

APPLICATION PROCEDURE

Applications are invited from the candidates who are interested to undergo coaching for Civil Services, in prescribed format alongwith the requisite Demand Draft towards the Entrance Fee (as detailed below) by Speed/ Regd. Post or by hand so as to reach the office of the Registrar, North Orissa University, Takatpur, Baripada, 757 003 on for before 25.09.2019. The candidates are required to super-scribe on the envelope "APPLICATION FOR ADMISSION INTO CIVIL SERVICES COACHING PROGRAMME FOR THE YEAR 2019-20".

1. Eligibility criteria

Educational Qualification- Any Graduate/ +3 Final Year students of the Affiliated Collages of North Orissa University/ P.G. Students of North Orissa University (continuing and pass out) are eligible to apply. However, any Graduate/ Final year Degree students from other State Universities/ Colleges may also apply on the condition that, if selected, he/she has to produce proper recommendation from the present/ last institution attended by him/her.

Age- The applicants should be within 30 years of age (5 years relaxation shall be given for SC/ST/Women category students).

2. Intake capacity & reservation policy-

A maximum of 60 students shall be enrolled in one batch. Reservation policy of Government of Odisha shall be followed for selection of candidates.

3. Schedule of the coaching programme for the batch 2019-20

Date of release of Advertisement for admission	13.09.2019
Last date for receiving of application	25.09.2019
Date of uploading the list of eligible candidates in the University website for appearing entrance test	30.09.2019
Venue of Entrance	North Orissa University
Date of Entrance Test	17.10.2019
Date of publication of result in the University website	19.10.2019
Date of admission	25.10.2019
Commencement of classes	First week of November, 2019

4. Fees Structure-

Examination Fees- All applicants have to submit a Demand Draft of Rs. 200/- drawn in favour of Coordinator, Civil Services Coaching Centre, North Orissa University payable at Baripada.

Course Fees- An amount of Rs. 2,000/- per candidate as course fee from the selected General and OBC/SEBC category candidates and Rs. 1,000/- per candidates belonging to SC/ST candidates shall be collected in shape of D.D. in favour of Coordinator, Civil Services Coaching Centre, North Orissa University payable at Baripada.

- Fees once paid for Entrance Test/ Course Fee shall not be refunded.

5. Method of Selection-

A merit list shall be prepared on the basis of performance in the Entrance Test. The complete list of eligible applicants with entrance Roll No. shall be notified on 19.10.2019 (University Notice Board and website). All applicants are required to produce proof of identity at the time of entry into the examination hall.

- Admit card shall not be issued to the applicants.

6. Pattern of the Entrance Test-



There shall be 50 multiple choice questions in the Entrance Test carrying 01(one) mark each for a duration of one hour. The question shall be based on Aptitude test, Mathematics, Reasoning, Analytical ability, Inter-personal skills, Current affairs, General Knowledge and English. There shall be no negative marking.

7. Attendance-

A minimum of 75% attendance is mandatory for a student to continue in coaching. Attendance shall be calculated every month and the parents shall be informed accordingly.

8. Documents required along with the application form-

- i. Self-attested copies of mark sheets and certificates from H.S.C. onwards.
- ii. 02 recent passport size photographs.
- iii. Demand draft (original) for an amount of Rs. 200/- drawn in favour of Coordinator, Civil Services Coaching Centre, North Orissa University payable at Baripada. Candidates are required to write their name on the backside of the Demand Draft.
- iv. Self-attested copies of Caste Certificate issued by the competent authority.
- v. Self-attested copies of certificate for differently abled candidate, if applicable.


Registrar, 9.19
North Orissa University


APPLICATION FORM FOR ADMISSION INTO CIVIL SERVICECS COACHING, NORTH
ORISSA UNIVESITY, SRIRAM CHANDRA VIHAR, TAKATPUR, BARIPADA- 757 003, ODISHA

Application No.	
Date	
Batch/ Year	2019-20

(For office use only)

Paste self-attested
(front) recent
passport size
photograph

[TO BE FILLED IN BLOCK LETTERS BY THE CANDIDATE]

1	Full name of the Applicant	
2	Father's Name	
3	Mother's Name	
4	Date of Birth	
5	Male/ Female	
	Adhar No.	
6	Category (UR/EWC/SC/ST/OBC/SEBC/DA)	
7	Misc. No. and Date	
8	Religion	
9	Nationality	
10	Permanent Address	
11	Present/ Correspondence Address	
12	Mobile No.	
13	Email id	
14	Highest Educational Qualification	

15	Details of Educational Degrees:						
Examination Passed	Name of the Board/ Council/ University	Subjects	Class/ Division	% of marks secured	Total marks secured	Maximum marks	Year of passing

16	Entrance Examination Fees (Bank Name, DD No., Date & Amount)	
17	Whether currently admitted to any course (If yes, provide details):	
18	Whether currently employed (If yes, provide details):	
19	Number of attempts made earlier in Civil Services:	
20	If Hostel facility is required (Yes/ No):	

DECLARATION

I solemnly declare that all the information submitted in this form are true to the best of my knowledge and belief. I will abide by the rules and regulations of the University.

(Candidate's full signature)

Date:

Place:

N.B: Date of Entrance Test: 17.10.2019 (11.30 AM to 12.30 PM)

No admit card will be issued. Appear the Entrance Test with identity proof (Adhar Card/ Driving License/ Voter ID Card etc). For details visit the University website (www.nou.nic.in)