal of Issuing Authority

  **Enclosures (Put a tick mark for documents enclosed)**
  i) Demand draft
  ii) Self Attested copies of Certificates and Mark sheets (From HSC onwards)
  iii) Attested copy of Caste Certificate
  iv) Six stamp size photographs
  v) Self addressed envelope of size (10 x 25 cm).
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>ADMIT CARD</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(OFFICE COPY)</td>
</tr>
<tr>
<td></td>
<td>(Fill up this Card and Submit with the Application Form)</td>
</tr>
<tr>
<td>NAME</td>
<td>:---------------------------------</td>
</tr>
<tr>
<td>SUBJECT</td>
<td>:---------------------------------</td>
</tr>
<tr>
<td>DATE</td>
<td>:---------------------------------</td>
</tr>
<tr>
<td>TIME</td>
<td>:---------------------------------</td>
</tr>
</tbody>
</table>

**SIGNATURE**

----------------------------------------------------------

**N.B:**

1. Without Photograph the candidate will not be allowed to appear at the entrance examination.
2. Applicants shall appear the entrance test as per the date and time. No separate admit card will be sent for entrance test.

---

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>ADMIT CARD</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(STUDENT’S COPY)</td>
</tr>
<tr>
<td></td>
<td>(Fill up this Card and keep with you to present it at the time of Entrance Test)</td>
</tr>
<tr>
<td>NAME</td>
<td>:---------------------------------</td>
</tr>
<tr>
<td>SUBJECT</td>
<td>:---------------------------------</td>
</tr>
<tr>
<td>DATE</td>
<td>:---------------------------------</td>
</tr>
<tr>
<td>TIME</td>
<td>:---------------------------------</td>
</tr>
</tbody>
</table>

**SIGNATURE**

----------------------------------------------------------

**N.B:**

1. Without Photograph the candidate will not be allowed to appear at the entrance examination.
2. Applicants shall appear the entrance test as per the date and time. No separate admit card will be sent for entrance test.
BHAMIPUTRA Samman - 2018
Sj. DHIRA BASA (Son of Soil, Mayurbhanj)

BHAMIPUTRA Samman 2018
Dr. RAMA CHANDRA NAYAK (Soil of Keonjhar)